



---

**MINUTES OF MEETING OF THE  
OPERATIONS & MONITORING COMMITTEE**

---

**HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA  
ON TUESDAY 25<sup>TH</sup> MAY 2010 COMMENCING AT 12.30 P.M.**

---

**PRESENT:**

Chairperson  
Deputy Chairperson

Clr O'Connor  
Clr Auva'a

HWM Penrose  
Clr Catchpole  
Clr Conroy  
Clr Goldsmith  
Clr Jones  
Clr Piggott  
Clr Pringle

**ATTENDING:**

J Hames  
V Villaraza  
T Kay  
R Seth  
N Terry  
L Hirsh  
D McIntosh

Director Policy & Democracy Services  
Director Finance & Corporate Services  
Director Infrastructure Management  
Democracy Services Officer  
Manager Community Assets  
Manager Community Development  
Management Accountant

**PAPAKURA DISTRICT COUNCIL  
CONTENTS**

---

<b>NO.</b>	<b>ITEM</b>	<b>PAGE</b>
1.	<b>Apologies .....</b>	<b>3</b>
2.	<b>Confirmation of Minutes .....</b>	<b>3</b>
3.	<b>Deputation and Petitions .....</b>	<b>3</b>
4.	<b>Presentations.....</b>	<b>3</b>
5.	<b>Finance and Corporate .....</b>	<b>4</b>
	(a) Postponement of Rates on Farmland 2009/10 .....	4
6.	<b>Business and Promotion .....</b>	<b>4</b>
7.	<b>Community Services .....</b>	<b>5-7</b>
	(a) Community Development Update Report May 2010 .....	5
	(b) Replacement of Pine Tree Fairdale Avenue.....	6
	(c) Massey Park Aquatic Centre Quarterly Report January – March 2010 .....	7
8.	<b>Roading and Transport.....</b>	<b>7</b>
9.	<b>Water Issues .....</b>	<b>7</b>
10.	<b>Waste Management.....</b>	<b>7</b>
11.	<b>Other Operational Matters .....</b>	<b>7</b>
12.	<b>Notices of Motion .....</b>	<b>7</b>
13.	<b>Confidential.....</b>	<b>8</b>
	(a) Kerbside Collection of Recyclable Products Contract Number PDC/06/02 – One Year Extension .....	8

**PAPAKURA DISTRICT COUNCIL**

**MINUTES FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE  
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA  
ON TUESDAY 25<sup>TH</sup> MAY 2010 COMMENCING AT 12.30 P.M.**

---

**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES**

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 27<sup>th</sup> April 2010 be confirmed.

CLR O'CONNOR MOVED  
CLR JONES SECONDED

- (A) THAT THE MINUTES OF THE OPERATIONS AND MONITORING COMMITTEE MEETING HELD ON TUESDAY 27<sup>TH</sup> APRIL 2010 BE CONFIRMED.

CARRIED

**3. DEPUTATIONS AND PETITIONS**

**4. PRESENTATIONS**

**5. FINANCE AND CORPORATE**

**(a) POSTPONEMENT OF RATES ON FARMLAND 2009/10**

**REPORTING OFFICER: D McIntosh  
Management Accountant**

**ATTACHMENT: Schedule of Applications  
(Attachment No. 1)**

---

**RECOMMENDATIONS**

1. That the information be received.
2. That the Committee approve the applications as listed in the schedule as meeting the criteria of the postponement policy.
3. That the Committee approve the postponement of 20% of rates levied excluding UAGCs for those rating units meeting the policy criteria.

CLR O'CONNOR MOVED  
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT THE COMMITTEE APPROVE THE APPLICATIONS AS LISTED IN THE SCHEDULE AS MEETING THE CRITERIA OF THE POSTPONEMENT POLICY.
3. THAT THE COMMITTEE APPROVE THE POSTPONEMENT OF 20% OF RATES LEVIED EXCLUDING UAGCS FOR THOSE RATING UNITS MEETING THE POLICY CRITERIA.

CARRIED

**6. BUSINESS AND PROMOTION**

**7. COMMUNITY SERVICES**

**(a) COMMUNITY DEVELOPMENT UPDATE  
REPORT MAY 2010**

**REPORTING OFFICER:** Leora Hirsh  
Manager Community Development

**ATTACHMENT:** Redhill Community Centre report  
Whaitiaki Update  
Draft Snug Homes brochure

**(Attachment No. 2)**

---

**RECOMMENDATIONS**

1. That the information be received.
2. That, subject to final approval by the Auckland Transition Agency, the Council offer Eco Insulation a two year funding agreement for the years 2010/11 and 2011/12 to continue the Snug Homes Papakura project, provided annual performance and accountability requirements are met each year.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT, SUBJECT TO FINAL APPROVAL BY THE AUCKLAND TRANSITION AGENCY, THE COUNCIL OFFER ECO INSULATION A TWO YEAR FUNDING AGREEMENT FOR THE YEARS 2010/11 AND 2011/12 TO CONTINUE THE SNUG HOMES PAPAURA PROJECT, PROVIDED ANNUAL PERFORMANCE AND ACCOUNTABILITY REQUIREMENTS ARE MET EACH YEAR.

CARRIED

**7. COMMUNITY SERVICES**

**(b) REPLACEMENT OF PINE TREE FAIRDALE AVENUE**

**REPORTING OFFICER:** Nicola Terry  
Manager Community Assets

**ATTACHMENT:** Assessment Criteria  
Arborist Assessment  
  
(Attachment No. 3)

---

**RECOMMENDATIONS**

1. That the information be received.
2. That the Mexican Pine tree adjacent to 33 Fairdale Avenue is retained in line with Council policy and deadwood removal is undertaken as recommended by the arborist report.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.  
CARRIED

CLR PRINGLE MOVED  
HIS WORSHIP THE MAYOR SECONDED

2. THAT THE MEXICAN PINE TREE ADJACENT TO 33 FAIRDALE AVENUE IS REPLACED WITH A MORE APPROPRIATE TREE SUCH AS A NZ NATIVE.

CARRIED ON SHOW OF HANDS

**An email from Ellen and Brian Rudkins was tabled. (Attachment 1A)**

CLR AUVA'A MOVED  
CLR JONES SECONDED

3. THAT THE REMOVAL OF THE TREE BE PAID FOR BY THE PERSON REQUESTING THE REMOVAL.

CARRIED ON SHOW OF HANDS

**7. COMMUNITY SERVICES**

(c) **MASSEY PARK AQUATIC CENTRE  
QUARTERLY REPORT JANUARY – MARCH  
2010**

**REPORTING OFFICER: Nicola Terry  
Manager Community Assets**

**ATTACHMENT: Massey Park Aquatic Centre Quarterly  
Report**

**(Attachment No. 4)**

---

**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

**8. ROADING AND TRANSPORT**

**9. WATER ISSUES**

**10. WASTE MANAGEMENT**

**11. OTHER OPERATIONAL MATTERS**

**12. NOTICES OF MOTION**

**13. CONFIDENTIAL**

(a) **KERBSIDE COLLECTION OF RECYCLABLE PRODUCTS CONTRACT NUMBER PDC/06/02 – ONE YEAR EXTENSION**

---

**RECOMMENDATION**

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
13(a) Kerbside Collection of Recyclable Products Contract Number PDC/06/02 – One Year Extension	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i

CLR O'CONNOR MOVED  
CLR JONES SECONDED

1. THAT COUNCIL MOVE INTO PUBLIC EXCLUDED SESSION. THE GENERAL SUBJECT MATTER TO BE CONSIDERED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER AND THE SPECIFIC GROUNDS UNDER S. 7 (2) I OF LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 ARE:

ITEM	REASON	GROUNDS
13(A) KERBSIDE COLLECTION OF RECYCLABLE PRODUCTS CONTRACT NUMBER PDC/06/02 – ONE YEAR EXTENSION	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I

CARRIED

**The public were then excluded at 1.18pm.**

**The meeting resumed in public session at 1.23pm.**

**The meeting closed at 1.23pm.**

**CONFIRMED THIS 22<sup>ND</sup> DAY OF JUNE 2010**

.....  
**CHAIR**