

What is a Land Information Memorandum?

A Land Information Memorandum (LIM) is a report about a particular property. At your request, it is prepared from records held by the Council only.

This leaflet is intended as a guide only.

For further advice and information, please contact Regulatory Services at Papakura District Council on 295 1300, or visit the Council offices at 35 Coles Crescent, Papakura between the hours of 8.00am to 5.00pm Monday to Friday.

Information Guides are also available on:

- Building Consents
- Complaints and Feedback
- Development Contributions
- Dogs
- Liquor Licencing
- Property Information Memorandums
- Resource Consents (Land Use)
- Swimming Pools
- Subdivisions
- Treated Timber



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www.papakura.govt.nz

A GUIDE TO LAND INFORMATION MEMORANDUMS (LIMS) IN PAPA KURA



Papakura District Council
lifestyle and opportunity

What will the Land Information Memorandum (LIM) report tell me?

The LIM report will provide:

- Official address, valuation number and legal description;
- Information on particular land features or characteristics, e.g. erosion, flooding, slippage, or the presence of hazardous contaminants;
- Information on the location of private and public stormwater and sewerage drains;
- Information on Government Valuation and annual rates;
- Any consent, certificate, notice, order or requisition affecting the land or any building on the land previously issued by the Council or any other certificate;
- The zoning of the land and other town planning details;
- Any notification to Council by any network utility operator under the Building Act 2004; and
- Health information including registration/licensing requirements and swimming pool fencing compliance if applicable.

The LIM may also include other information concerning the land which the Council at its' discretion, considers relevant.

Why should I get a LIM?

If you are considering purchasing a property in the District, it is recommended that you obtain a LIM before buying the property.

A LIM is useful in deciding whether the property is worth purchasing, whether it is free from any restrictions, or whether what you intend using the property for is feasible.

How do I obtain a LIM?

A LIM can be obtained by completing the LIM application form (available on the Council's website at www.papakura.govt.nz or by contacting the Council's Customer Services Centre on 295 1300).

You will need to include all relevant details and either post the completed form with the appropriate fee to Papakura District Council, Private Bag 7, Papakura, or deliver it to our Customer Services Centre, located at 35 Coles Crescent, Papakura, Monday to Friday between the hours of 8:00am and 5:00pm.

The Council does not accept LIM applications by fax.

You may also write in to Council and request a LIM. Sufficient information should be provided so that we can clearly identify the property concerned. The LIM fee must also be enclosed with your request.

How much does a LIM cost?

There are two types of LIMs. Standard and Urgent, however a higher fee is payable for an Urgent LIM.

An Urgent LIM is available within two working days and a standard LIM is available within 10 working days.

A copy of our fees and charges are available at www.papakura.govt.nz

When will I receive the LIM?

Providing all the necessary information is supplied with your application, the LIM will be provided by the Council within the standard 10 working days or within two working days for an urgent LIM.

A completed LIM may be collected from Council offices or it may be posted or faxed out to you as soon as it is completed. If faxed, only the LIM document will be faxed. The original and attachments will be mailed.