

## Guide to Applying for your Code Compliance Certificate

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### Building Act 2004 requires:-

#### **Section 92: Application for code compliance certificate**

- (1) *An owner must apply to a building consent authority for a code compliance certificate after all building work to be carried out under a building consent granted to that owner is completed.*
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### **Important Note:**

**Papakura District Council** takes the view that, when a final inspection has been carried out and is passed, building work will then meet Section 92 (above) of the Building Act 2004 that:

**'all building work to be carried out under a building consent granted to that owner is completed'**

Only then can an application for the Code Compliance Certificate be lodged.

A failed final inspection means that building work is not completed. Therefore an application for a Code Compliance Certificate cannot be made. An application lodged by the applicant before building work is deemed to be completed, may be declined or the 20 working days in which the Code Compliance Certificate is to be issued (pursuant to Section 93 of the Building Act 2004) put on hold until such time as building work is completed.

An application form for a Code Compliance Certificate was included in the Building Consent pack provided when the Consent was issued.

If this application form has been lost or destroyed, please ask the Building Control Officer for a blank copy. Alternatively, you can obtain an application form from Papakura District Council Customer Services or from our website – [www.papakura.govt.nz](http://www.papakura.govt.nz).

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