



NOTICE OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

I hereby give notice that the Operations & Monitoring Committee meeting of the Papakura District Council is to be held on:

DATE: Tuesday 22 September 2009

TIME: 12.30 P.M.

VENUE: Council Chambers
 35 Coles Crescent
 PAPA KURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson	Clr O'Connor
Deputy Chairperson	Clr Auva'a
	HWM Penrose
	Clr Catchpole
	Clr Conroy
	Clr Goldsmith
	Clr Jones
	Clr Piggott
	Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 22ND SEPTEMBER 2009 COMMENCING AT 12.30 P.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 25th August 2009 be confirmed.

3. DEPUTATIONS AND PETITIONS

4. PRESENTATIONS

5. FINANCE AND CORPORATE

(a) FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2009

REPORTING OFFICER: Victoria Villaraza
Director Finance and Corporate Services

ATTACHMENT: Report on Compliance with Treasury Policies

(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of this report is to present the interim financial results (pre-audit) for the year ended 30 June 2009 for the committee's information.

BACKGROUND

This report presents the key financial results in four parts as follows:

Operating Result reports on the financial impacts of the day to day operating activities of Council for the year. It contains the following information:

a. **Actual** to 30 June 2009

This column presents the net rate impact of the activities which is total operating costs less total revenue, excluding rates, from 1 July 2008 to 30 June 2009 i.e. 12 months of activity.

b. **Approved Budget** to 30 June 2009

This column shows the approved rate levels for the activities which is made up of the adopted Annual Plan plus any approved Carry Forward amounts and represents projected 12 months of activity.

c. **Variance (Actual vs Budget)**

This column shows the difference between the actual results and budget. Amounts in brackets mean the rates required for the activity is lower than the budget. Amounts not in brackets mean the rates required for the activity is higher than the budget.

d. **Forecast** to 30 June 2009

This column contains the last reported forecast estimates in April 2009. This is provided as a comparison to the interim end of year results.

Capital Works Result reports on the progress to complete the capital works programme for the year. It contains the following information:

a. **Actual** to 30 June 2009, representing 12 months of expenditure; and

b. **Approved Budget** to 30 June 2009 which represents the budget for the full year plus any carry forwards from the previous year.

c. **Variance (Actual vs Budget)**

This column shows the difference between the actual results and budget. Amounts in brackets mean the actual spend is lower than the budget. Amounts not in brackets mean the actual spend is higher than the budget.

d. **Forecast** to 30 June 2009 which contains the last reported forecast estimates in April 2009. This is provided as a comparison to the interim end of year results.

Treasury Profile Result covers reporting against Council's Liability Management and Investment Policies. The report covers the year to 30 June 2009.

Development / Financial Contributions Result shows information on the levels of contributions for the financial year. The report covers the year to 30 June 2009.

Reporting Parameters

As a general rule, the operating, capital, treasury profile and development/financial contributions results are reported against the following financial reporting exception parameters currently used to report significant variations in Council's published Annual Reports:

- report on reasons why the actual / forecast is at least \$50,000 and 10% or more above budget;
- report on reasons why the treasury profile is outside the limits of Council's current policies.

NARRATIVE

Operating Result

Table 1	30 Jun Actual \$000	Approved Budget \$000	Variance Actual vs Budget \$000	Forecast to June 2009 \$000
Rates Requirement by Activity (Direct Rate Requirement)				
Business and Promotion	565	611	(46)	593
Graffiti and Security	483	425	58	542
District Administration	2,445	2,548	(103)	2,632
Democracy and the Community	1,172	1,026	146	1,133
Civil Defence and Emergency Management	160	245	(85)	185
Information Services	817	798	19	826
Regulatory Administration	406	375	31	425

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Table 1	30 Jun Actual \$000	Approved Budget \$000	Variance Actual vs Budget \$000	Forecast to June 2009 \$000
Building Control	(253)	(342)	89	(249)
Environmental Health	100	217	(117)	125
Animal Control	110	18	92	144
Parking Control	(144)	(62)	(52)	(106)
Resource Consents	291	14	277	379
Planning Policy	1,351	1,510	(159)	1569
Strategic Projects	174	420	(246)	204
Works Administration	365	317	48	381
Roading and Transportation	6,212	6,386	(174)	6,366
Water Supply and Wastewater	201	125	76	125
Stormwater and Environmental Infrastructure	3,134	2,978	156	2,891
Waste Management and Minimisation	1,362	1,199	163	1,397
Development Engineering	(20)	(81)	61	22
Operations Engineering	125	201	(76)	98
Community Services Administration	1,035	924	111	924
Community Halls	13	18	(5)	18
Reserves	2,700	2,782	(82)	2,721
Aquatic and Leisure Centre	1,259	1,308	(49)	1,308
Conveniences	182	136	46	136
Library	963	1,048	(85)	1,048
Cemetery	44	43	1	43
Older Persons Housing	(25)	(118)	93	(118)
Citizens Advice Bureau	59	69	(10)	69
Community Development and Safer Communities Administration	239	324	(85)	247

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Table 1	30 Jun Actual \$000	Approved Budget \$000	Variance Actual vs Budget \$000	Forecast to June 2009 \$000
Arts and Culture	212	164	48	208
Housing	(39)	(7)	(32)	(7)
General Property	28	(11)	39	(11)
Accent Point	543	555	(12)	555
Administration Building	679	593	86	593
Grants	155	152	3	152
General Revenue – Contribution to Rates	(605)	(200)	(405)	(720)
Total Council Rates Requirement	26,498	26,708	(210)	26,848
Add: Museum and MOTAT Levies	951	950	1	951
Total Rates Available / Required to fund operations	27,449	27,658	(209)	27,799
Rate Surplus – June 2009	209			
Less: Rate Impact of Proposed Carry Forwards to 2009/10	178			
Unallocated Rate Surplus – June 2009	31			

This year's operating result is a rate surplus of \$209K. This is a satisfactory result considering the economic environment over the last year and in particular the major change in cash funding for capital projects and its resulting impact on loan servicing costs. Of the rate surplus, \$178K is proposed to be allocated to expenses that will be carried forward into the 2009/10 financial year, leaving \$31K to be allocated for any future requirements. The proposed carry forward programme is included in the Council's agenda for approval.

The overall rate requirement of \$27.4 million is within a 1% variance of the overall approved rate budget of \$27.7 million. Within the activities, there are surpluses and deficits against budget. These are largely driven by two key factors – revenue levels are generally lower in the areas of regulatory services and older persons housing; and loan servicing costs are generally higher as a result of improved delivery of capital projects and reduced funding from development contributions due to the impact of the economy on the speed of development.

The key exceptions against budget at activity level are as follows:

- Graffiti and Security: \$58K over the budget of \$425K
The main reason for this result relates to costs associated with the transfer of the town centre security activities from the Papakura Town Centre Association (PTCA). Emergency funding of \$51K was provided to assist the PTCA with staffing costs and tax liabilities.
- Democracy and the Community: \$146K over the budget of \$1,026K
The key reason for this result relates to costs associated with the LTCCP production process (\$98K) as well as costs associated with the regional governance restructure (\$14K).
- Building Control Services: \$89K over the budget of (\$342K)
Animal Control Services: \$92K over the budget of \$18K
Resource Consents: \$277K over the budget of \$14K
Development Engineering: \$61K over the budget of (\$81K)

Actual fees and charges being lower than the budget is the main reason for the results in the regulatory services areas. These activities (except for Animal Control) were heavily affected by the downturn in the development activity.
- Water Supply and Wastewater (Monitoring of the Franchise Agreement): \$76K over the budget of \$125K
The key reason for the result is additional costs related to finalising the development contributions policy work for water and wastewater.
- Waste Management and Minimisation: \$163K over the budget of \$1,199K
This result is due to the lower than budgeted revenues from refuse bags and the loss of revenue from the cancellation of the used clothing bin licences. In addition, lower revenues from bag sales was not matched by reduced costs of collection, which were higher than budget as a result of escalations related to the cost of collection and disposal.
- Older Persons Housing: \$93K over the budget of (\$118K)
Increased maintenance and operating costs and reduced rentals mainly as a result of renovations are the main reasons for the result being over the budget in this activity.

Capital Works Result.

The following table summarises the capital works results by activity:

Table 2	30 Jun 09 Actual \$000	Approved Budget \$000	Variance Actual vs Budget \$000	30 Jun 2009 Forecast \$000
Capital Works Result				
Civil Defence and Emergency Management	0	5	(5)	0

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Table 2	30 Jun 09 Actual \$000	Approved Budget \$000	Variance Actual vs Budget \$000	30 Jun 2009 Forecast \$000
Democracy and the Community	39	35	4	35
Environmental Health	0	10	(10)	0
Building Control	0	32	(32)	32
Roading and Transportation	22,910	26,158	(3,248)	19,371
Stormwater and Environmental Infrastructure	7,542	18,584	(11,042)	6,760
Waste Management and Minimisation	5	193	(188)	10
Community Halls	2	8	(6)	8
Reserves	9,515	27,712	(18,197)	14,779
Aquatic Centre	51	229	(178)	229
Conveniences	33	126	(93)	126
Library	303	489	(186)	389
Cemetery	0	3	(3)	3
Older Persons Housing	503	363	140	363
Community Development	476	1,208	(732)	558
Arts and Culture	105	3,104	(2,999)	104
Housing, Property and Other	28	2,083	(2,055)	83
District Administration	43	35	8	40
Information Services	86	698	(612)	164
Total Capital Works Expenses	41,641	84,229	(42,588)	46,208

The approved budget of \$81 million is made up of the adopted 2008/09 Annual Plan of \$35 million, \$46 million carried forward from the 2007/08 Financial year.

Capital expenditure to June 2009 is \$42 million which is 49% of the total programme based on the approved budget and 90% of the forecast to June 2009.

In addition, a total of \$14.1 million is included in the proposed carry forward programme

Treasury Profile Result

Liability Management and Treasury Policies

The full policy is outlined in Council's Annual Plan 2008/09 (including the amendment to Treasury limits). The attachments provide a summary of the results against the limits contained in the policy.

The committee will note that for the July 2008 to June 2009, full compliance was achieved against the policies. The following table summarises the debt maturity profile:

Table 3 Debt Maturity Profile	Policy Minimum	Policy Maximum	Actual
First \$30million (covered by bank facility and less than one year)	\$0	\$30.0m	\$28.0m
Less than 1 Year (15% to 100%)	\$2.1m	\$14.0m	\$3.0m
1 to 3 Years (15% to 70%)	\$2.1m	\$9.8m	\$7.0m
3 to 5 Years (15% to 50%)	\$2.1m	\$7.0m	\$4.0m
5 to 10 Years (0% to 50%)	\$0	\$7.0m	\$0
Totals			\$42.0m

Table 3 shows that debt maturity is in line with the policy guidelines. During the July 2008 to June 2009 period, total debt levels increased and decreased from time to time depending on cashflow requirements. The actual debt level at 30 June 2009 was \$42million against a budgeted debt level of \$49 million.

Development / Financial Contributions Result

The following table summarises the development / financial contributions revenue (excluding Water and Wastewater) from 1 July 2008 to 30 June 2009:

Table 4	Actual to 30 June \$000	Approved Budget \$000
Roading	236	4,599
Public Transport	14	
Stormwater	290	5,766
Community Facilities	218	8,131
Reserves	595	
Works Contributions via Development Agreements	8,388	
Total	10,730	18,496

Development contributions revenue of \$10.7 million is 58% of the budget target of \$18.5 million. The gap between actual and budget is mainly due to the timing of development. Development has slowed down considerably in the last year which results in revenue from development contributions below budget expectations.

However, because Council's capital works programme has a large component of growth-related projects, actual capital spend against budget is also well below budget.

\$8.4 million of the contributions revenue is an offset against work contributions from developers via development agreements. This means that cash funding from development contributions is lower than what was predicted against budgets for capital works during the year. This is a key reason why debt levels are almost at the budgeted levels.

CONCLUSION

The summary interim financial results show Council's position for the year ended 30 June 2009. Although at an activity by activity level, there are some major differences between approved annual budget and the predicted forecast to June 2009, the Council's overall projected net financial result from operations were met from the available funding from rates and are well within acceptable budget limits.

RECOMMENDATIONS

1. That the information be received.

5. FINANCE AND CORPORATE

(b) ACTIVITY PERFORMANCE MEASURE RESULTS FOR THE YEAR ENDED 30 JUNE 2009

REPORTING OFFICER: Micah Savage
Business & Performance Analyst

ATTACHMENT: Performance Measures Results for the Year Ended 30 June 2009

(Attachment No. 2)

PURPOSE OF THE REPORT

The purpose of this report is to present the results for Activity Performance Measures for the year ended 30 June 2009.

BACKGROUND

Council adopted a set of performance measures as part of the LTCCP 2006-16 to monitor progress and inform decision making for its various activities. Attached is the final update for the year ended 30 June 2009.

NARRATIVE

Key and Interpretation

The attachment shows seven results columns that summarise activity performance measure results. The first five of these columns relate to the year ended 30 June 2009, while the final two results columns present previous years results for comparison.

2008/09 Quarterly Results

Results Column One:	First Quarter	(July to September 2008)
Results Column Two:	Second Quarter	(October to December 2008)
Results Column Three:	Third Quarter	(January to March 2009)
Results Column Four:	Fourth Quarter	(April to June 2009)

Full Year Results

Results Column Five:	2008/09	(July 2008 to June 2009)
Results Column Six:	2007/08	(July 2007 to June 2008)
Results Column Seven:	2006/07	(July 2006 to June 2007)

Colour coding is used as follows:

Green	=	Target Met;
Red	=	Target Not Met;
Blue	=	Reported result does not give an indication of having met/not met the target.

Annual Measures

A number of measures are assessed and reported on as part of our Resident Survey and other similar processes. Data and information on these measures is reported annually and is included in the attached report.

CONCLUSION

Results for the year to June 2009 are consistent with the previous year with a large proportion of targets either achieved or showing improvements on last year.

Activity Performance Measure results are presented for the year ended 30 June 2009 including past years results for comparative purposes.

RECOMMENDATIONS

1. That the information be received.

5. FINANCE AND CORPORATE

(c) RESIDENTS SURVEY 2009

**REPORTING OFFICER: D McIntosh
Management Accountant**

**ATTACHMENT: Residents Survey Summary Report
(Attachment No. 3)**

PURPOSE OF THE REPORT

This report presents a summary of the results of the survey of residents within the district carried out in mid 2009.

BACKGROUND

The 2006-16 LTCCP contains a range of performance measures against which Council reports progress each year in the Annual Report. A number of these are associated with the views of residents and are determined by carrying out a survey.

NARRATIVE

The attachment to this report provides a summary of the results of the residents survey and comparative results for previous years.

For the 2006-16 LTCCP a full review of performance measures was carried out and this resulted in a number of changes from those contained in the 2004 LTCCP. The result of this was the replacement of 18 existing questions with 27 new questions. This means that for some of the questions in the survey there are only results for the years 2007 – 2009 whereas others record results from 2004 – 2009.

The residents survey has been carried out by telephone annually for the last six years. This year's survey was performed in June 2009 and covered a sample size of 303 residents.

Comparison with Previous Years

In making comparisons with previous year's figures people who did not have an opinion on an issue have been taken out so that we are comparing like figures with like. Statistical tests have been applied to all the figures to determine whether the changes that are seen are real or just the result of interviewing a sample of people rather than the entire population. Different tests are used for 'yes / no' type questions and questions where people are asked to respond on a scale eg a satisfied to dissatisfied scale. This means that in some instances the level of satisfaction (ie those fairly or very dissatisfied) may have stayed reasonably constant but we have reported a drop in satisfaction due to a change in the distribution of answers over the scale.

Compared with Last Year

Services where opinions or participation levels have **risen since last year** are:

Improved	2008	2009
Proud of way Papakura looks and feels	29% feel proud	42%
Papakura District Community Arts centre visiting	6% visited	12%
Use of any cultural or recreation facility (library, art gallery, art centre, museum, Hawkins Centre, aquatic centre, recreation centre)	84% visited at least one	91%
Condition of the roads in the District	46% satisfied	58%
Town Centre vibrancy	36% feel vibrant / attractive	51%
Access to health services	82% can access	89%
Adequately informed about issues facing council	55% feel informed	66%
Public involvement in key decisions	46% satisfied	58%
Put in submission about Draft Annual Plan	4% submitted	8%

Services where opinions or participation levels have **dropped since last year** are:

Deteriorated	2008	2009
Aware Cenotaph cultural/heritage site	71% aware	61%

Services where opinions or participation levels have **remained static over the last year** are:

Static	2008	2009
Quality of life in Papakura	71% satisfied	79%
Proud to say they live in the area	53% proud	55%
Papakura - separate identity	65% feel separate identity	67%
Papakura's identity	49% positive identity	53%
Papakura District is safe place to live	52% feel it is safe place	57%
Safety at train / bus stops during day	83% feel safe	81%
Safety at train / bus stops at night	54% not safe	51%
Use of public transport	66% used in last year	66%
Satisfaction with public transport	61% satisfied	71%
Visited a sports field	53% visited	56%
Visited a park or reserve	71% visited	75%
Visited an outdoor hard court	29% visited	27%
Visited some type of park or reserve	82% visited	82%
Amount of open space in District	90% satisfied	88%
Number / type of facilities at parks, reserves and sportsfields	68% satisfied	76%
Level of access and opportunities for recreation – open space	83% satisfied	89%
Access to coastline of Pahurehure inlet	56% satisfied	60%
Access to bush and forest areas (Hunuas)	77% satisfied	81%

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Library visiting	56% visited	63%
Satisfaction with library service	82% satisfied	84%
Papakura Art Gallery visiting	21% visited	24%
Papakura and Districts Museum visiting	23% visited	23%
Hawkins Centre visiting	34% visited	35%
Aquatic Centre visiting	49% visited	53%
Papakura Recreation Centre visiting	26% visited	33%
Arts Centre satisfaction	53% satisfied	59%
Recreation Centre satisfaction	70% satisfied	77%
Range of places and recreational activities	72% feel reasonable number	78%
Sufficient things for young people to do	42% feel sufficient	45%
Aware Kirk's Bush is cultural/heritage site	93% aware	89%
Aware Hunua Ranges are cultural/heritage site	97% aware	96%
Aware Pakurehure Inlet is cultural/heritage site	85% aware	87%
Aware Town Clock is cultural/heritage site	92% aware	92%
Aware Pararekau Island is cultural/heritage site	23% aware	18%
Aware Pukekiwriki Reserve cultural/heritage site	70% aware	67%
How pedestrians are catered for in urban areas	72% satisfied	78%
How pedestrians are catered for in rural areas	42% satisfied	42%
Stormwater drainage	62% satisfied	65%
Number of public toilets	43% satisfied	50%
Standard of public toilets	47% satisfied	50%
Cleanliness of Papakura's streets	49% satisfied	57%
Built environment in general	71% satisfied	76%
General quality of housing	63% satisfied	66%
Way neighbourhoods planned and developed	57% satisfied	67%
How growth is managed	58% satisfied	66%
Town Centre Identity	56% feel separate identity	56%
Town Centre opening hours	69% satisfied	68%
Leisure activity opportunities in Town Centre	49% satisfied	59%
Range and quality of schooling	66% satisfied	63%
Range and quality of tertiary education and training opportunities	34% satisfied	42%
Range and quality of job opportunities	43% satisfied	36%
Clarity of Council information	65% feel easy to understand	74%
Read at least some of Draft Annual Plan Summary	58% read some	61%
Attending information or open day	14% attended	14%
Put in submission on some public consultation	12% submitted	16%
Attended Council or Community Board meeting	8% attended	11%

Long Term Trends

A number of key performance measures have been included in this survey since it was first carried out in 2004.

The following tables outline the changes, if any, in participation or opinions on these factors in the last few years.

Services where opinions or participation levels have **shown an improving trend** are:

Improving trend	2004	2005	2006	2007	2008	2009
Look and feel of the District	% satisfied	-	-	30%	29%	42%
Papakura identity	% positive identity	-	34%	48%	49%	53%
Use of public transport	53% used in last year	54%	55%	61%	66%	66%
Satisfaction with public transport	51% satisfied	46%	54%	62%	61%	71%
Safety at train / bus stop - day	70% feel they are safe	67%	69%	75%	83%	81%
Safety at train / bus stops-night	78% not safe	67%	53%	55%	54%	51%
Number / type of facilities at parks, reserves, sports fields	45% satisfied	51%	44%	60%	68%	76%
Visited the library	49% have visited	54%	49%	60%	56%	63%
Visited a park or reserve	62% have visited	61%	67%	66%	71%	75%
Visited Papakura Recreation Centre	% visited	-	-	22%	26%	33%
Is range of places / recreational activities for all types and ages	% feel is a range	-	-	66%	68%	75%
Sufficient things for young people to do	34% feel there are	34%	34%	40%	42%	45%
Satisfaction with condition of roads in district	51% satisfied	51%	42%	59%	46%	58%
How pedestrians catered for in rural area	27% satisfied	34%	33%	42%	42%	42%
Stormwater drainage in District	48% satisfied BUT interviewing later in the winter	59%	54%	62%	62%	65%
Number of public toilets	% satisfied	-	-	39%	43%	50%
Standard of public toilets	% satisfied	-	-	30%	47%	50%
Street cleanliness	% satisfied	-	-	40%	49%	57%
Papakura built environment	% satisfied	-	-	63%	71%	76%
Town Centre vibrant / attractive	% feel is vibrant	-	-	34%	36%	51%
Access to health services	76% can access	81%	79%	81%	79%	89%
Adequately informed key issues	49% do feel informed	50%	46%	51%	55%	66%
Involvement in decision making	39% satisfied	41%	39%	44%	46%	58%

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Services where opinions or participation levels have **remained static over the last three or four years** are:

Static	2004	2005	2006	2007	2008	2009
Pride in living in Papakura	% who feel proud	-	-	46%	53%	55%
Papakura's identity	% separate identity	-	68%	64%	65%	67%
Visited a sports field	56% have visited	51%	55%	59%	53%	56%
Visited a hard court	% have visited	22%	26%	22%	29%	27%
Visiting any park, sports field, court	% have visited	-	-	84%	82%	82%
Amount of open space in District	87% satisfied	82%	83%	85%	90%	88%
Access to open spaces generally	% satisfied	-	-	82%	83%	89%
Access coast – Pahuhhure inlet	% satisfied	-	-	60%	56%	60%
Access to bush and forest areas	% satisfied	-	-	85%	77%	81%
Satisfaction with library service	79% satisfied	74%	79%	85%	82%	84%
Visited the Papakura Art Gallery	17% have visited	14%	21%	18%	21%	24%
Visited Community Arts Centre	8% have visited	7%	10%	10%	6%	12%
Visited Papakura & Districts Museum	19% have visited	16%	15%	19%	23%	23%
Visited Hawkins Centre	% visited	-	-	33%	34%	35%
Visited Aquatic Centre	56% have visited	51%	51%	56%	49%	53%
Satisfaction with Arts Centre	% satisfied	-	-	53%	53%	59%
Satisfaction with Rec. Centre	% satisfied	-	-	66%	70%	77%
How pedestrians catered for in urban area	73% satisfied	72%	72%	76%	72%	78%
General quality housing	% satisfied	-	-	65%	63%	66%
Way neighbourhoods planned	% satisfied	-	-	62%	57%	67%
How growth managed	% satisfied	-	-	61%	58%	66%
Town Centre has own identity	-	-	-	52%	54%	56%
Town Centre opening hours	% satisfied	-	-	74%	69%	68%
Leisure activities in Town Centre	% satisfied	-	-	54%	49%	59%
Range & quality schooling	% satisfied	-	-	72%	66%	63%
Tertiary education / training opportunities	% satisfied	-	-	50%	34%	42%
Job opportunities	% satisfied	-	-	44%	43%	36%
Council information	% easy to understand	-	-	71%	65%	74%
Informed about key issues	49% do feel informed	50%	46%	51%	55%	66%

Services where opinions or participation levels **have deteriorated but are now on the upwards trend.**

Deterioration Halted	2004	2005	2006	2007	2008	2009
Quality of life in Papakura	84% satisfied	79%	63%	72%	71%	79%
Papakura District as a safe place to live	64% feel it is safe	60%	43%	48%	52%	57%

It is significant to note that many of the questions relate to residents' perceptions and may also reflect varying interpretations of the question being asked.

Responses may not have a fully factual basis and may be influenced by levels of media publicity surrounding issues. This does not invalidate the result as the questions are concerned with perceptions, rather it suggests that sometimes an appropriate response might be the provision of additional information to help generate a more balanced perspective. Timing can also be a factor, more recent topical events often affect the results for this type of question. Further, responses may also reflect issues outside the district, as well as regional and national issues which may not necessarily be consistent with actual local experience.

CONCLUSION

The results of the survey shows a range of responses, improvements in some areas, others with no change, and one item in 2009 (Cenotaph awareness) with a significant reduction. As general indicators of perceptions within the district the survey provides a guide to the views of residents, however it is difficult in many cases to draw conclusions as to what causes a particular perception or a change in it from one year to the next. The results do however indicate those areas where perceptions and satisfaction are at relatively higher or lower levels.

RECOMMENDATIONS

1. That the information be received.

6. BUSINESS AND PROMOTION

7. COMMUNITY SERVICES

(a) AWHI COMMUNITY PROJECT UPDATE

REPORTING OFFICER: **Leora Hirsh**
Manager Community Development

PURPOSE OF THE REPORT

The purpose of this report is to update Council on the Awhi Project in the Smiths Ave/ Bates St area.

BACKGROUND

For several years Council, at both officer and elected member level, has been in discussion with Housing New Zealand Inc (HNZC) regarding the Smiths Ave area and the need for an urban renewal type project in this precinct, particularly given the high number of HNZC properties in the area. Concurrent with this, in July 2008, Papakura Police launched the Awhi Community Wraparound Project. The key output for this project, from a policing perspective, was to provide a local community constable specifically for this area.

Mayor Penrose enlisted community support for this project and arranged for the loan and relocation of a small house to Smiths Ave Reserve, to serve as an office base for the Awhi Project. Council subsequently purchased this house in August 2009.

It would appear this project lost some momentum when the project initiator (Inspector Dave Montgomery) temporarily left the District. It has now been running for a little over a year and is in need of re-energising. There is also need to put some formal structures around the governance and management of the project to ensure that the correct focus is maintained and that the project is sustainable.

Further to this, HNZC has now come back to Council stating it is in a position to offer human resource support in the form of a part time community worker.

NARRATIVE

Given the offer from HNZC and the return to Papakura of Inspector Montgomery, Council officers have been working with HNZC and the police to re-energise the Awhi Project and to create a governance and management structure around it. With the input of the HNZC community workers, there is the opportunity to broaden the project into a community building / community renewal project, rather than a case-work wrap-around type project.

The thinking is that a new joint governance structure (Council, Police, HNZC) will need to be put in place to oversee the human resources and a more hands-on operational group (including the staff and other key partners such as Edmund Hillary School) would manage the day-to-day activities. The scope will broaden the focus out from safety, crime prevention and case management to include environment, community building and personal development. A community advisory group will be established to ensure community concerns and ideas are heard and acted upon.

It is envisaged this change of model for the project will be fairly gradual, but beginning immediately. It will be signalled by a community open day / re-launch in late November. The idea of the re-launch is let the community know the project has shifted and invite them all to put forward their ideas, be with their neighbours, and get involved in the project.

CONCLUSION

Awhi Community Wrap-around Project is being re-launched to bring more agencies on board and to shift the focus more towards community building and renewal. No existing projects and ideas will be thrown out, instead these will be built on and attempts will be made to initiate new ideas that have worked for HNZA in other community renewal areas (such as tool libraries, fencing projects and community classes).

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(b) ARTS REPORT – JUNE TO AUGUST 2009

REPORTING OFFICER: Stella Ford
Director Community Services

PURPOSE OF THE REPORT

The purpose of this report is to provide a quarterly update to the Council on arts activities for the period of June to August 2009.

BACKGROUND

This report covers the arts activities of Council that are largely delivered by the Hawkins Theatre and the Papakura Art Gallery.

In 2007/2008 at the request of the Papakura Arts Board, the Council took over operation of the Papakura Art Gallery and in 2008/2009 the Council brought the management of the Hawkins Theatre in house to increase use by the local performing arts community and to grow the quality and range of activities.

NARRATIVE

A number of community arts and cultural events were held at the Art Gallery and the Hawkins Theatre between June and August 2009. The Art Gallery attracted 1779 visitors, up 440 from the same period last year. The Hawkins Theatre attracted 6533 visitors to 38 performances, averaging 171 visitors per performance. There have also been 1817 people using the facility for non-performance activities with an average of 100 visitors per event. Total visitor numbers for the theatre were 8352. There are no historical figures for the Hawkins Theatre to compare them against.

Art Gallery

A wide range and number of school groups are beginning to visit the gallery on a more regular basis and group visitation (IHC and Mental Health) has been increasing steadily.

Plans are still being finalised on the development and upgrade of the gallery spaces and storage areas. It is tentatively booked for closure from January- March 2010 for the renovations to take place and reopening in April 2010.

Exhibitions

6 June – 4 July 2009

Kete Aronui – Rhys Manihi Lloyd, Vivienne Hohaia and Tim Peri

Trash n2 Fashion – Group show

680 Visitors

Both exhibitions were part of the Matariki Festival. Kete Aronui focused on three local artists exploring traditional taonga in wood, stone and flax with a contemporary perspective.

Trash n2 Fashion was the recycled wearable art component of the Matariki Fashion and Entertainment Evening. The community were asked to create recycled garments around the theme of Matariki. Feedback has been great with many schools requesting the exhibition be held again to participate.

The exhibition was complemented by interpretive panels on Matariki and recycling.

10 July – 8 August 2009

Recycled – Papakura Floral Art Club

De uma praia a outra/From one beach to another – Maurico Benega

634 Visitors

De uma praia a outra/From one beach to another explored a Brazilian interpretation of the New Zealand lifestyle through the bright and colourful paintings by Maurico Benega. The exhibition was supported by the use of interpretive panels to provide the viewer with key facts about Brazil.

Inspired by Mauricio's use of recycled materials in his paintings the Papakura Floral Art Club responded with an exhibition of floral art creations using vessels made from recycled materials. The exhibition was also enhanced by a free floral arts demonstration day.

14 August – 12 September (current)

An adventure through clay – Papakura Potters

Serenity, a journey through time – Jennifer Cruden

The Papakura Potters have explored vessels, vases and other containers in contemporary ceramics today. The exhibition has also been complemented by the first ever work room sale day held at the gallery on Saturday 22 August. It is noted that one of the strongest members of the previous gallery administration (Papakura Arts Board) Ian Hodge sadly passed away a few days before the exhibition opening. Ian was also the president of the Papakura Potters. The gallery has dedicated the entrance wall to Ian with a fitting tribute of his work.

One of Papakura's most vibrant artist and gallery supporters Jennifer Cruden is exhibiting alongside the Potters in Gallery Two. Her large scale paintings take visitors through a journey of the seasons from beach scenes to her new area of inspiration the southern areas of New Zealand.

Upcoming exhibitions focus on two group shows (Flourish and Small Packages) and a solo exhibition by Grant Whibley – an artist of national significance. The gallery is also assisting with Grant's exhibition by designing a catalogue to complement his exhibition.

Hawkins Theatre

During the report period the Hawkins Theatre hosted 21 different community groups and eight professional organisations.

Schools Programme

Mid August saw the successful launch of the new annual Schools Programme showcase which has already garnered bookings from schools for this year and next year's shows, as well as attracting very positive feedback from the schools ensuring next year will be an even bigger success. The Schools Programme and Showcase event was initiated as part of the audience development programme, and this in turn was established to attract new audiences, starting them at a young age and integrating the shows into the School's curriculum for the following year.

All the Performing Arts companies and festivals the Hawkins Theatre has programmed for the remainder of 2009 and all of 2010 had 10 minutes to showcase their event. Te Radar was the MC for the evening. The intention is to

make it an annual event and a major social occasion for the schools and teachers each year.

Performances and Usage

There were a wide variety of bookings utilising the theatre; some key additions to the programme include:

- Moana and the Tribe
- Wairoa Film Festival
- Taki Rua production of 'Strange Resting Places'
- Caught Jesters production 'The Graduate'
- Auckland Country Music
- Papakura Country Music
- International pianist Raymond Chan

Future programming includes:

- Massive Company's theatre production 'Whero's New Net'
- Te Radar production of 'Eating the Dog'
- Show Me Shorts Film Festival
- The Platters
- Urban Beat Dance Company
- TEMPO NZ Festival of Dance (Local, NZ and International companies)
- Jennifer Ward Lealand
- Cook Island Dance Company
- Indian Dance Company
- Irish Dance Academy
- Jamie Jorge Violin (from the US)

Also many community organisations and schools are using the Theatre including:

- Papakura Performing Arts
- Norris performing Arts
- Probus and Papakura Ladies Clubs
- Strathallan College
- Rosehill College
- Manurewa Combined Dance
- Foodstuffs 'Checker of the Year' awards

Other Arts Initiatives

Papakura Arts Website

The Papakura Arts website is being well utilised with the following visitor statistics for this reporting period:

Month	Visitors	Pages Viewed
June	1073	6544
July	1342	7849
August	1271	5245

The October grant round for Creative Communities is currently open and closes 30 October.

CONCLUSION

The Art Gallery and the Hawkins Theatre continue to offer a wide range of events to meet community needs and the visitation/usage numbers for both venues continue to increase.

RECOMMENDATION

1. That the information be received.

7. COMMUNITY SERVICES

(c) COMMUNITY GROUP CONTRACTS

REPORTING OFFICER: **Leora Hirsh**
Manager Community Development

PURPOSE OF THE REPORT

The purpose of this report is to seek Council approval to pursue three year funding agreements with groups that Council has a practice of supporting.

BACKGROUND

At the July 2009 Operations and Monitoring Committee, Council resolved to enter into three year funding agreements with Safer Papakura Trust and the Papakura and Districts Historical Society, pending Auckland Transition Agency (ATA) approval. This approval has been obtained and the two agreements have been entered into.

Further to this, at the August 2009 Operations and Monitoring Committee, Council resolved to enter into a three year funding agreement with Papakura Marae Maori Wardens, pending ATA approval. The parameters of this agreement, such as performance measures, have not yet been finalised between Council and the wardens group. This contract will go the ATA for approval as soon as it is finalised.

The ATA has recommended that Councils enter such agreements where possible to ensure certainty of funding to community organisations in the early stage of the new Auckland single unitary authority. There are three further community groups that Council has made annual funding provision for within the LTCCP. These are:

- The Drury Library
- Papakura Community Crimewatch Patrol
- Papakura Citizens Advice Bureau

NARRATIVE

In July 2009 the ATA asked Councils to “please provide for funding for the various community groups for the period to 30/6/2012 when the first LTCCP of the new council will be adopted; this will ensure that no community group “falls through the cracks” in the early life of the council”.

As per the 2009-19 LTCCP, the Drury library receives a \$1,000 operational grant from Council each year. To ensure that Drury Library continues to get this grant until at least 30 June 2012, as per the ATA request noted above, it would be in the library’s interest to enter into a three year funding agreement with Papakura District Council. Given the level of funding it is envisaged this need only be a brief agreement in letter form, and as it is below the \$20,000 threshold requiring ATA approval this will just require a simple Council resolution.

Papakura Community Crimewatch Patrol also receives an annual operational grant, via the LTCCP. Their grant is of significance, i.e. \$20,000 per annum and will therefore require both a Council resolution and ATA approval, before a three year agreement can be finalised. Community Patrols currently sub-contract Council to provide administrative support for their organisation. This arrangement can only be committed to until 30 June 2010, as Council is not in a position to guarantee

provision of service for further years, and so will be dealt with by way of a separate agreement.

The situation with Papakura Citizens Advice Bureau (CAB) is slightly different again. Council makes financial provision for the CAB in the LTCCP of \$69,158 (per annum, in today's dollars). However, Council administers this entire budget on behalf of the CAB, including provision of payroll services.

Officers are not aware of any other Council in the Auckland region that manage their CABs in this way. It appears most are supported via a direct grant. Such a grant would require a significant change for Papakura CAB as they would become an employer, and be liable for all the statutory employment requirements, along with carrying a significantly increased administrative burden. As with Community Crimewatch, Council is not in a position to guarantee management of the group's human resources beyond June 2010. It is therefore recommended that Council officers initiate discussions with the CAB to reach agreement on the best way to secure Papakura CAB funding until 30 June 2012. Provided the CAB is in agreement, it is recommended that Council enter into a three year funding agreement with Papakura Citizens Advice Bureau, subject to ATA approval.

CONCLUSION

Council has made financial provision for a number of community organisations in its LTCCP. The ATA has requested Councils secure provision of this funding until 30 June 2012 in order to ensure no groups fall through the cracks during the early life of the new Auckland Council. Three year contracts have already been entered into with two of these groups in Papakura District. The terms of one contract are still being finalised and a further three groups still require Council resolution to begin this process. This report recommends a process for each of the three groups.

RECOMMENDATIONS

1. That the information be received.
2. That Council enter into a three year funding agreement with Drury Library.
3. That, subject to final approval by the Auckland Transition Agency, the Council offer the Papakura Community Crimewatch Patrol a three year funding agreement for the years 2009/10, 2010/11 and 2011/12, provided annual performance and accountability requirements are met each year.
4. That, subject to Papakura Citizens Advice Bureau agreement and final approval by the Auckland Transition Agency, the Council offer the Papakura Citizens Advice Bureau a three year funding agreement for the years 2009/10, 2010/11 and 2011/12, provided annual performance and accountability requirements are met each year.

7. COMMUNITY SERVICES

(d) PARKS AND RECREATION QUARTERLY REPORT MAY - JULY 2009

REPORTING OFFICER: Nicola Terry
Manager Community Assets
Rakesh Gupta
Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to update the Operations and Monitoring Committee on the progress in the Parks and Reserves activity from May - July 2009.

BACKGROUND

This report covers three aspects of parks and reserves: asset planning, capital projects and maintenance. Progress on these three areas of work is reported to Council on a quarterly basis.

NARRATIVE

Asset Planning

Pukekiwiriki Pa

A workshop was held on 2 September 2009 with Te Roopu Kaitiaki o Papakura on the draft management plan and a further workshop is scheduled for 15 September 2009. Changes are now being made in line with discussions at the workshops. The process from here is that the final draft plan will be taken to Te Roopu Kaitiaki o Papakura for approval and then to Council for adoption for community consultation.

Marybeth Reserve

Results of the initial public consultation have been sent to the community liaison group to confirm and work on the draft plan. The initial themes identified through consultation have highlighted that the park must cater for the needs of people of all ages. Safety and security issues came through strongly. Therefore, park design needs to ensure there is a mix of open grassed area, structured play areas, passive open space, quality furniture and a high level of amenity provision.

In addition to the physical components of the park that were identified, the need for community development to occur alongside the park development was a strong theme.

The draft plan will be presented to Council prior to further community consultation.

Takanini Hall Use

Council requested that further information be presented regarding the use of Takanini Hall. Since the Long Term Council Community Plan (LTCCP) deliberations, use of the hall has increased. There are now 4 regular users equalling 15 hours per week. This is an increase of 2 users over the last 3 months. The hall is still being used regularly for private functions.

It is recognised that the hall is not ideally located for the Takanini community; however, until a replacement can be offered (for example, as part of a branch library in Takanini) the hall should remain available for community use.

Capital Projects

Public Toilets

Drury Domain toilets are currently under construction off site and a building consent has been lodged. The old toilet block will be demolished once the new block is complete. The timeframe for completion is November 2009.

The public toilets at Hingaia have been causing concern to residents and Council with a marked increase in vandalism and antisocial behaviour over August. Anecdotal evidence suggests that these toilets are also utilised by legitimate users. It is proposed that signage is erected on the toilets requesting that feedback be given to Council regarding whether the toilets should be demolished. In the meantime, quotes are being sought for locking the toilets at night but this will require doors/gates to be installed also which makes it a potentially expensive exercise.

Outdoor Events Facility

The Outdoor Events Facility is structurally complete with one artistic element, the painting of the portal legs, to be completed when the weather is more stable. The artist will be completing the painting herself which is a wonderful result for Council as the painting will be done exactly to the artist's specifications.

Leases and Licences:

Leases in progress include: Alfriston School, the Parents Centre at Elizabeth Campbell Centre, Runciman Tennis Club and a renewal of the Counties Power lease (Kaipara Road).

Energy Conservation Projects

The Snug Homes insulation project has been progressing well with over 91 homes insulated over the previous months and 100 applications still to be processed.

Renewals and Upgrades of Property

Recreation Centre – Tenders have closed for building work to make the entrance and changing rooms more accessible for wheelchair users. This includes installing an accessible shower and changing area.

Hawkins Theatre – Babbage Consultants has won the tender to design the green room and ticketing office. Work is underway to complete concept plans prior to developed and detailed design.

Art Gallery – Babbage Consultants has won the tender to design the upgrade to the Art Gallery. Concept plans have been presented and work is now underway on developed design. The concept plans are in line with the items agreed by Council during the Long Term Council Community Plan deliberations including an air handling system, weather proofing, new automatic doors, safety improvements to the stairs, better flow between the galleries and better storage/office space.

Red Cross Building – The Red Cross house at the Elizabeth Campbell complex was targeted by arsonists in August. Council's insurance assessors have completed a report outlining repairs to be undertaken to the roof, ceiling and porch area.

Waimana Older Person's Housing – An application has been lodged with Housing New Zealand for assistance funding in upgrading the Waimana units, however, the likelihood of success is very low. Officers had the opportunity to share information with Manukau City Council who had recently upgraded units with the same floor plan and work is now underway with drafting plans.

Young's Beach Park

Drawings for phase two of the boat ramp have been completed and a resource consent application is being prepared for the ARC. An application for ARC funding of stage two of the boat ramp was successful.

Massey Park Development Plan

Meetings have now been held with the clubs regarding the change in scope to focus on the grandstand rather than building a new facility. Concept plan options have been prepared and a workshop with Councillors booked to update Councillors on progress.

Registrations of Interest in the field upgrade work have been received and are being evaluated.

Planting Projects

Replacement street tree planting has been undertaken following resident requests in Conifer Grove and Oaklands subdivisions.

Planting of native trees and shrubbery is also underway near Tanah Merah Drive, Chichester Drive and Cross Reserve.

Bottletop Bay residents together with HEB successfully planted stage 1 of the planting and bank stabilisation improvements.

Taka Reserve

A community consultation 'fun in the park' event was held at Taka Reserve to gain feedback from the community on what they want in their reserve. The challenges of developing Taka Reserve into an area reserve still relate to the poor sight lines/passive surveillance due to the length of the reserve. Unfortunately there is not an easy, straight forward solution.

Sports field upgrade

In the LTCCP, Council budgeted \$120,000 to improve the drainage on the Ray Small Park sports fields. The fields were chosen in part because they form the cap of the landfill underneath and as such are required to be kept free of water ponding at all times. Quotes have been received for an in depth assessment of the fields and these have come back higher than was anticipated and so other options are currently being explored.

Maintenance

Parks Maintenance Contract:

This contract covers the routine maintenance of parks and reserves for Council by its contractors HEB Smithbridge Limited.

Routine maintenance work of parks and reserves is being carried out in line with the contract requirements. Parks and Street tree pruning maintenance work is currently being carried out in accordance with the available budget and the prioritisation of service requests.

As part of street tree work, trees in the vicinity of footpaths were pruned to ensure a clear way for pedestrians. Budget was available for this work to be done for approximately two months in the 2009/10 financial year and the whole District has been completed in this two month period.

The contract for the removal of the taxodium trees in Redcrest Link Reserve has been awarded to HEB Construction Ltd. The work will start in first week of September 2009 and will be completed by end of the month.

All audit outcomes for the May/June/July 2009 period are in line with the contract requirements with the exception of one area. The contractor had been notified accordingly and they are dealing with the issue.

Sports Fields Renovations

Spring renovations of primary sports fields will be undertaken in September/October 2009 to meet the minimum requirements and available budget for 2009-2010.

CONCLUSION

The report outlines progress of the extensive work programme related to asset planning, capital projects, and maintenance aspects of the Parks and Reserves activity.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

**(e) MASSEY PARK AQUATIC CENTRE
QUARTERLY REPORT APRIL - JUNE 2009**

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Massey Park Aquatic Centre Quarterly Report
NZ Blue Winter Customer Satisfaction Survey

(Attachment No. 4)

PURPOSE OF THE REPORT

The purpose of this report is to present the quarterly management report and winter customer satisfaction survey for the Massey Park Aquatic Centre.

BACKGROUND

The management contract with Community Leisure Management Limited (CLM) includes a requirement for CLM to provide the Council with a quarterly report outlining key statistics and activities. In addition, every year an independent customer satisfaction survey is carried out by NZ Blue.

NARRATIVE

The management contract with CLM is progressing well with regular monthly meetings between management staff and regular operations meetings between officers. Communication between CLM and Council has been constructive and requests have been responded to in a timely manner.

Attendance figures from April to June 2009:

	2007/08	2008/09	% Change
April	16,071	14,653	-8.8%
May	11,313	13,810	22.1%
June	10,314	12,364	19.9%
Total	37,698	40,827	8.3%

The attendance figures for the fourth quarter of 2008/09 reveal an increase on the same period for 2007/08.

Winter Customer Satisfaction Survey Results

The Council commissioned a winter customer satisfaction survey for the first time this winter in order to complement the annual survey which takes place during February. The survey measures 13 key factors and the following is a summary of the key results:

Improving results over the February 2009 survey:

- Standard of Service Overall
- Reception Service/Helpfulness
- Lifeguard Service / Helpfulness
- Cleanliness Overall
- The level of supervision
- Refer to others
- Range of programmes and services
- Change Room Cleanliness

Declining Results:

- Value for Money
- Overall appearance and presentation
- Poolside Cleanliness
- Level of Maintenance
- Standard of programmes or service delivery

The largest declining results are for overall appearance and presentation and level of maintenance. These items will be addressed as part of the aquatic centre redevelopment. While the other items have declined, they are still over 90% which meets the targets set in the Management Agreement.

Maintenance and Repairs

In addition to the work outlined in the attached report, work has been completed on the air handling system, the hydroslide, steps leading to the hydroslide and plumbing repairs in the men's changing room.

CONCLUSION

Attendance figures have increased on last year. In addition, the independent customer service survey shows improvements in 8 of the 13 measured factors. A number of maintenance issues and repairs have been completed.

RECOMMENDATIONS

1. That the information be received.

8. ROADING AND TRANSPORT

**(a) MINOR IMPROVEMENT PROJECTS
2009/10**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: LATM prioritisation
40 kph school speed zones

(Attachment No. 5)

PURPOSE OF THE REPORT

The purpose of this report is to update Council on projects that have been completed or are programmed to be carried out and funded under the 2009/10 Minor Improvement Projects budget. Secondly, to gain approval on projects to proceed within the unassigned budget and the confirmation of an amount for ad hoc minor improvement projects.

BACKGROUND

Council's Annual Plan budget for minor improvement projects in the 2009/10 financial year is \$461,250. The Minor Improvement Projects budget is typically used to fund roading improvements to address minor safety issues. This includes planned projects and minor unplanned projects that arise during the financial year. Local Area Traffic Management (LATM) schemes are also funded from the Minor Improvement Projects budget, as there is no separate budget.

NARRATIVE

The following table lists the major projects that have been or will be implemented under the Minor Improvement Projects budget in the 2009/10 financial year. The associated budget indicates the amount of the estimated project cost that will be allocated from the Minor Improvement Projects budget.

Project	Status	Budget
Alfriston Road cattle underpass construction	Complete	\$32,000
Great South Road right turn pocket at Park Haven Drive	Complete	\$12,000
Rosehill Special School parking bays	Complete	\$25,000
Hingaia Road guard rail on bend near Towai Road	Design	\$58,000
Right turn prohibition Spartan Road onto Great South Road	For tender	\$160,000
Right turn prohibition Town centre at Great South Road	Complete	\$10,000
East Street Parking changes	Complete	\$9,000
Mill Road Rumble strips and signage	Complete	\$11,000
TOTAL COMMITTED WORK		\$317,000

During any year there is a need to reserve a portion of the minor improvements budget for ad hoc work that is generated (by Police, elected members, urgent safety improvements) during the year. \$75,000 is considered an appropriate but minimum amount to allocate for these needs.

Deducting from the total Minor Improvement Projects budget (\$461,250) the committed work expenditure (\$317,000) and the amount reserved for ad hoc work (\$75,000) leaves \$69,250 of unassigned budget. The table below lists further pivotal projects that are being considered for implementation with this currently unassigned budget:

Project	Budget
Local Area Traffic Management scheme	\$50,000
40 kph School Speed zone	\$40,000 - 60,000
Porchester Road guardrail at Papakura Stream bridge	\$15,000

The LATM and 40 kph school speed zone programmes have been assessed for merit and subsequently sites have been prioritised (in the case of LATM) and a list of qualifying sites for 40 kph school zones produced, (see attachments for 40 kph school zones and LATM sites). The prioritised list of LATM sites remains unchanged from the September 2008 workshop.

Given the remaining unassigned budget, either an LATM scheme or 40 kph school speed zone could be implemented in the current financial year. Our traffic safety engineer has provided comment that from analysis undertaken a 40 kph school zone site currently has a higher safety improvement need than an LATM scheme. The schools with the highest priority are Ardmore School, Cosgrove School, Drury School and Edmund Hillary School.

Lastly, in conjunction with the PDC/Manukau City Council joint project to construct a combined use walking and cycling bridge at the District/City boundary of the Papakura Stream on Porchester Road, Manukau City are to install a guard rail system on the immediately adjacent road bridge. Officers recommend that the counterpart guardrail on the Papakura side of Papakura stream on Porchester Road be installed. The estimated cost of this work is \$15,000.

2010/11 minor improvements

A workshop is suggested be planned for late 2009/early 2010 (calendar years) to determine priorities and consequently, projects for the 2010/11 minor improvements programme. This would include decisions on LATM and 40 kph school zones.

CONCLUSIONS

The available budget for the 2009/10 minor safety programme is \$461,250. \$317,000 is required for committed projects. Officers suggest that a further \$15,000 be assigned to a guardrail installation at Papakura Stream in conjunction with the adjacent project to build a combined use walking and cycling bridge and a further \$75,000 be made available for ad hoc projects over the current year.

A decision is required by Council on the balance of the budget of \$54,250. The options proposed from investigative work undertaken over the past 18 months are between an LATM site and a 40 kph school zone. Council's traffic engineer advises that analysis undertaken indicates a more compelling requirement for a 40

kph school zone to be introduced at one of Ardmore School, Cosgrove School, Drury School or Edmund Hillary School.

RECOMMENDATIONS

1. That the information be received.
2. That \$75,000 of the minor improvements budget be left available for ad hoc work over the 2009/10 year.
3. That \$15,000 of the Minor Improvements Budget be assigned to the Papakura Stream, Porchester Road guard rail installation.
4. That Council give direction on the remainder of the minor improvements budget (\$54,250) to assign this to the LATM scheme or the 40 kph school zone implementation programme.

8. ROADING AND TRANSPORT

**(b) THE IMPOSITION OF PARKING CHARGING
AT THE PARK AND RIDE, PAPA KURA
STATION**

**REPORTING OFFICER: Richard Firth
Capital Works Manager**

PURPOSE OF THE REPORT

The purpose of this report is to seek Council resolution to enable the enforcement of parking infringement at the Papakura Rail Station Park and Ride carpark on Ron Keat Drive and to advise Council on the operation of the fee system.

BACKGROUND

On 21st May 2009 at the LTCCP Committee meeting, Council resolved to continue with security at the Papakura Rail Station Park and Ride Carpark on Ron Keat Drive and to support the introduction of a \$2.00 daily parking charge through the provision of 'pay and display' parking meters.

NARRATIVE

Implementation of the parking meters is almost complete and will allow a start up date for charging from Monday 5th October 2009.

Due to the layout of the carpark site, three pay and display meters are being installed. These machines have been placed to provide an acceptable maximum location for the most distant car. These distances compare well with other Auckland located examples.

The pay and display parking meters, supporting maintenance, cash collection and electronic payment transfers have all been sourced through a single arrangement with Global Integrated Solutions Ltd. This is the same organisation that provides, for example, an equal package of service to Auckland City Council. Cash will be collected and payment made to Council, along with electronic payments received, twice weekly.

To promote awareness of the imminent changes to the operation and charging introduction the following steps will be undertaken:

- two signs are soon to be installed at the Park and Ride advising of the parking rate
- advertise the fee and introduction date in the Papakura Courier (public notices)
- a media release by the Papakura Courier and Franklin Life newspapers
- an editorial has been included in Heartbeat – the monthly newsletter to all town centre businesses
- a leaflet has been produced and will be placed under the car windscreens of all users over September
- copies of the leaflet will be available at the security hut in the Park and Ride, the Council offices, the Edmund Hillary Library and the Aquatic Centre

- the ambassadors and the security staff at the Park and Ride have been advised
- the Town Centre Parking Map has been updated.

In order for infringement notices to be issued and fines imposed, Council must first resolve that Council's usual approach to parking infringements will apply.

CONCLUSION

In accordance with Council's resolution parking meters are to become operational at the Ron Keat Park and Ride carpark to collect the daily parking charge of \$2.00. Advance notice through various media will be given. In order for infringement notices to be able to be issued, Council must resolve that the usual approach to parking infringement must apply.

RECOMMENDATION

1. That the information be received
2. That Council resolves that:
 - a. a \$2.00 daily rate applies at the pay and display Papakura Station Park and Ride for week days only (i.e. Monday to Friday inclusive excluding Saturday and Sunday and public holidays);
 - b. failure to pay the daily rate will incur the same fees and charges as applies to all parking infringements in Papakura district; and
 - c. to the extent necessary, the currently warranted parking wardens for Council are duly authorised and delegated all the powers necessary to enforce the parking fee requirements at the Papakura Rail Station Park and Ride.

8. ROADING AND TRANSPORT

(c) SAFETY IMPROVEMENTS AT THE INTERSECTION OF MILL RD AND AIRFIELD RD

**REPORTING OFFICER: Tony Kay
Director of Infrastructure Management**

PURPOSE OF THE REPORT

The purpose of this report is to update Council on further monitoring and noise measurements that have been undertaken relating to the minor safety improvements at the intersection of Mill Road and Airfield Road.

BACKGROUND

In 2008 the intersection of Mill Road and Airfield Road was identified as a crash black-spot and was ranked as the sixth worst rural crash location in the District. To increase safety at the intersection the following improvements were made:

- Existing warning signs were upgraded;
- Additional warning signs were installed;
- Street-lighting was improved at the intersection; and
- Rumble strips were installed on the Mill Road approaches to the intersection.

The rumble strips were considered a key component of the package of minor safety improvements that were implemented at the intersection. The safety review of the intersection highlighted that a number of reported crashes at the intersection involved impaired drivers on Mill Road who were unaware on the presence of the roundabout. The rumble strips were considered the best method of warning impaired drivers of the hazard ahead, as they provide an audible and tactile warning which is more likely to be comprehended by impaired drivers than other warning measures (signs).

Following the implementation of the minor safety measures, Mr Rawnsley, a resident at 447 Mill Road, contacted Council and complained about the noise generated by vehicles travelling over the rumble strips.

At the 26 May 2009 Council meeting, a report was presented detailing the minor safety improvements that had been made at the intersection of Mill Road and Airfield Road. The report suggested additional measures that could be installed at the intersection to further improve safety, (larger roundabout signs with a red backing board) and a number of modifications that could be made to the rumble strips to mitigate the noise concerns raised. At the meeting it was resolved:

THAT COUNCIL SUPPORTS THE USE OF RUMBLE STRIPS ON MILL ROAD ON THE APPROACHES TO THE AIRFIELD ROAD INTERSECTION.

THAT THE NUMBER OF "BARS" IN EACH SET OF THE MILL ROAD RUMBLE STRIPS BE REDUCED FROM FIVE TO FOUR AND THE HEIGHT OF THE RUMBLE STRIPS BE REDUCED FROM 10MM TO 8MM.

THAT A REPORT BE BROUGHT BACK ON THE IMPACT OF THESE MEASURES THREE MONTHS AFTER IMPLEMENTATION.

NARRATIVE

In July 2009 larger roundabout advisory signs with red backing boards were installed at the intersection of Mill Road and Airfield Road. The rumble strips were also modified in accordance with the resolution from the 26 May 2009 Council meeting (i.e. the height lowered to a maximum of 8mm). In addition to these modifications, the spacing of the bars on the rumble strips was varied to assess whether the bar spacing would have a material effect on the noise generated by vehicles travelling over the rumble strips. The modified rumble strips south of the roundabout had a bar spacing of 1000 mm and the modified rumble strips north of the roundabout had a bar spacing of 300 mm.

The modifications that have been made to the rumble strips, (reduced height and fewer strips) have been successful in achieving the desired outcome of generating less noise when vehicles travel over them. It is also considered that they still provide an acceptable audible and tactile warning to impaired drivers to alert them that they are approaching a roundabout.

Noise Measurements

On 17 August, 19 August and 4 September 2009 noise measurements were taken by the Council Environmental Health Officer from within the road reserve at various distances from the modified rumble strips. These measurements were taken from the same locations as previous noise measurements carried out when the original rumble strips were in place.

The noise monitoring results indicated that the modified rumble strips (lower height and fewer bars) resulted in lower noise levels being generated by vehicles travelling over them when compared to the original rumble strips. The results also indicated that having a closer spacing of the bars resulted in lower noise levels being generated when compared to a wider bar spacing. These results were supported by Mr Rawnsley and the occupier at 457 Mill Road, who both indicated that these results aligned with their experience.

Given the noise results, it is recommended that the spacing of the bars in the rumble strips south of the roundabout be changed from 1000 mm to 300 mm to match the specifications of the sets of rumble strips north of the roundabout. This change is not expected to significantly change the effectiveness of the rumble strips in warning impaired drivers of the roundabout ahead.

Following concerns raised by Elected Members that the noise measurements taken from within the road reserve were not representative of the noise levels experienced at nearby houses, Mr Rawnsley was contacted and he gave permission for officers to take noise measurements from on his property.

On 4 September 2009, the Council Environmental Health Officer and Traffic Safety Engineer visited Mr Rawnsley to take noise measurements from a location adjacent to his house. When officers were on Mr Rawnsley's property, it was not possible to distinguish the noise made by vehicles travelling over the rumble strips from general traffic noise and this was acknowledged by Mr Rawnsley. Because of this Mr Rawnsley arranged with his neighbour, (from 457 Mill Road) for noise measurements to be taken from her property.

A number of noise measurements were taken from adjacent to the house at 457 Mill Road, (located approximately 50 metres from the nearest rumble strips). At the time of the noise measurements there was a moderate south-easterly wind blowing, (the wind direction that would carry road noise to the houses at 447 and 457 Mill Road), which should have resulted in the noise levels recorded being equal to or higher than those that would be experienced at this property on a typical day.

A series of noise measurements were taken for southbound vehicles, (travelling over the rumble strips) and northbound vehicles, (not travelling over the rumble strips). A mixture of vehicles, (cars and trucks) were used for both sets of measurements. The results indicated that the averaged peak noise level (dBA) measured at the house at 457 Mill Road was the same for the group of vehicles travelling over the rumble strips and the group of vehicles not travelling over the rumble strips.

These results do not imply that it is not possible to hear the sound of vehicles travelling over the rumble strips. From the house at 457 Mill Road the sound generated by vehicles travelling over the rumble strips is clearly audible. However, the sound of a vehicle travelling along Mill Road and not travelling over the rumble strips is also clearly audible. Both these events generate a level of noise and the noise measurements indicate that the peak noise level, (measured at the house at 457 Mill Road) is very similar for both events.

Safety of Intersection

As previously reported, a meaningful evaluation of the minor safety improvements that have been installed at the intersection of Mill Road and Airfield Road will not be possible until the measures have been in place for at least three years. This timeframe is necessary to enable Police reported crash data from several years before and after the improvements to be compared.

Comparisons made by local residents between the numbers of Police reported crashes from before the minor improvements were implemented, and the number of crashes they believe have occurred since the improvements were implemented, do not give a true picture of the effectiveness of the improvement measures. This is because a significant number of crashes that would have occurred at the intersection before the improvements were implemented would not be included in the statistics as they were not reported to the Police.

To give an indication of how effective the improvements have been in reducing crashes, officers have contacted the Council roading maintenance contractor regarding guard rail maintenance at the intersection of Mill Road and Airfield Road, and specifically the guard rail on the north-western corner of the intersection. This guard rail was regularly damaged by vehicle crashes at the intersection before the minor safety improvements were implemented.

The Council maintenance contractor has advised that before the minor safety improvements were implemented at the intersection they repaired or replaced this guard rail several times every year as a result of vehicle crashes. It is also noted that Mr Rawnsley contacted Council in late 2007 to express his concerns at the cost to ratepayers of continually repairing or replacing this guard rail following vehicle crashes.

Since the minor safety improvements have been installed at the intersection of Mill Road and Airfield Road, the guard rail on the north-western side of the roundabout has not been damaged to a degree where it has required repair or replacement. While not a conclusive evaluation of the number of crashes occurring at the intersection, it does suggest that the minor safety improvements have been effective in reducing the occurrence of certain types of crashes at the intersection.

CONCLUSION

In accordance with a Council resolution from the 26 May 2009 Council meeting, the rumble strips on Mill Road in advance of the Airfield Road intersection have recently been modified. The modifications sought to mitigate concerns raised by adjacent property owners regarding the noise generated by vehicles travelling over the rumble strips. It is considered that the modifications have achieved this goal and are still effective in providing an audible and tactile warning to impaired drivers that they are approaching an intersection. It is considered that the rumble strips remain an integral and critical component of the road safety measures that have been implemented at the intersection of Mill Road and Airfield Road and should therefore remain in place, (with a modification to the bar spacing on the rumble strips south of the roundabout as detailed on the report).

A comparison of the noise measurements taken before and after the rumble strips were modified confirms that the noise generated by vehicles travelling over the rumble strips has reduced since the modifications have been made. The measurements also indicated that spacing the bars in a set of rumble strips more closely resulted in less noise being generated when vehicles travelled over them.

As part of the monitoring of the modified rumble strips, noise measurements were taken from adjacent to the house at 457 Mill Road, which is located approximately 50 metres from the nearest rumble strips. The noise measurements indicated that the averaged peak noise level (dBA) experienced at the house when a vehicle travelled over the rumble strips was no different to the averaged peak noise level (dBA) experienced at the house when a vehicle travelled along Mill Road, (without travelling over the rumble strips).

There is presently insufficient Police reported crash data available since the minor safety improvements at the intersection of Mill Road and Airfield Road were installed to conclusively assess the effectiveness of these measures at this stage. However, anecdotal data from Council's maintenance contractor indicates that guard rail damage at the intersection caused by vehicle crashes has significantly reduced since the improvements were implemented.

RECOMMENDATIONS

1. That the information be received.
2. That the spacing of the bars in the sets of rumble strips on Mill Road south of the Airfield Road roundabout be reduced from 1000 mm to 300 mm.
3. That the sets of rumble strips on Mill Road north of the Airfield Road roundabout be maintained with their modified specifications.

8. ROADING AND TRANSPORT

**(d) PROPOSED TIME RESTRICTION FOR
PARKING IN FRONT OF 2 – 4 BEACH
ROAD**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: 2 – 4 Beach Road Proposed Parking
Restriction

(Attachment No. 6)

PURPOSE OF THE REPORT

The purpose of this report is to seek a Council resolution to impose a 10 minute time restriction (P10) on the five recessed parking spaces in front of 2 – 4 Beach Road.

BACKGROUND

Council has received requests to implement a parking time restriction on the recessed parking spaces in front of 2 – 4 Beach Road, which are reportedly being used for all day parking. These parking spaces were recessed earlier this year to enable the two lanes of traffic travelling from Settlement Road onto Beach Road to merge more safely by removing parking from the traffic line.

NARRATIVE

There are currently three recessed parking spaces on Beach Road in front of the dairy on the corner of Great South Road and five recessed parking spaces in front of 2 – 4 Beach Road. The recessed parking spaces in front of the dairy currently have a 10 minute parking time restriction (P10). The recessed parking spaces in front of 2 – 4 Beach Road are currently unrestricted parking spaces

Council has received several requests to extend the P10 restriction that exists on the parking spaces in front of the dairy to cover the five recessed parking spaces in front of 2 – 4 Beach Road (as shown in attachment).

Consultation has been undertaken with the owners and occupiers of the properties at 2 and 4 Beach Road asking whether they would prefer the recessed parking spaces in front of their properties to remain unrestricted or have a P10 restriction. The owners and occupiers unanimously supported the parking being made P10.

CONCLUSIONS

Council has received several requests to implement a parking time restriction on the recessed parking spaces in front of 2 – 4 Beach Road. Consultation has been carried out with the owners and occupier of 2 and 4 Beach Road, which indicates that there is unanimous support for a P10 restriction to be imposed on the five recessed parking spaces in front of their properties. This parking restriction would be consistent with the existing P10 parking restriction on the adjacent parking spaces in front of the dairy.

RECOMMENDATIONS

1. That the information be received.
2. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1.3 of the Operative Papakura District Council Parking and Traffic Bylaw (2007), Council resolves that a 10 minute time restriction (P10) be authorised for five recessed parking spaces in front of 2 – 4 Beach Road, as indicated on the plans in Attachment 6, and that appropriate signage be erected to inform drivers of this restriction.

8. ROADING AND TRANSPORT

(e) WALTER STREVENS DRIVE PARKING RESTRICTIONS

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: Walter Strevens Drive Proposed Parking Restrictions

(Attachment No. 7)

PURPOSE OF THE REPORT

The purpose of this report is to seek a Council resolution to install a section of 'no stopping at all times' (NSAAT) parking restriction on Walter Strevens Drive adjacent to the Conifer Grove Shopping Centre to improve road safety.

BACKGROUND

On 19 August 2009, Council received a petition from business proprietors in the Conifer Grove Shopping Centre on Walter Strevens Drive. The petition requested that Council install broken yellow lines on Walter Strevens Drive adjacent to the driveways for this shopping centre to improve the safety of vehicles exiting the property.

NARRATIVE

There is currently unrestricted parking immediately adjacent to the driveways for the Conifer Grove Shopping Centre (64 – 68 Walter Strevens Drive). When vehicles park close to these driveways, the visibility of drivers exiting the shopping centre is restricted.

Because of the relatively high volume of traffic that uses the driveways into and from the shopping centre, (when compared to a residential driveway) sufficient NSAAT should be provided to ensure drivers exiting the shopping centre have adequate visibility to safety turn onto Walter Strevens Drive. To achieve this, 65 metres of NSAAT parking restrictions are required in the vicinity of the shopping centre driveways (as illustrated in Attachment 7).

The proposed NSAAT will result in eight on-street parking spaces being lost. It is noted that these parking spaces are all on the shopping centre street frontage and therefore neighbouring properties will not lose any on-street parking on their street frontages. Because of this, and the fact that all existing business proprietors in the shopping centre supported the petition, public consultation regarding the proposed NSAAT parking restriction is not considered necessary and has not been carried out.

CONCLUSIONS

A petition has been received from the business proprietors from the Conifer Grove Shopping Centre requesting that NSAAT parking restrictions be installed adjacent to the shopping centre driveways to improve the safety of vehicles exiting the shopping centre. Given the relatively high volume of traffic that uses the shopping centre driveways, this request is considered reasonable.

To provide adequate visibility for vehicles exiting the shopping centre driveway, it is proposed to install 65 metres of NSAAT parking restriction on Walter Strevens Drive adjacent to the driveways. This will result in the loss of eight on-street parking spaces. All eight parking spaces lost are on the shopping centre street frontage.

RECOMMENDATIONS

1. That the information be received.
2. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1.1 of the Operative Papakura District Council Parking and Traffic Bylaw (2007), Council resolves that on-street parking be prohibited on the sections of Walter Strevens Drive indicated on the attached plan and that appropriate road markings be installed to advise motorists of this prohibition.

8. ROADING AND TRANSPORT

**(f) NEW ZEALAND TRANSPORT AGENCY
FUNDING ALLOCATION 2009- 2010**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: Comparison Table

(Attachment No. 8)

PURPOSE OF THE REPORT

The purpose of this report is to advise Council of the reduced funding allocation by the New Zealand Transport Agency (NZTA) in relation to Council's 2009/10 transportation and roading programme and to seek Council approval to use local share of the non-approved budgets.

BACKGROUND

In order to receive transportation and roading subsidy from the NZTA, Council's capital expenditure renewals and operating expenditure maintenance must be agreed in the NZTA programme for the 2009/10 year. A change in transport policy between the outgoing and incoming Governments has resulted in a change of priorities. This change of priorities has consequently reflected a reallocation of funding subsidies.

NARRATIVE

In order to receive NZTA subsidy for roading renewals and roading maintenance, Council must have a delivery programme approved by NZTA.

The 2009/10 NZTA programme (the National Land Transport Programme (NLTP)) has taken longer than normal to be published. The 2009/10 NLTP has reduced Council's programmes by:

- Roding Maintenance (\$327,163)
- Roding Renewals (\$122,190)
- Community Programme (\$110,140)
- Walking and cycling - has not been funded at this time.

A detailed summary of the reductions is shown in the attachment (Comparison Table).

Maintenance

The most critically affected item is the category 'Traffic Services and Carriageway Lighting'. This provides funding for road signs, road marking, street light maintenance and street lighting energy consumption. Council's budget of \$924,800 is estimated to be the level of expenditure required to undertake all needs in the 2009/10 year. The revised funding allocation published by NZTA, if implemented directly against the NZTA approval would result literally in not being able to keep the street lights operating and/or line marking up to an acceptable standard.

Other changes in the NZTA approved maintenance budget are more minor and manageable.

Solution

Of the \$327,163 total funding reduction, Council has provided in their adopted Annual Plan to contribute \$183,211 (56 percent). It is proposed that this entire amount would be added to the NZTA approved budget for traffic services and carriageway lighting. This would raise the available budget to \$858,611.

Renewals

Two items are affected with reduction; pavement rehabilitation and the kerb and channel. The impact on the kerb and channel renewal will have a material impact on delivery as this amounts to a 25 percent reduction. The reduction impact on the pavement rehabilitation budget can be managed.

Solution

Council's quantity of pavement rehabilitation can be adjusted downwards to equal the lower total funding. Of the \$122,190 total funding reduction, Council has provided in their adopted Annual Plan \$68,426 for renewals and it is proposed that this be added to the NZTA approved budget for kerb and channel.

Community Programme

Council's Community programme has been reduced by \$110,140. This has reduced the community road safety programme, the school travel planning and nil funded the workplace travel plan.

Solution

Of the \$110,140 total funding reduction, Council has provided in their adopted Annual Plan \$27,535 (25 percent) for the Community Programme and it is proposed that this be added to the NZTA approved budget for the Community Programme.

Walking and cycling

Walking and cycling has been placed on the NZTA 'Reserve A' list, meaning a change in funding allocation would be required before walking and cycling would move into a position for funding. The exception is for projects approved in the 2008/09 year and being implemented in the current year. For example, the cycle lane component of the Parkhaven right turn.

Council has adopted a budget of \$589,500 for walking and cycling project implementation in 2009/10. Of this total Council's funding contribution at 46 percent (this is an NZTA funded rate of 54 percent) is \$271,170.

Officers propose that on the assumption that NZTA funding will not become available for the period 2009/12 that walking and cycling implementation continues solely funded by the LTCCP local share. Should Council be of a mind to progress this initiative then a report would be presented with redefined annual priorities for the 2009/11 period.

CONCLUSIONS

NZTA have approved a lower than expected NLTP programme. This has an impact on Council's programmes for roading maintenance, roading renewals, community programme and walking and cycling.

Council's traffic services and carriageway lighting have been significantly reduced in budget. At the approved budget, expected service will not be able to be provided. With lesser impact, the kerb and channel renewal will also be significantly underfunded. If Council is of the mind, applying the local share of the NZTA maintenance budget reduction would restore traffic services and carriageway lighting and of the NZTA renewals budget reduction would restore kerb and channel to near acceptable delivery levels.

Council has the opportunity to return through local share an amount to assist with a larger community programme delivery. Council also has the opportunity to confirm the walking and cycling implementation at a reduced level.

RECOMMENDATIONS

1. That the information be received.
2. That Council continue to provide for roading maintenance local share of \$183,211 and that this amount be used to augment the NZTA approved budget of traffic services and carriageway lighting or,
3. That Council continue to provide for roading renewals local share of \$68,426 and that this amount be used to augment the NZTA approved budget of kerb and channel renewals.
4. That Council approves the local share contribution of \$27,535 and this used to implement the 2009/10 Community Programme.
5. That Council approves the local share contribution of \$271,170 and this be used to implement the 2009/10 Walking and Cycling Programme.

9. WATER ISSUES

10. WASTE MANAGEMENT

(a) WASTE MANAGEMENT AND MINIMISATION QUARTERLY REPORT JUNE TO AUGUST 2009

REPORTING OFFICER: Sue Martin
Project Manager, Waste Minimisation
Rakesh Gupta
Works Operations Manager

ATTACHMENT: Paper and Cardboard Recycling is Simple!
(Attachment No. 9)

PURPOSE OF THE REPORT

The purpose of this report is to inform the Committee about waste minimisation and management matters for the period June to August 2009.

BACKGROUND

The waste management and minimisation services of Council are responsible for the performance of waste services contracts, waste minimisation projects and the monitoring of closed landfills.

NARRATIVE

Waste Services

The table below outlines the key tonnages of different types of refuse for the May 2009 to July 2009 period and average comparative previous periods. While this report is covering the period of June to August, the August waste services figures were not available at the time of this report being prepared and so there is a misalignment of reporting on these services with the report period.

	Tonnage/month			
	2007-2008	May 2009	June 2009	July 2009
Loose Litter	8	9	15	19
Illegally Dumped	41	33	21	45
Kerbside Recycling	327	325	329	384
Litter From Bins	23	17	18	17
Refuse Bag Collection	516	457	476	502
Total	915	841	859	967

The above table sources tonnages from the following contracts:

Refuse and Litter Services Contract (WML)/ Recycling Contract (Streetsmart Limited)

The Refuse and Litter Services Contract and the Recycling Contract are both running efficiently and have met or exceeded the contracted performance indicators for the period.

The contractor is giving weekly reports certifying that loose litter is picked up from five metre area around the bins every time the bin is emptied subject to no vehicles parked in that area. Weekly audits are being done and audit outcomes are in line with the contract specifications. The figures above indicate that loose litter tonnages have appeared to have increased from previous years' averages. In the previous months of this year these tonnages were projected lower than they really were because the contractor was combining loose litter tonnages with illegal dumping. The tonnages are now accurately reported.

July month tonnages have increased for illegal dumping and recycling.

Refuse Bag Manufacture and Distribution Contract

Bag manufacturing and distribution continue to meet quantity and quality specifications. The recommended retail price increased on 1st August from \$1.30 to \$1.50 per bag to cover increased costs of plastic resin, refuse collection and disposal and the waste levy of \$10 per tonne.

Inorganic Refuse Collection 2009

The inorganic collections from kerb side started on 27 July 2009 and completed on 29 August 2009.

The comparison with previous years is tabled as below:

Year	2007	2008	2009
Tonnage	1135	1394	1091
% Recycled	19%	7%	2.32%

Tonnage for 2009 was low compared to 2008. While there may be a range of explanations for this decrease, there has certainly been an increase in reports of scavenging.

The recycling percentage from materials collected by the contractor was also well down on previous years. It is likely that this is due to higher than usual scavenging.

Waste Minimisation Projects

Paper Recycling Promotion

From 24 May to 20 June staff promoted paper recycling at supermarkets, by reinforcing three main messages to residents:

- Recycle **all** paper and cardboard
- Tie it or tape set-out to prevent litter
- Ring Council if there are any concerns

Approximately 1000 residents were spoken with over the four week period. In addition, six gift baskets of Eco Store products were given to selected residents who were diverting all paper products from their red refuse bag and setting it out in a wind safe manner. The residents subsequently appeared in the Papakura Courier receiving their prize beside an article promoting paper recycling, see attachment. A large project promotion was displayed in the Council reception area. Paper recycling tonnages have steadily increased over the past nine years from 751 tonnes in 2000-01 to 1890 tonnes in 2008-09.

Create Your Own Eden- Worm Farming, Composting and Bokashi

Home composting options have the lowest carbon footprint and reduce bagged household rubbish to landfill by up to 45%.

In the 2008-09 year, seven composting and worm farming demonstrations were held at retailers and schools along with two home show promotions to encourage and support residents to use home composting techniques.

Schools and Be a Tidy Kiwi

Worm farms at all primary and intermediate schools continue to be monitored. Talks to twelve classes at Kelvin Road School have occurred on what food waste and recyclable materials can be diverted from landfill rubbish bags. The talks also highlighted litter prevention as another activity that children can proudly participate in.

Great Spring Clean (GSC)

The GSC 2009 will run from 7th to 20th September in order to incorporate Conservation and Keep NZ Beautiful weeks. Planning for the 2009 GSC is well underway. At the time of writing this report, over 2000 residents and staff had registered participation for 22 projects, being mostly litter clean-ups.

HazMobile Collection

Flyers have been inserted in the August full rates mail-out to promote the HazMobile collection at the Elliot Street public car park on Saturday 7th November at 10am till 2pm. All neighbours to the site have been advised that the public car park will not be available to them during the collection day.

Envirosmart

Stevenson's Quarry management and staff attended the Envirosmart annual awards dinner to celebrate their achievement of Gold status in EnviroMark accreditation. This means that they have met the followings standards in environmental management:

1. Bronze: Compliance with relevant health, safety and environmental legislation
2. Silver: Production of an appropriate environmental policy based on the identification of environmental aspects and impacts
3. Gold: Implementation and monitoring of continuous-improvement targets and objectives

Closed landfills

General

All landfills have had site inspections by staff in this period and are being monitored and managed in compliance with resource consent conditions. A contract for resource consent monitoring all four closed landfills has been awarded to Geosciences for the 2009-11 financial years.

Hunua Gorge Landfill

Hunua Gorge landfill (HGL) general cyclic maintenance and cyclic scrub control contracts have been rolled over for a further year to HEB and Turfworks respectively.

Elliot St and Waimana Landfills

The Elliot St and Waimana Landfill sea margins have been planted in early July with six native plant species. The plants were blessed by Kaumatua from Ngati Tamaoho.

RECOMMENDATIONS

1. That the information be received.

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL