



MINUTES OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA
ON TUESDAY 23RD MARCH 2010 COMMENCING AT 12.30 P.M.

PRESENT:

Chairperson	Clr O'Connor
Deputy Chairperson	Clr Auva'a (From 12.35pm, Until 1.05pm, From 1.06pm, Until 1.43pm, From 1.45pm)
	HWM Penrose
	Clr Catchpole
	Clr Conroy
	Clr Goldsmith
	Clr Jones
	Clr Piggott
	Clr Pringle

ATTENDING:

T Stratton	Chief Executive Officer
J Hames	Director Policy & Democracy Services
T Kay	Director Infrastructure Management
M Savage	Business & Performance Analyst
N Terry	Community Assets Manager
M Baker	Communications Advisor
C Reeve	Roading Manager
S Cleaver	Contractor
R Gupta	Works Operations Manager
E Clarke	Policy Planner
P LeGros	Stormwater Operations Engineer

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**MINUTES FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 23RD MARCH 2010 COMMENCING AT 12.30 P.M.**

1. APOLOGIES

CLR JONES MOVED
CLR PRINGLE SECONDED

THAT THE APOLOGY RECEIVED ON BEHALF OF CLR AUVA'A FOR
LATENESS BE SUSTAINED.

CARRIED

2. CONFIRMATION OF MINUTES

(a) That the Minutes of the Operations and Monitoring Committee Meeting held
on Tuesday 23 February 2010 be confirmed.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

(A) THAT THE MINUTES OF THE OPERATIONS AND MONITORING
COMMITTEE MEETING HELD ON TUESDAY 23 FEBRUARY 2010 BE
CONFIRMED.

CARRIED

Item 8 (b) was then dealt with at this time at 12.31pm.

3. DEPUTATIONS AND PETITIONS

**Davina Frewin spoke regarding the variable speed limit outside Ardmore
School.**

4. PRESENTATIONS

5. FINANCE AND CORPORATE

6. BUSINESS AND PROMOTION

7. COMMUNITY SERVICES

**(a) PARKS AND RECREATION QUARTERLY
REPORT DECEMBER 2009 - FEBRUARY
2010**

**REPORTING OFFICER: Nicola Terry
Manager Community Assets
Rakesh Gupta
Works Operations Manager**

RECOMMENDATIONS

1. That the information be received.
2. That Council initiate the revision of the reserve management plan for Massey Park pursuant to section 41 of the Reserves Act 1977.
3. That pursuant to section 41 5 (A), invitations for written submissions prior to revising the management plan are not sought as they would not materially assist in the management plan preparation due to recent and ongoing consultation on the Massey Park development plan.

This Item was dealt with at 1.05pm.

CLR O'CONNOR MOVED
CLR CONROY SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL INITIATE THE REVISION OF THE RESERVE MANAGEMENT PLAN FOR MASSEY PARK PURSUANT TO SECTION 41 OF THE RESERVES ACT 1977.
3. THAT PURSUANT TO SECTION 41 5 (A), INVITATIONS FOR WRITTEN SUBMISSIONS PRIOR TO REVISING THE MANAGEMENT PLAN ARE NOT SOUGHT AS THEY WOULD NOT MATERIALLY ASSIST IN THE MANAGEMENT PLAN PREPARATION DUE TO RECENT AND ONGOING CONSULTATION ON THE MASSEY PARK DEVELOPMENT PLAN.

CARRIED

7. COMMUNITY SERVICES

**(b) WAIMANA OLDER PERSON'S HOUSING
REFURBISHMENT**

**REPORTING OFFICER: Nicola Terry
Manager Community Assets**

RECOMMENDATIONS

1. That the information be received.
2. That Council proceed with an invited tender process for the Waimana Older Person's Housing refurbishment.
3. That the Chief Executive Officer be delegated authority to sign the contract documents with the preferred contractor provided the tender sum is within the budgeted amount of \$640,000.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL PROCEED WITH AN INVITED TENDER PROCESS FOR THE WAIMANA OLDER PERSON'S HOUSING REFURBISHMENT.
3. THAT THE CHIEF EXECUTIVE OFFICER BE DELEGATED AUTHORITY TO SIGN THE CONTRACT DOCUMENTS WITH THE PREFERRED CONTRACTOR PROVIDED THE TENDER SUM IS WITHIN THE BUDGETED AMOUNT OF \$640,000.

CARRIED

8. ROADING AND TRANSPORT

(a) MINOR IMPROVEMENTS AND WALKING & CYCLING BUDGETS 2010/11

**REPORTING OFFICER: Clem Reeve
Transportation and Roading Assets
Manager**

RECOMMENDATIONS

1. That the information be received.
2. That \$230,000 of the Minor Improvements Budget for the 2010/11 financial year be allocated to undertake crash black spot safety improvements at the intersections of Wood Street and East Street and Walters Road and Cosgrave Road.
3. That \$125,000 of the Minor Improvements Budget for the 2010/11 financial year be allocated to implementing 40 km/h variable school speed zones outside Cosgrove School, Edmund Hillary School and Papakura South School, subject to the results of consultation with the schools, key stakeholders and the public.
4. That Council support the installation of a further 40 km/h variable school speed zone outside Drury School to be implemented and funded as part of a School Travel Plan for the school, subject to the results of consultation with the school, key stakeholders and the public.
5. That \$126,000 of the Minor Improvements Budget for the 2010/11 financial year be allocated to ad hoc minor roading improvements.
6. That \$25,000 of the Walking and Cycling budget be allocated to further investigation work required for the design of on-road cycle lanes on Great South Road between Beach Road and Park Estate Road.
7. That \$300,000 of the Walking and Cycling budget be allocated to the provision of cycle lanes on Hingaia Road and the new school access road (Hingaia Stage 3 project).
8. That \$23,000 of the Walking and Cycling budget be allocated for a feasibility study of improving pedestrian and cycling facilities through the Takanini Interchange.
9. That \$11,000 of the Walking and Cycling budget be allocated to preliminary design for improving pedestrian and cycling facilities through the Great South Road / Walters Road roundabout.
10. That \$150,000 of the Walking and Cycling budget be allocated for final design and implementation of cycle lanes on Great South Road between Beach Road and Park Estate Road, (subject to results of a parking demand study).

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT \$230,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO UNDERTAKE CRASH BLACK SPOT SAFETY IMPROVEMENTS AT THE INTERSECTIONS OF WOOD STREET AND EAST STREET AND WALTERS ROAD AND COSGRAVE ROAD.
3. THAT \$125,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO IMPLEMENTING 40 KM/H VARIABLE SCHOOL SPEED ZONES OUTSIDE COSGROVE SCHOOL, EDMUND HILLARY SCHOOL AND PAKAKURA SOUTH SCHOOL, SUBJECT TO THE RESULTS OF CONSULTATION WITH THE SCHOOLS, KEY STAKEHOLDERS AND THE PUBLIC.
4. THAT COUNCIL SUPPORT THE INSTALLATION OF A FURTHER 40 KM/H VARIABLE SCHOOL SPEED ZONE OUTSIDE DRURY SCHOOL TO BE IMPLEMENTED AND FUNDED AS PART OF A SCHOOL TRAVEL PLAN FOR THE SCHOOL, SUBJECT TO THE RESULTS OF CONSULTATION WITH THE SCHOOL, KEY STAKEHOLDERS AND THE PUBLIC.
5. THAT \$126,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO AD HOC MINOR ROADING IMPROVEMENTS.
6. THAT \$25,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO FURTHER INVESTIGATION WORK REQUIRED FOR THE DESIGN OF ON-ROAD CYCLE LANES ON GREAT SOUTH ROAD BETWEEN BEACH ROAD AND PARK ESTATE ROAD.
7. THAT \$300,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO THE PROVISION OF CYCLE LANES ON HINGAIA ROAD AND THE NEW SCHOOL ACCESS ROAD (HINGAIA STAGE 3 PROJECT).
8. THAT \$23,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED FOR A FEASIBILITY STUDY OF IMPROVING PEDESTRIAN AND CYCLING FACILITIES THROUGH THE TAKANINI INTERCHANGE.
9. THAT \$11,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO PRELIMINARY DESIGN FOR IMPROVING PEDESTRIAN AND CYCLING FACILITIES THROUGH THE GREAT SOUTH ROAD / WALTERS ROAD ROUNDABOUT.
10. THAT \$150,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED FOR FINAL DESIGN AND IMPLEMENTATION OF CYCLE LANES ON GREAT SOUTH ROAD BETWEEN BEACH ROAD AND PARK ESTATE ROAD, (SUBJECT TO RESULTS OF A PARKING DEMAND STUDY).

An amendment to Recommendation 6 was moved.

CLR CONROY MOVED
CLR PRINGLE SECONDED

6. THAT \$25,000 OF THE MINOR IMPROVEMENTS BUDGET BE ALLOCATED TO UNDERTAKING A PARKING DEMAND STUDY TO IDENTIFY THE BEST LOCATIONS FOR PARKING BAYS ON GREAT SOUTH ROAD BETWEEN BEACH ROAD AND PARK ESTATE ROAD IN SUPPORT OF THE ON-ROAD CYCLE LANES ON GREAT SOUTH ROAD.

LOST

Clr Conroy voted for this amendment.

An amendment to Recommendation 2 was moved.

CLR CATCHPOLE MOVED
CLR AUVA'A SECONDED

2. THAT \$230,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO UNDERTAKE CRASH BLACK SPOT SAFETY IMPROVEMENTS AT THE INTERSECTIONS OF WOOD STREET AND EAST STREET AND WALTERS ROAD AND COSGRAVE ROAD BUT SUBJECT TO AN ALTERNATIVE TO TRAFFIC LIGHTS AS THE SAFETY IMPROVEMENT BEING FOUND FOR THE INTERSECTION OF WOOD STREET AND EAST STREET.

LOST ON A SHOW OF HANDS

The substantive motions were then put separately.

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

2. THAT \$230,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO UNDERTAKE CRASH BLACK SPOT SAFETY IMPROVEMENTS AT THE INTERSECTIONS OF WOOD STREET AND EAST STREET AND WALTERS ROAD AND COSGRAVE ROAD AND THAT THE OPTIONS FOR THE IMPROVEMENTS BE REPORTED BACK TO THE COUNCIL FOR FINAL DECISION.

CARRIED

3. THAT \$125,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO IMPLEMENTING 40 KM/H VARIABLE SCHOOL SPEED ZONES OUTSIDE COSGROVE SCHOOL, EDMUND HILLARY SCHOOL AND PAKAKURA SOUTH SCHOOL, SUBJECT TO THE RESULTS OF CONSULTATION WITH THE SCHOOLS, KEY STAKEHOLDERS AND THE PUBLIC.

CARRIED

4. THAT COUNCIL SUPPORT THE INSTALLATION OF A FURTHER 40 KM/H VARIABLE SCHOOL SPEED ZONE OUTSIDE DRURY SCHOOL TO BE IMPLEMENTED AND FUNDED AS PART OF A SCHOOL TRAVEL PLAN FOR THE SCHOOL, SUBJECT TO THE RESULTS OF CONSULTATION WITH THE SCHOOL, KEY STAKEHOLDERS AND THE PUBLIC.

CARRIED

5. THAT \$126,000 OF THE MINOR IMPROVEMENTS BUDGET FOR THE 2010/11 FINANCIAL YEAR BE ALLOCATED TO AD HOC MINOR ROADING IMPROVEMENTS.

CARRIED

6. THAT \$25,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO FURTHER INVESTIGATION WORK REQUIRED FOR THE DESIGN OF ON-ROAD CYCLE LANES ON GREAT SOUTH ROAD BETWEEN BEACH ROAD AND PARK ESTATE ROAD.

CARRIED

7. THAT \$300,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO THE PROVISION OF CYCLE LANES ON HINGAIA ROAD AND THE NEW SCHOOL ACCESS ROAD (HINGAIA STAGE 3 PROJECT).

CARRIED

8. THAT \$23,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED FOR A FEASIBILITY STUDY OF IMPROVING PEDESTRIAN AND CYCLING FACILITIES THROUGH THE TAKANINI INTERCHANGE.

CARRIED

Clr Jones voted against resolution no. 8.

9. THAT \$11,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED TO PRELIMINARY DESIGN FOR IMPROVING PEDESTRIAN AND CYCLING FACILITIES THROUGH THE GREAT SOUTH ROAD / WALTERS ROAD ROUNDABOUT.

CARRIED

10. THAT \$150,000 OF THE WALKING AND CYCLING BUDGET BE ALLOCATED FOR FINAL DESIGN AND IMPLEMENTATION OF CYCLE LANES ON GREAT SOUTH ROAD BETWEEN BEACH ROAD AND PARK ESTATE ROAD, (SUBJECT TO RESULTS OF A PARKING DEMAND STUDY).

CARRIED

Clr Jones voted against resolutions no. 9 and 10.

Item 10(a) was then dealt with at this time at 2.54pm.

8. ROADING AND TRANSPORT

**(b) 40 KM/H VARIABLE SPEED LIMIT ON
PAPAKURA-CLEVEDON ROAD OUTSIDE
ARDMORE SCHOOL**

**REPORTING OFFICER: Clem Reeve
Transportation and Roading Assets
Manager**

**ATTACHMENT: Submissions Received

(Attachment No. 1)**

RECOMMENDATIONS

1. That the information be received.
2. That pursuant to Section 684 (1) (13) of the Local Government Act 1974, the Local Government Act 2002, the Land Transport Rule: Setting of Speed Limits (2003) and subsequent amendments, and the Papakura District Council Speed Limits Bylaw (2009), Council resolves that a 40 km/h variable speed zone be formed on Papakura-Clevedon Road from a point 35 metres north-east of Church Road to a point 120 metres south-west of Burnside Road, (outside Ardmore School) and that appropriate electronic signage be implemented to inform drivers of this speed limit. The 40 km/h speed limit may operate on school days for a maximum period of (a) 35 minutes before the start of school; (b) 20 minutes at the end of school; and (c) 10 minutes at any other time when at least 50 children cross the road or enter or leave vehicles at the roadside.

This Item was dealt with at 12.31pm.

Davina Frewin spoke regarding the variable speed limit outside Ardmore School.

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CLR PIGGOTT MOVED
CLR CATCHPOLE SECONDED

2. THAT PURSUANT TO SECTION 684 (1) (13) OF THE LOCAL GOVERNMENT ACT 1974, THE LOCAL GOVERNMENT ACT 2002, THE LAND TRANSPORT RULE: SETTING OF SPEED LIMITS (2003) AND SUBSEQUENT AMENDMENTS, AND THE PAKURA DISTRICT COUNCIL SPEED LIMITS BYLAW (2009), COUNCIL RESOLVES THAT A 40 KM/H VARIABLE SPEED ZONE BE FORMED ON PAKURA-CLEVEDON ROAD FROM A POINT 35 METRES NORTH-EAST OF CHURCH ROAD TO A POINT 120 METRES SOUTH-WEST OF BURNSIDE ROAD, (OUTSIDE ARDMORE SCHOOL) AND THAT APPROPRIATE ELECTRONIC SIGNAGE BE IMPLEMENTED TO INFORM DRIVERS OF THIS SPEED LIMIT. THE 40 KM/H SPEED LIMIT MAY OPERATE ON SCHOOL DAYS FOR A MAXIMUM PERIOD OF (A) 35 MINUTES BEFORE THE START OF SCHOOL; (B) 20 MINUTES AT THE END OF SCHOOL; AND (C) 10 MINUTES AT ANY OTHER TIME WHEN AT LEAST 50 CHILDREN CROSS THE ROAD OR ENTER OR LEAVE VEHICLES AT THE ROADSIDE.

CLR CONROY MOVED
CLR AUVA'A SECONDED

3. THAT THE COUNCIL WRITE TO THE MINISTER OF EDUCATION AND RAISE THE COUNCIL'S CONCERN ABOUT THE MINISTRY OF EDUCATION'S REFUSAL TO PROVIDE SUFFICIENT LAND FOR SAFE CARPARKING FOR THIS RURAL SCHOOL ON A BUSY RURAL ROAD.

CARRIED

Item 7(a) was then dealt with at this time at 1.05pm.

9. WATER ISSUES

10. WASTE MANAGEMENT

(a) **WASTE MANAGEMENT AND
MINIMISATION QUARTERLY REPORT
DECEMBER 2009 TO FEBRUARY 2010**

REPORTING OFFICER: Sue Martin
Project Manager - Waste Minimisation
Rakesh Gupta
Works Operations Manager

ATTACHMENT: "How We Collect Rubbish in Papakura"

(Attachment No. 2)

RECOMMENDATIONS

1. That the information be received.

Item 10(a) was dealt with at 2.54pm.

CLR O'CONNOR MOVED
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

11. OTHER OPERATIONAL MATTERS

- (a) **MAINTENANCE AND UPGRADE OF
ROADING NETWORK LIGHTING
CONTRACT NUMBER PDC/05/27 – ONE
YEAR EXTENSION**

**REPORTING OFFICER: Rakesh Gupta
Works Operations Manager**

RECOMMENDATIONS

1. That the information be received.
2. That the term of the current Maintenance and Upgrading of Roding Network Lighting Contract Number PDC/05/27 be extended for one year to 30th June 2011 for the total amount of \$330,749.22 (excluding GST) under the existing conditions of contract.
3. That the Chief Executive be given authority to execute the contract extension to 30th June 2011.

CLR O'CONNOR MOVED
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT THE TERM OF THE CURRENT MAINTENANCE AND UPGRADING OF ROADING NETWORK LIGHTING CONTRACT NUMBER PDC/05/27 BE EXTENDED FOR ONE YEAR TO 30TH JUNE 2011 FOR THE TOTAL AMOUNT OF \$330,749.22 (EXCLUDING GST) UNDER THE EXISTING CONDITIONS OF CONTRACT.
3. THAT THE CHIEF EXECUTIVE BE GIVEN AUTHORITY TO EXECUTE THE CONTRACT EXTENSION TO 30TH JUNE 2011.

CARRIED

12. NOTICES OF MOTION

13. CONFIDENTIAL

- (a) **MASSEY PARK AQUATIC CENTRE
UPGRADE PROFESSIONAL SERVICES
FOR POOL BUILDING REFURBISHMENT
AND EQUIPMENT REPLACEMENT
CONTRACT NO. CS2009-13A**
-

RECOMMENDATION

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to the matter and the specific ground under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 is:

Item	Reason	Grounds
13(a) Massey Park Aquatic Centre Upgrade Professional Services for Pool Building Refurbishment and Equipment Replacement Contract No. CC2009-13A	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i

CLR O'CONNOR MOVED
CLR AUVA'A SECONDED

1. THAT COUNCIL MOVE INTO PUBLIC EXCLUDED SESSION. THE GENERAL SUBJECT MATTER TO BE CONSIDERED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO THE MATTER AND THE SPECIFIC GROUND UNDER S. 7 (2) I OF LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 IS:

ITEM	REASON	GROUND
13(A) MASSEY PARK AQUATIC CENTRE UPGRADE PROFESSIONAL SERVICES FOR POOL BUILDING REFURBISHMENT AND EQUIPMENT REPLACEMENT CONTRACT NO. CC2009-13A	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I

CARRIED

The public were then excluded at 3.07 pm.

The meeting resumed in public session at 3.12 pm.

The meeting closed at 3.12 pm.

CONFIRMED THIS 27TH DAY OF APRIL 2010

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CHAIR