



MINUTES OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA ON
TUESDAY 22ND SEPTEMBER 2009 COMMENCING AT 12.30 P.M.

PRESENT:

Chairperson	Clr O'Connor	
Deputy Chairperson	Clr Auva'a	(from 12.32pm, until 1.06pm, from 1.10pm)
	HWM Penrose	
	Clr Catchpole	
	Clr Conroy	
	Clr Goldsmith	
	Clr Jones	(from 12.32pm)
	Clr Pringle	

ATTENDING:

T Stratton	Chief Executive Officer
J Hames	Director Policy & Democracy Services
V Villaraza	Director Finance & Corporate Services
T Turner	Director Business & Promotion
T Kay	Director Infrastructure Management
G McCarrison	Director Regulatory Services
S Ford	Director Community Services
R Seth	Democracy Services Officer
M Baker	Communications Advisor
L Hirsh	Manager Community Development
N Terry	Manager Community Assets
C Reeve	Manager Transportation & Roding
R Gupta	Manager Works Operations
N Mochrie	Manager Strategic Projects
S Cleaver	Traffic Engineer
D McIntosh	Management Accountant
M Savage	Business Performance Analyst

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**MINUTES FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 22ND SEPTEMBER 2009 COMMENCING AT 12.30 P.M.**

1. APOLOGIES

CLR O'CONNOR MOVED
CLR PRINGLE SECONDED

THAT THE APOLOGY RECEIVED ON BEHALF OF CLR PIGGOTT BE
SUSTAINED.

CARRIED

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held
on Tuesday 25th August 2009 be confirmed.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

- (A) THAT THE MINUTES OF THE OPERATIONS AND MONITORING
COMMITTEE MEETING HELD ON TUESDAY 25TH AUGUST 2009 BE
CONFIRMED.

CARRIED

3. DEPUTATIONS AND PETITIONS

4. PRESENTATIONS

5. FINANCE AND CORPORATE

**(a) FINANCIAL RESULTS FOR THE YEAR
ENDED 30 JUNE 2009**

**REPORTING OFFICER: Victoria Villaraza
Director Finance and Corporate Services**

**ATTACHMENT: Report on Compliance with Treasury
Policies**

(Attachment No. 1)

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
HIS WORSHIP THE MAYOR SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

5. FINANCE AND CORPORATE

**(b) ACTIVITY PERFORMANCE MEASURE
RESULTS FOR THE YEAR ENDED 30 JUNE
2009**

**REPORTING OFFICER: Micah Savage
Business & Performance Analyst**

**ATTACHMENT: Performance Measures Results for the
Year Ended 30 June 2009**

(Attachment No. 2)

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

5. FINANCE AND CORPORATE

(c) RESIDENTS SURVEY 2009

**REPORTING OFFICER: D McIntosh
Management Accountant**

**ATTACHMENT: Residents Survey Summary Report
(Attachment No. 3)**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

6. BUSINESS AND PROMOTION

7. COMMUNITY SERVICES

(a) AWHI COMMUNITY PROJECT UPDATE

**REPORTING OFFICER: Leora Hirsh
Manager Community Development**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
CARRIED

7. COMMUNITY SERVICES

(b) ARTS REPORT – JUNE TO AUGUST 2009

**REPORTING OFFICER: Stella Ford
Director Community Services**

RECOMMENDATION

1. That the information be received.

CLR O'CONNOR MOVED
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CLR CONROY MOVED
CLR AUVA'A SECONDED

2. THAT THE COMMITTEE PASSES A VOTE OF THANKS TO THE MANAGERS OF THE ART GALLERY AND HAWKINS CENTRE FOR THE INITIATIVES INCREASING ARTS PARTICIPATION.

CARRIED

7. COMMUNITY SERVICES

(c) COMMUNITY GROUP CONTRACTS

**REPORTING OFFICER: Leora Hirsh
Manager Community Development**

RECOMMENDATIONS

1. That the information be received.
2. That Council enter into a three year funding agreement with Drury Library.
3. That, subject to final approval by the Auckland Transition Agency, the Council offer the Papakura Community Crimewatch Patrol a three year funding agreement for the years 2009/10, 2010/11 and 2011/12, provided annual performance and accountability requirements are met each year.
4. That, subject to Papakura Citizens Advice Bureau agreement and final approval by the Auckland Transition Agency, the Council offer the Papakura Citizens Advice Bureau a three year funding agreement for the years 2009/10, 2010/11 and 2011/12, provided annual performance and accountability requirements are met each year.

CLR O'CONNOR MOVED
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL ENTER INTO A THREE YEAR FUNDING AGREEMENT WITH DRURY LIBRARY.
3. THAT, SUBJECT TO FINAL APPROVAL BY THE AUCKLAND TRANSITION AGENCY, THE COUNCIL OFFER THE PAPA KURA COMMUNITY CRIMEWATCH PATROL A THREE YEAR FUNDING AGREEMENT FOR THE YEARS 2009/10, 2010/11 AND 2011/12, PROVIDED ANNUAL PERFORMANCE AND ACCOUNTABILITY REQUIREMENTS ARE MET EACH YEAR.
4. THAT, SUBJECT TO PAPA KURA CITIZENS ADVICE BUREAU AGREEMENT AND FINAL APPROVAL BY THE AUCKLAND TRANSITION AGENCY, THE COUNCIL OFFER THE PAPA KURA CITIZENS ADVICE BUREAU A THREE YEAR FUNDING AGREEMENT FOR THE YEARS 2009/10, 2010/11 AND 2011/12, PROVIDED ANNUAL PERFORMANCE AND ACCOUNTABILITY REQUIREMENTS ARE MET EACH YEAR.

CARRIED

7. COMMUNITY SERVICES

**(d) PARKS AND RECREATION QUARTERLY
REPORT MAY - JULY 2009**

**REPORTING OFFICER: Nicola Terry
Manager Community Assets
Rakesh Gupta
Works Operations Manager**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.
CARRIED

7. COMMUNITY SERVICES

**(e) MASSEY PARK AQUATIC CENTRE
QUARTERLY REPORT APRIL - JUNE 2009**

**REPORTING OFFICER: Nicola Terry
Manager Community Assets**

**ATTACHMENT: Massey Park Aquatic Centre Quarterly
Report
NZ Blue Winter Customer Satisfaction
Survey**

(Attachment No. 4)

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

8. ROADING AND TRANSPORT

**(a) MINOR IMPROVEMENT PROJECTS
2009/10**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: LATM prioritisation
40 kph school speed zones

(Attachment No. 5)

RECOMMENDATIONS

1. That the information be received.
2. That \$75,000 of the minor improvements budget be left available for ad hoc work over the 2009/10 year.
3. That \$15,000 of the Minor Improvements Budget be assigned to the Papakura Stream, Porchester Road guard rail installation.
4. That Council give direction on the remainder of the minor improvements budget (\$54,250) to assign this to the LATM scheme or the 40 kph school zone implementation programme.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT \$75,000 OF THE MINOR IMPROVEMENTS BUDGET BE LEFT AVAILABLE FOR AD HOC WORK OVER THE 2009/10 YEAR.
3. THAT \$15,000 OF THE MINOR IMPROVEMENTS BUDGET BE ASSIGNED TO THE PAKAKURA STREAM, PORCHESTER ROAD GUARD RAIL INSTALLATION.

CARRIED

4. THAT COUNCIL ASSIGN THE REMAINDER OF THE MINOR IMPROVEMENTS BUDGET (\$54,250) TO THE 40 KPH SCHOOL ZONE IMPLEMENTATION PROGRAMME FOR ARDMORE SCHOOL SUBJECT TO CONSULTATION WITH THE POLICE.

CARRIED

8. ROADING AND TRANSPORT

**(b) THE IMPOSITION OF PARKING CHARGING
AT THE PARK AND RIDE, PAPA KURA
STATION**

**REPORTING OFFICER: Richard Firth
Capital Works Manager**

RECOMMENDATION

1. That the information be received
2. That Council resolves that:
 - a. a \$2.00 daily rate applies at the pay and display Papakura Station Park and Ride for week days only (i.e. Monday to Friday inclusive excluding Saturday and Sunday and public holidays);
 - b. failure to pay the daily rate will incur the same fees and charges as applies to all parking infringements in Papakura district; and
 - c. to the extent necessary, the currently warranted parking wardens for Council are duly authorised and delegated all the powers necessary to enforce the parking fee requirements at the Papakura Rail Station Park and Ride.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED
CARRIED

2. THAT COUNCIL RESOLVES THAT:

- A. A \$2.00 DAILY RATE APPLIES AT THE PAY AND DISPLAY PAPA KURA STATION PARK AND RIDE FOR WEEK DAYS ONLY (I.E. MONDAY TO FRIDAY INCLUSIVE EXCLUDING SATURDAY AND SUNDAY AND PUBLIC HOLIDAYS);

CARRIED ON SHOW OF HANDS

Clr Auva'a and Clr Catchpole voted against the resolution no. 2 A.

- B. FAILURE TO PAY THE DAILY RATE WILL INCUR THE SAME FEES AND CHARGES AS APPLIES TO ALL PARKING INFRINGEMENTS IN PAPA KURA DISTRICT; AND

CARRIED

Clr Auva'a and Clr Catchpole voted against the resolution no. 2 B.

- C. TO THE EXTENT NECESSARY, THE CURRENTLY WARRANTED PARKING WARDENS FOR COUNCIL ARE DULY AUTHORISED AND DELEGATED ALL THE POWERS NECESSARY TO ENFORCE THE PARKING FEE REQUIREMENTS AT THE PAPAURA RAIL STATION PARK AND RIDE.

CARRIED

Clr Auva'a and Clr Catchpole voted against the resolution no. 2 C.

8. ROADING AND TRANSPORT

- (c) **SAFETY IMPROVEMENTS AT THE INTERSECTION OF MILL RD AND AIRFIELD RD**

**REPORTING OFFICER: Tony Kay
Director of Infrastructure Management**

RECOMMENDATIONS

1. That the information be received.
2. That the spacing of the bars in the sets of rumble strips on Mill Road south of the Airfield Road roundabout be reduced from 1000 mm to 300 mm.
3. That the sets of rumble strips on Mill Road north of the Airfield Road roundabout be maintained with their modified specifications.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT THE SPACING OF THE BARS IN THE SETS OF RUMBLE STRIPS ON MILL ROAD SOUTH OF THE AIRFIELD ROAD ROUNDABOUT BE REDUCED FROM 1000 MM TO 300 MM.
3. THAT THE SETS OF RUMBLE STRIPS ON MILL ROAD NORTH OF THE AIRFIELD ROAD ROUNDABOUT BE MAINTAINED WITH THEIR MODIFIED SPECIFICATIONS.

CARRIED

8. ROADING AND TRANSPORT

**(d) PROPOSED TIME RESTRICTION FOR
PARKING IN FRONT OF 2 – 4 BEACH
ROAD**

**REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager**

**ATTACHMENT: 2 – 4 Beach Road Proposed Parking
Restriction**

(Attachment No. 6)

RECOMMENDATIONS

1. That the information be received.
2. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1.3 of the Operative Papakura District Council Parking and Traffic Bylaw (2007), Council resolves that a 10 minute time restriction (P10) be authorised for five recessed parking spaces in front of 2 – 4 Beach Road, as indicated on the plans in Attachment 6, and that appropriate signage be erected to inform drivers of this restriction.

CLR O'CONNOR MOVED
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CLR AUVA'A MOVED
HIS WORSHIP THE MAYOR SECONDED

2. THAT PURSUANT TO SECTION 77 OF THE TRANSPORT ACT 1962 AND REGULATIONS, CLAUSE 6 OF THE ROAD USER RULE 2004 AND CLAUSE 7.1.3 OF THE OPERATIVE PAKAKURA DISTRICT COUNCIL PARKING AND TRAFFIC BYLAW (2007), COUNCIL RESOLVES THAT A 10 MINUTE TIME RESTRICTION (P10) BETWEEN 8.00 AM AND 6.00 PM BE AUTHORISED FOR FIVE RECESSED PARKING SPACES IN FRONT OF 2 – 4 BEACH ROAD, AS INDICATED ON THE PLANS IN ATTACHMENT 6, AND THAT APPROPRIATE SIGNAGE BE ERECTED TO INFORM DRIVERS OF THIS RESTRICTION.

CARRIED

8. ROADING AND TRANSPORT

(e) WALTER STREVENS DRIVE PARKING RESTRICTIONS

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: Walter Strevens Drive Proposed Parking Restrictions

(Attachment No. 7)

RECOMMENDATIONS

1. That the information be received.
2. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1.1 of the Operative Papakura District Council Parking and Traffic Bylaw (2007), Council resolves that on-street parking be prohibited on the sections of Walter Strevens Drive indicated on the attached plan and that appropriate road markings be installed to advise motorists of this prohibition.

This item was deferred to next Operations and Monitoring Committee Meeting by the Chairman.

8. ROADING AND TRANSPORT

**(f) NEW ZEALAND TRANSPORT AGENCY
FUNDING ALLOCATION 2009- 2010**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Manager

ATTACHMENT: Comparison Table

(Attachment No. 8)

RECOMMENDATIONS

1. That the information be received.
2. That Council continue to provide for roading maintenance local share of \$183,211 and that this amount be used to augment the NZTA approved budget of traffic services and carriageway lighting or,
3. That Council continue to provide for roading renewals local share of \$68,426 and that this amount be used to augment the NZTA approved budget of kerb and channel renewals.
4. That Council approves the local share contribution of \$27,535 and this used to implement the 2009/10 Community Programme.
5. That Council approves the local share contribution of \$271,170 and this be used to implement the 2009/10 Walking and Cycling Programme.

CLR O'CONNOR MOVED
HIS WORSHIP THE MAYOR SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL CONTINUE TO PROVIDE FOR ROADING MAINTENANCE LOCAL SHARE OF \$183,211 AND THAT THIS AMOUNT BE USED TO AUGMENT THE NZTA APPROVED BUDGET OF TRAFFIC SERVICES AND CARRIAGEWAY LIGHTING OR,
3. THAT COUNCIL CONTINUE TO PROVIDE FOR ROADING RENEWALS LOCAL SHARE OF \$68,426 AND THAT THIS AMOUNT BE USED TO AUGMENT THE NZTA APPROVED BUDGET OF KERB AND CHANNEL RENEWALS.
4. THAT COUNCIL APPROVES THE LOCAL SHARE CONTRIBUTION OF \$27,535 AND THIS USED TO IMPLEMENT THE 2009/10 COMMUNITY PROGRAMME.
5. THAT COUNCIL APPROVES THE LOCAL SHARE CONTRIBUTION OF \$271,170 AND THIS BE USED TO IMPLEMENT THE 2009/10 WALKING AND CYCLING PROGRAMME.

CARRIED

CLR CONROY MOVED
CLR O'CONNOR SECONDED

6. THAT THE COUNCIL WRITE TO THE MINISTERS OF TRANSPORT AND LOCAL GOVERNMENT INDICATING OUR CONCERN ABOUT THE REDIRECTION OF FUNDING AWAY FROM LOCAL ROADS AND ACTIVE TRANSPORT.

CARRIED

9. WATER ISSUES

10. WASTE MANAGEMENT

- (a) **WASTE MANAGEMENT AND
MINIMISATION QUARTERLY REPORT
JUNE TO AUGUST 2009**

REPORTING OFFICER: Sue Martin
Project Manager, Waste Minimisation
Rakesh Gupta
Works Operations Manager

ATTACHMENT: Paper and Cardboard Recycling is Simple!
(Attachment No. 9)

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
HIS WORSHIP THE MAYOR SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL

The meeting closed at 2.13 pm.

CONFIRMED THIS 27TH DAY OF OCTOBER 2009

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CHAIR