

1 - GENERAL SERVICES

\$

1.1 - Photocopying

Any size-first copy – Black & White or Colour	5.00
A4 size-subsequent copies – Black & White	0.50
A3 size - subsequent copies – Black & White	0.80
A2 size - subsequent copies – Black & White	4.00
A1 size - subsequent copies – Black & White	5.00
AO size - subsequent copies – Black & White	6.00
A4 size-subsequent copies – Colour	0.80
A3 size - subsequent copies – Colour	1.00
Other large colour prints will be charged at hourly rates plus materials. A quote will be given.	
Each double-sided page counted as 2 pages	
Aerial photograph	8.00
Postage & courier costs - recovered at cost	At Cost
Re-issue of consent documents	At Cost

1.2 – Copying of Microfilm/Digital

First Copy (any size)	7.00
A4 size - subsequent copies	3.00
A3 size-subsequent copies	3.50
A2 size - subsequent copies	4.00
A1 size - subsequent copies	5.00
AO size - subsequent copies	6.00

Creation/Scanning of Digital Records -

A4/A3 Per side/sheet	3.50
A2 – A0 Per side/sheet	4.00

1.3 - Other Information Requests including (LGIMA)

Provision of information charged at hourly rate - first 30 minutes free Hourly Rate

2 - HEALTH SERVICES

Licensing and registration of premises

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2.1- FOODSELLERS PREMISES

Pre-Licence checking & inspections on request	Hourly Rate
Issue Requisition Notice	Hourly Rate
Transfer of Certificate of Registration	108
Food Stall (non charitable) - Per event	124
- Annual	453

Annual Certificate of Registration and Annual Inspection

Fee for Premises exempt from Registration under Regulation 4(4)

Existing premises with A or B Grading

General food retailing	453
Multi-licence premises (e.g. supermarkets)	
Registration of basic premises	453
Plus each distinct preparation area within the premises	129

Eating-houses

Take-away retailer	453
Tea-rooms, Coffee-bars, Restaurants & Licensed Premises	
Seating for not more than 50 persons	453
Seating for more than 50 but not more than 100 persons	546
Seating for more than 100 persons	639
Food Premises Re-grading fee - food and eating houses	247
Wholesale food manufacturing (including Section 5 of the Food Hygiene Regulations 1974 premises)	500

Fee for new premises or registration and if premises has not been graded or has a D or E Grading

General food retailing	597
Multi-licence premises (e.g. supermarkets)	
Registration of basic premises	597
Plus each distinct preparation area within the premises	144

\$	
Eating-houses	
Take-away retailer	597
Fee for New Premises or registration and if premises has not been graded or has a D or E Grading cont'd	
Tea-rooms, Coffee-bars, Restaurants & Licensed Premises	
Seating for not more than 50 persons	597
Seating for more than 50 but not more than 100 persons	670
Seating for more than 100 persons	773
Wholesale food manufacturing (including Section 5 premises)	567
2.2 – OTHER PREMISES	
Initial Inspection/Advice	Hourly Rate
Issue of notice requisition	Hourly Rate
Hairdressers	258
Funeral Directors and Mortuaries	402
Offensive Trades	484
Camping Grounds	484
Massage Parlour – Minimum fee plus any additional costs. Charge at appropriate hourly rate	472
Brothel Application - Minimum Fee plus any additional costs. Charge at appropriate hourly rate	472
Charge for any health inspection for any activity not specified in the schedule	258
2.3 – BYLAW LICENCES	
Stalls – Non Food (other than charitable or community organisations) Licence	
Per Event	31
Annual	258
Amusement Gallery	144
Special Events and Minimum Fee	472
2.4 – STATUTE BASED LICENCES	
Hawkers	60
Mobile Shops/Roadside Traders (other charitable or community organisations)	

Fees and Charges From 1 October 2010 - Papakura



First month	80
Per month thereafter	35
Circuses (with menagerie)	470
Duplicate Licence	50
Amusement Devices and Shooting Galleries	
Permit fee fixed by Regulation 1978/294	
Regulation 11(6)(a), Regulation 11(6)(b)	
First device for first 7 days or part thereof	11.25
Each additional device for the first 7 days or part thereof	2.25
Regulation 11(6)(c)	
Each device for a further period of 7 days or part thereof	1.15
2.5 – OTHER LICENSING AND FEES	
Fire permits (includes 1 inspection)	Free
Hangi permit (if in permanent location)	Free
Answering a complaint about a fire lit without a permit first obtained. (Chargeable to the property owner or the person who lit the fire)	125
Noise Complaints & Seizure of Equipment	
Attendance fees	134
Minimum fee	134
Seized Equipment Administration and Storage fee	134
Seized Equipment Administration and Storage -Disposal Fee	103
Call Out to deactivate building security alarm system that is causing excessive noise - attendance plus any other fees.	149
Food Safety Plan approvals and audits -	Hourly Rate
Exemption Certificates	Hourly Rate
Provision of Advice	Hourly Rate

3 - LIQUOR LICENSING

Liquor Licensing Planning Certificates deposit	600
Building certificate for liquor licence application*	425

LIQUOR LICENCES - Fees set by Statute

Application for On-licence, Off-licence, or Club Licence, renewal of these licences, variation of condition of licence	776
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Application for On-licence for BYO endorsement, or for Off-licences for Caterer's endorsement.	132
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Application for Temporary Authority – On-licence or Off-licence.	132
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New and Renewal of Manager's Certificate	132
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Special licence	63
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Extract from any record or register	26
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Note: Where food is sold on licensed premises
Food Seller fees also apply, refer section 2.1.

4 - OTHER FEES

Single sandwich board approval per year	67
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Street trading approval per year	134
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Street dining approval per year	134
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Application for dispensation from sandwich board, street trading & street trading requirements	443
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Confirmation of compliance with National Environmental Standards	618
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5 – SECURITY PARKING CHARGES

\$2 per day or
part thereof

All day (or part) security charge for the Park and Ride facility in
Ron Keat Drive

**Any other activities and services not mentioned in this fees
and charges schedule shall be charged at the appropriate
hourly rate/s**

OTHER BUILDING SERVICE FEES

Vehicle crossing application/Inspection Deposit - note the final inspection is mandatory	2	325	335
Pool fencing initial check – if pool passes		125	129
		125	129
Pool fencing initial check – if pool fails minimum charge of –\$125 plus hourly rate for additional inspections/work		us hourly rate	initial fee us hourly rate
Special exemption applications pursuant to pools - minimum fee* plus actual Committee Hearing costs		450	464