



## Local Community Grants Information 2010/11

### Application Process 2010/11

This fund is a discretionary fund to give financial assistance to community service groups that are providing services or activities and projects of benefit to the social and/or cultural wellbeing of the Papakura community.

### Who Can Apply?

- Applicant groups must be not-for-profit, whose primary purpose is to contribute to achieving community wellbeing.
- Applicant groups must have a legal status or be under the umbrella of another legal entity.
- Activities/Projects must be Papakura specific
- Organisations that have not provided an accountability report for previous Council grants will not be eligible for further funds.

### Grant Priorities 2010/11

- Safe and stable community
- Fostering involvement in the arts and recreation
- Releasing the potential of rangatahi young people
- Accessible and care for natural environment

### Low Priority Purposes

- Purposes for which funds are readily available elsewhere (e.g. uniforms).
- Purposes where the impact is indirect (e.g. websites).
- Activities/projects taking place outside the District.
- Travel
- Accommodation
- Food

**Maximum Local Grant** - \$2,500. NB. This maximum might be increased following the adoption of the annual plan

### Capped items (Max \$500)

- Publicity – including signage, newsletters, advertising, flyers
- Computer technology and software
- Office equipment and services
- Capital items

### How to apply?

Application forms are available from Community Services at Papakura District Council. Phone 295-2340 or email [rseth@papakura.govt.nz](mailto:rseth@papakura.govt.nz)

A completed application form must be lodged with Council by 4pm on Friday 09 July 2010.

Late applications may be returned unopened.



## 2010/11 Local Community Grants Application Form

### Organisation Details:

Organisation Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Street Address (if different from above): \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Contact Person's Role: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Are you registered for GST? Yes  No  GST number if registered: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Bank Account No: \_\_\_\_\_

Legal Status:  Trust  Inc. Society  Ltd Co  Club  Individual

Other \_\_\_\_\_

\* If no legal status, nominate an umbrella organisation and include their letter of confirmation.

How long has your organisation been operating? < 1 year  1-5 years  > 5 years

### Brief Description of Service

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Where will your project take place? (Suburb): Papakura District

Total project cost \$ \_\_\_\_\_ Grant Amount Requested \$ \_\_\_\_\_

- Applicants must be non-profit.
- Projects must be Papakura specific
- **Maximum grant for local grants fund is \$2,500.**
- There is a funding cap for some items. See attached sheet



Please name a referee for your project

Name:

Relationship to project:

Telephone 1:

Telephone 2:

Email:

Proof of authority to make this application: (e.g. attach organisational minutes)

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**Declaration:** I declare that the information supplied here is correct and consent to the information contained in our application being made available to the public. This consent is given in accordance with the Privacy Act 1993.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Return to Community Services, Papakura District Council, Private Bag 7, Papakura, by 09 July 2010