



NOTICE OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

I hereby give notice that the Operations & Monitoring Committee meeting of the Papakura District Council is to be held on:

DATE: **Tuesday** **15 December 2009**

TIME: **1.00 P.M.**

VENUE: **Council Chambers**
 35 Coles Crescent
 PAPAKURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson
Deputy Chairperson

Clr O'Connor
Clr Auva'a

HWM Penrose
Clr Catchpole
Clr Conroy
Clr Goldsmith
Clr Jones
Clr Piggott
Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 15TH DECEMBER 2009 COMMENCING AT 1.00 P.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 24th November 2009 be confirmed.

3. DEPUTATIONS AND PETITIONS

Inspector Gary Hill will update the Council on Policing issues.

4. PRESENTATIONS

5. FINANCE AND CORPORATE

6. BUSINESS AND PROMOTION

(a) BUSINESS AND PROMOTION REPORT

**REPORTING OFFICER: Director Business and Promotion
Teresa Turner**

PURPOSE OF THE REPORT

The purpose of this report is to update Council on business and promotion activity for the period 1st July through to 30th November 2009

NARRATIVE

This report has been grouped into two areas: services and projects.

SERVICES

Information/networking

Council hosts a monthly business breakfast held at the Papakura Club. Speakers in the latter part of the year included Bernard Hickey in August (Managing editor/media commentator/founder of website www.interest.co.nz), Murray Burton (Principal Elim College and North and South's New Zealander of the Year) in September, Tim Gibson (CEO NZTE) in October, and Rosanne Meo as the final speaker for 2009 in November. The speaking programme for 2010 will start on the 4th February 2010 with a presentation by John Rae (Managing Director Stevensons) on the Drury South Business project

Papakura Town Centre

Areas of focus in the period covered by this report include projects/initiatives around the marketing and promotion of the town centre and a focus on relationship-building particularly with town centre businesses.

A number of new businesses have opened in the Town Centre including Specsavers (Great South Road), and Body n Sol at the rear of the Farmers store. The Subway shop is due to re-open under new ownership in December. A new handbag store has opened in the Selwyn Arcade and McDonalds new McCafé – opposite Roselands - is set to open before Christmas. A number of retailers have also re-located within the town centre. Office Products have moved into new premises along Elliott Street and their previous store has been filled by an existing acupuncture business. K's Shoes has moved into larger premises on the Great South Road (previously the Wadams Menswear site)

Christmas decorations were installed during late November to coincide with all the Christmas activities within the town centre. This year there has been a significant increase in the number of Christmas banners with an additional fifty banner poles now part of the display. Christmas lights are being installed in the Town Square and Santa has made an appearance in the town centre and features on the AMI building. Santa's grotto will also be set-up in the Selwyn Arcade from 15th December – Santa will be visiting for four hours each day leading up to Christmas. Unused Christmas decorations have been made available to retailers to use in their Christmas

window and store displays. To date, a small number of retailers have taken advantage of the offer of free decorations.

The First Wednesday Club has had great support from local business both through attendance and sponsorship. The December end of year event was held at Boodles with Knight Frank sponsoring the drinks and door prizes sponsored by local retailers. The first First Wednesday Club for 2010 will be held on February 3rd at Dodd Civil on Broadway.

A visual merchandising workshop was held in October with good feedback from those attending and sixteen retailers took advantage of the free workshop held in Accent Point.

Seventy people attended a briefing in November for landlords, investors, bankers and real estate agents. The session provided an update on the Supercity, Council's legacy projects and key strategic projects around the district and was well received.

Events

The events programme moves into its busy period over spring and summer and the following events have featured over the past few months:

Spring Carnival – Saturday 19th September

The Spring Carnival proved popular despite the weather. HEB was the principal sponsor of the event with BNZ, Profarm, Fountains Funeral Services and New World also sponsoring activities. There was an increase in contestants in the "Bake Off" this year (45 this year and 35 last year). A number of local community groups took part in the Carnival by setting up Carnival stalls and games and free activities included the McDonald's Farm Yard and face painting.

Franklin-Papakura Stevenson Business Excellence Gala Awards Dinner - Saturday 17th October

The bi-annual programme culminated with a prestigious gala dinner with over 340 guests from Franklin and Papakura attending the evening. The black tie awards ceremony was deemed a success and ten awards were presented on the evening. The guests were entertained by MC Jeremy Corbett and music from Hands Off. Feedback from sponsors has been positive and Stevensons are happy with the outcome of the programme and gala awards dinner.

Dunlop Targa – Sunday 25th October

The Dunlop Targa event was not scheduled to take place in Papakura district this year. However, the organiser needed to change the venue for one of the stages of the rally and Council facilitated this at short notice. The organiser was happy with the result and Council has received no negative feedback from local residents.

Fireworks – Friday 6th November

This year's fireworks display was a great success with the park reaching maximum capacity at 8.30pm and Council has received positive feedback about the event. The inclusion of amusement rides, stilt walkers, Kori the mascot and more food stalls kept the crowds interest prior to the display and crowd were also entertained by a variety of local acts on the stage

including dance groups, singing and even tumbling cheerleaders. The Fireworks display was “spectacular”

Bluelight Trolley Derby – November 15th

The Bluelight Trolley Derby attracted a good number of entries this year, however spectator numbers appeared to be down. The event had been promoted through all of the local schools, on the website and in the Papakura Courier and Franklin Life. The organisation of the event was successful despite the organising arrangements being disrupted by the establishment of another Bluelight committee in the area.

Industry Training Organisation Graduation - Thursday 19th November

The Papakura Industry Training Graduation was held on Thursday 19th November and graduates qualified in a range of industries including, retail, joinery and engineering. All graduates and their families attending were appreciative of the event.

At the time of writing the report the following events are scheduled for Papakura’s Christmas weekend:

Carols in the Park – Friday 4th December

Carols in the Park will be held on the new stage at Central Park. The school children’s choir is made up of over 200 local children who will be singing on the stage on the evening along with a number of other acts including well known NZ band Nesian Mystik.

Santa Parade – Saturday 5th December

The Santa Parade will begin at 2pm leaving from the corner of Opaheke and Great South Rd and continue through the town centre returning to Central Park. This year the Parade has attracted 41 entries (33 last year) and the event appears to increase in popularity each year.

Movies in the Park – Saturday 5th December

Movies in the Park will also be held at Central Park. This year’s movie is the Oscar winning Wall.E. The movie will begin at approximately 8pm or when darkness falls.

PROJECTS

Business Excellence programme

As reported previously, the Business Excellence programme has undergone a full review and, as a result, some significant changes to the programme have been implemented. The programme now runs over a 15 month period and is jointly managed by Papakura District Council and Enterprise Franklin. Stevensons have maintained their role as the naming rights sponsor and the programme is now the Stevenson Franklin Papakura Business Excellence programme.

The programme was launched in August 2008, followed by the first stage of the development programme - a series of workshops for businesses interested in entering the awards – held in September and October. Following these workshops, businesses determined whether they would go ahead and enter the awards, and, if so, started gathering information for

their entry. The second series of workshops took place in March 2009. These workshops demonstrated the components of a successful entry, tips from the judges and hands on assistance with entries.

The programme had a total number of 43 businesses participating throughout the programme and entering the expanded (10) number of categories. Winners of the category Awards were evenly split between the Papakura district and Franklin district

As reported above, the Gala Dinner was successfully held in October and tickets were a sell-out for the first time. Discussions are now underway with sponsors regarding the 2010/11 programme.

Regional projects

During the period covered by this report, regional work has mainly focused on the Rugby World Cup 2011 and the Commonwealth Games 2018 feasibility work.

Rugby World Cup 2011

Regional co-ordination and planning for the Rugby World Cup 2011 is well underway. The Regional Steering Group, which comprises officers from each of the TLAs in the Auckland region, the ARC, RWC 2011 and central government and is chaired by Auckland City, is coordinating planning and organisation across the region. There are a series of work streams addressing such issues as:

- Transport
- Regional presentation
- Economic Development
- Ancillary Events & Community Engagement
- Visitor market
- Communications
- Regulatory & Environment
- Venues & Unions

It is important to note that the work streams have representation from other bodies as appropriate e.g. ARTA, Tourism Auckland, Vector, Chamber of Commerce, Transit, Eden Park Trust Board, Auckland International Airport, Auckland Rugby etc.

During the period covered by this report, the focus has been on ensuring planning for RWC 2011 is maintained through the transition process to the new Auckland Council. In addition, central government announced the establishment of a new office (NZ 2011) within which all the outward facing aspects of the government's programme for RWC will sit ie leverage and legacy programmes, the opening ceremony, the national hosting programme (volunteer programme) and a business programme.

A number of announcements are due to be made by RWC 2011 in December including ticket prices for games and the location of team bases.

Commonwealth Games bid 2018

The eight Auckland councils, ARPASS, SPARC and NZ Major Events have joint-funded phase one of a feasibility study to assess whether Auckland, supported by the NZ Government, has

- i) the capacity to meet the requirements for hosting a 2018 Commonwealth Games, and
- ii) the compelling “pitch” that will deliver a winning bid.

A Feasibility Group, formed by the New Zealand Olympic Committee (NZOC), will lead the feasibility work to a stage where a decision can be made to bid for the 2018 Commonwealth Games in February 2010 or the work is terminated.

As reported previously to Council, the second phase of the feasibility study is now under way. Phase two involves building the Games budgets, analysing the obligations associated with a bid, and quantifying the associated legacy benefits so an informed decision can be made by February 2010 on whether to bid or not. The feasibility report (including the cost benefit analysis report) is due to be completed by February 2010 and the draft report will be circulated to Councils for consultation.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(a) NEAT STREET & GARDEN COMPETITION

REPORTING OFFICER: Carol Dickson
Safer Communities Project Officer

ATTACHMENT: Photos of winning gardens
(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of this report is to update the Council on the outcome of the 2009 Papakura Neat Street and Garden Competitions.

BACKGROUND

For many years Council has run an annual Garden Competition. In recent years this competition has been run in conjunction with the Neat Street Awards.

NARRATIVE

The Neat Street and Spring Garden competitions have been running annually in the Papakura community for several years. Both competitions aim to encourage individuals and the community to take pride in their gardens and neighbourhoods. In 2004 these two competitions were incorporated into the annual Papakura Great Spring Clean.

The Papakura Great Spring Clean was an initiative developed by Council in 2003 to clean-up litter and for beautification of the district. The Neat Street and Spring Garden competitions have become a key part of the Great Spring Clean campaign as they both focus on the beautification of the district.

The objectives of the competitions are:

- Encourage individuals and neighbourhoods to take pride in their local areas.
- Build community cohesion and community spirit.

The Spring Garden competition has four categories:

- Papakura District Council Best Garden From the Road
- Mitre 10 Mega Best Residential Garden
- United Water Best Smart Garden
- Flexi Bin Best Rural/Lifestyle Garden

Neat Street winners have the Harcourts 'Neat Street' street sign installed beneath their current street sign acknowledging their win for a period of at least 12 months. The 2009 Neat Street competition received 13 entries (one more than in 2008) and the winners were:-

- Fairview Ave
- Bushlands Place
- Freelance Terrace
- Viola Place
- Westholm Way
- Alf Walker Place

The 2009 Garden Competition received 27 entries (15 more than in 2008) and the winners were:-

Category 1 Best Garden from the Road

- 1st Mr Ron Chitty, Great South Road
- 2nd Mrs Hilary Harrison, The Track
- 3rd Mr & Mrs Richards, Longford Park Drive

Category 2 Best Residential Garden

- 1st Mrs Katie Garner, Bellfield Road
- 2nd Mr & Mrs van Wijk, Foxbridge Lane
- 3rd Mr & Mrs Richards, Longford Park Drive

Category 3 Best Smart Garden

- 1st Mrs Teresa Scheer, Porchester Rd
- 2nd Papakura Normal School
- 3rd Papakura High School

Category 4 Best Rural/Lifestyle

- 1st Mrs Wendy Guy

Special Award – Community Spirit

Mrs Rennie, Mrs Corfield & Mr Minhinnick, Don St.

This is now almost entirely self-funded with sponsorship from local businesses. Harcourts Papakura sponsor the Neat Street Competition and Mitre 10 Mega Takanini, United Water and Flexi Bin sponsor the garden competition. Photos of the winning gardens are attached.

For the last two years the prize giving has been held at the Art Gallery. This gives the event an atmosphere of celebration and significance. The Awards night included a PowerPoint slideshow, showcasing the gardens with individual citations read, awarding of prizes and a supper. Both judges and entrants were very pleased with the event and subsequent feedback has been very positive (see attached).

Entrants that did not win an award have suggested they would like individual feedback from the judges so they can work towards improvements in future years. This will be incorporated into next year's awards.

CONCLUSION

The Neat Street and Spring Garden competitions went well again this year. The prize giving evening was well received by the participants and winners. The process will be reviewed to look at enhancing the competition for next year.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(b) ARTS REPORT – SEPTEMBER – NOVEMBER 2009

REPORTING OFFICER: Stella Ford
Director Community Services

PURPOSE OF THE REPORT

The purpose of this report is to provide a quarterly update to the Council on arts activities for the period of September to November 2009.

BACKGROUND

This report covers the arts activities of Council that are largely delivered by the Hawkins Theatre and the Papakura Art Gallery.

In 2007/2008 at the request of the Papakura Arts Board, the Council took over operation of the Papakura Art Gallery and in 2008/2009 the Council brought the management of the Hawkins Theatre in house to increase use by the local performing arts community and to grow the quality and range of activities.

NARRATIVE

A number of community arts and cultural events were held at the Art Gallery and the Hawkins Theatre between September and November 2009. The Art Gallery attracted 1326 visitors, up 533 from the same period last year. The Hawkins Theatre attracted 6533 visitors to 38 performances, averaging 171 visitors per performance. There have also been 1817 people using the facility for non-performance activities with an average of 100 visitors per event. Total visitor numbers for the theatre were 8352. There are no historical figures for the Hawkins Theatre to compare them against.

Art Gallery

Exhibitions

14 August – 12 September
Papakura Potters – Adventures with Clay
Jennifer Cruden – Serenity a journey through time

Both exhibitions featured local artists and the community responded well with high visitation of 795. The Papakura Potters exhibition also featured a memorial to local potter Ian Hodge who had passed away a few days before the exhibition opened. Ian was a dedicated member of the Papakura community who was involved heavily with the Papakura Art Gallery (when run by the Papakura Arts Board) and the continuation of the Papakura Potters Club.

19 September – 17 October
Grant Whibley – Manu

This exhibition featured prominent artist Grant Whibley whose work focuses on endangered and rare birds. Grant was able to supply a teaching plan to complement the show because of support by a grant from the Local Communities Grant. This resulted in three group visits and one school visit with positive

feedback about the teaching plan concept from the teachers. A total of 467 visitors attended this exhibition.

23 October – 21 November
Flourish

Flourish was a successful group exhibition curated by the Gallery Manager. It drew on collections from the Council and the Ernest Clarke Memorial Museum, complemented by artworks by local and guest artists.

Plans for the Art Gallery upgrade have been lodged with the Council (for building consents) and at the time of writing this report, tender documents for the construction work were due to be loaded on Tenderlink on 7 December 2009. The gallery is tentatively booked for closure from January- March 2010 for the renovations to take place and is likely to reopen in April 2010.

Hawkins Theatre

During the report period the Hawkins Theatre hosted 28 different community groups and eight professional organisations. There were 6215 visitors to 39 performances, averaging 138 visitors per performance, including the Show Me Shorts Film Festival. There have also been 1200 people using the facility for non-performance activities with an average of 80 visitors per event. Total visitor numbers were 7415.

Through October and November the annual Tempo NZ Dance Festival and the Show Me Shorts Film Festival were introduced, both of which have been acknowledged as an important part of the mix of events held at the Hawkins Theatre.

There are a wide variety of bookings to utilise the theatre; some key additions to the programme are:

- Massive Company's theatre production 'Whero's New Net'
- Te Radar production of 'Eating the Dog'
- Show Me Shorts Film Festival
- TEMPO NZ Festival of Dance (Local, NZ and International companies)
- Jennifer Ward Lealand
- Indian Dance Company
- Irish Dance Academy
- Jamie Jorge Violin (from the US)
- Aitutaki Cook Island annual showcase
- Maisy Rika Album Release
- UNITEC film making
- J Williams Video Recording
- Deb Wharf

While bookings were strong, The Platters performance was cancelled unfortunately.

Future programming includes:

- URBAN BEAT Hip Hop Annual showcase and after party
- Stewart Dance Companies annual show
- Papakura Theatre Companies 'SPAMALOT'

Some of the many community organisations and schools using the Theatre include:

- Papakura Performing Arts
- Dance Xpress
- Probus and Papakura Ladies Clubs
- Strathallan College
- Rosehill College
- Music in Schools
- STEPS School of Dance
- UPC Pentecostal Church

Other future opportunities being explored include establishment of the Papakura / South Auckland Film Society and Monthly Music Hall (Dance and Music) events in the foyer

Plans for the green room and ticket office have been lodged with the Council (for building consents). Given the constraints of the existing building and pressure on the spaces, the ticket office will be constructed in what is currently a chair store. The green room will be constructed in the back stage area by better utilising and expanding an existing mezzanine floor. Acoustic engineers have been contracted to ensure that sound from the green room does not interfere with the use of the stage and vice versa. The Theatre is likely to be closed for up to three months from early February. Where possible, provision will be made to allow some shows to be held during that time and for the Papakura Ladies Club to meet as usual.

Other Arts Initiatives

Papakura Arts Website

The Papakura Arts website is being well utilised with the following visitor statistics for this reporting period:

Month	Visitors	Pages Viewed
September	843	5411
October	852	8769
November	810	6269

Additionally the Hawkins Report was downloaded 168 times November and 312 times in October.

CONCLUSION

The Art Gallery and the Hawkins Theatre continue to offer a wide range of events to meet community needs and the visitation/usage numbers for both venues continue to increase.

RECOMMENDATION

1. That the information be received.

7. COMMUNITY SERVICES

(c) PARKS AND RECREATION QUARTERLY REPORT AUGUST - NOVEMBER 2009

REPORTING OFFICER: Nicola Terry
Manager Community Assets
Phil Le Gros
Acting Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to update the Operations and Monitoring Committee on the progress in the Parks and Reserves activity from August to November 2009.

BACKGROUND

This report covers three aspects of parks and reserves: asset planning, capital projects and maintenance. Progress on these three areas of work is reported to Council on a quarterly basis.

NARRATIVE

Asset Planning

Pukekiwiriki Paa

The Draft Pukekiwiriki Paa Reserve Management Plan has been presented to District Development for adoption for public consultation. This process is now underway and must continue for at least 2 months (February 2009).

Marybeth Reserve

A draft Reserve Management Plan is being written by officers and will be presented to the District Development Committee early in the New Year.

Park Check Survey

Council has participated in the annual Park Check Survey for the last three years and will be participating again through January and February 2010. The survey asks users of parks and reserves what park features are significant to them and asks them to rate their satisfaction with the current provision. The data is then analysed to show where significance and satisfaction is matched or where gaps exist for future improvement.

Leases and Licences:

Leases in progress include: Alfriston School, Runciman Tennis Club and a renewal of the Counties Power lease (Kaipara Road). A separate report will be prepared early in the New Year regarding community leases to provide certainty during the Auckland governance changes.

Capital and Renewal Projects

Public Toilets

The Drury Domain toilets have been installed and are now operational. The old toilet block will be demolished and the area reinstated shortly.

A new water tank was installed at the Bottletop Bay toilets as the old tank sprung a significant leak and required refilling every 2 – 3 days with the risk of the toilets not being useable due to lack of flushing water. The new tank is now fully operational and the water supply is much more certain.

Grilles have been installed on the entrance areas of the Hingaia toilets and these are being locked under the Parks Maintenance contract. No complaints have been received since the installation and locking of the grilles.

Outdoor Events Facility

The Outdoor Events Facility in Central Park is complete and the blessing and first community events will have been held by the time this report is presented.

Playground Renewals

The budget available for playground renewals this financial year is \$45,000 which in general is sufficient for one new playground including the removal of the old playground. Community requests through Councillors have been received to move or replace the playground at the Children's Forest and provide an additional play feature at Clarice Reserve. The Children's Forest playground is in a poor location, surrounded by trees and with no road access. It is deemed to be unsafe and inaccessible. It is proposed to remove this playground and create a new playground on the nearby reserve in Game Place. The Clarice Reserve playground originally contained a small carousel that was removed for safety reasons, but was never replaced. A new piece of play equipment will be installed to replace this item. These two projects can be achieved within the budget of \$45,000.

Renewals and Upgrades in Parks and Reserves

A number of renewals and upgrades have been undertaken in parks and reserves including:

- Refurbishment of the gates at Papakura Cemetery
- Repairs to the ashes wall niches at Papakura Cemetery
- Removal of the shed and making good the contours at 109 Settlement Road. The security fence will be reinstated prior to Christmas
- Work on 69 Wood Street to create extension to Central Park

Renewals and Upgrades of Property

Recreation Centre – Construction work on the toilet and changing rooms upgrade is progressing well and is on track for completion prior to Christmas. The upgrade includes a new accessible shower, new fixtures and fittings, new lino, paint and toilet cubicle dividers. The upgrade will ensure that the area looks clean, modern and functions well for the years to come.

Red Cross Building – At the writing of this report, plans for the reinstatement of the Watch House on the Red Cross House site were due to be lodged with the Building Consents team and the reinstatement will take place early in the New Year.

Waimana Older Person's Housing – The plans for the upgrade are almost complete and ready to be lodged with the Building Consents team. A pre-lodgement meeting has been held with the team in order to ensure that the correct information is presented especially as regards disabled access.

Young's Beach Park

Drawings for phase two of the boat ramp have been completed and a resource consent application is being prepared for the ARC. An application for ARC funding of stage two of the boat ramp was successful.

A pipe gate was installed to prevent cars from accessing ramp and temporary fencing installed to deter cars from driving on the grassed areas at the park.

Mangrove Removals in Pahurehure Inlet 2

A meeting will have been held with the ARC in order to settle the consent appeal by the time this report is read. A verbal update will be given at the meeting.

Massey Park Development Plan

The sand carpet works have begun with possession taken of the site by the contractor and signage installed informing the public about the work. The clubs have been relocated to Mansell Field and renovations have been undertaken which include weed spraying the entire area, under-seeding and grooming to a bald patch in the south eastern corner of field and general grooming to the areas which will accommodate long and high jump activity.

Planting Projects

Pohutukawa and titoki trees have been planted on the reserve to the south of Vineyard Estate of Chichester Drive.

Coastal planting adjacent to the eastern boat ramp embankment has been completed at Young's Beach Park. This has been possible due to funding received by the Pahurehure Inlet Protection Society from the Auckland Regional Council Environmental Initiative Funding.

Sports field upgrade

In the LTCCP, Council budgeted \$120,000 to improve the drainage on the Ray Small Park sports fields. The first stage of investigation is complete and CCTV has found the existing drainage pipes are in good condition although some of them required flushing to clear them of mud and debris. A report outlining what additional work can be completed within the existing budget is expected shortly.

Maintenance

Parks Maintenance Contract

This contract covers the routine maintenance of parks and reserves for Council by its contractors HEB Smithbridge Limited.

Routine maintenance work of parks and reserves is being carried out in line with the contract requirements. Parks and street tree pruning maintenance work is currently being carried out in accordance with the available budget and the prioritisation of service requests.

The work to prune street trees in the vicinity of footpaths has been completed. The associated effort to get landowners to prune private trees that obstructed the footpath has been largely successful. There are some outstanding matters to be completed with the owners.

The contract for the removal of the taxodium trees in Redcrest Link Reserve is complete. The work to renew about 370m of footpath at this location is underway.

All audit outcomes for the August/September/October 2009 period meet contract requirements.

Sports Fields Renovations

Spring renovations of primary sports fields are complete. An additional light application of fertiliser will be made on primary sports fields to strengthen the turf ahead of the summer season and minimise autumn repair work on the fields.

Pest Plant Removal

Two of the nationally recognised pest plants are being removed by local Corrections Department Community Services teams. Gorse growing at the Children's' Forest at Red Hill has been cleared. Privet in Tanah Merah Drive (Pukekiwiriki) is also being removed. The first stage removed it from the bush margin which was replanted with approximately 400 native plants. Stage two is planned for the autumn and is to remove more of the privet.

CONCLUSION

The report outlines progress of the extensive work programme related to asset planning, capital projects, and maintenance aspects of the parks and reserves activity.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(d) OFA CLUB – COMMUNITY GARDEN

**REPORTING OFFICER: Leora Hirsh
Manager Community Development**

**ATTACHMENT: Aerial photo of proposed lease area
(Attachment No. 2)**

PURPOSE OF THE REPORT

The purpose of this report is to seek Council permission to enter into a Memorandum of Understanding with the Ofa Club for the use of a portion of land on Keri Downs Park for a community garden.

BACKGROUND

In 2008, Lets Beat Diabetes, a project of Counties Manukau District Health Board (CHDHB) launched the "Growing for Health and Sustainability" initiative. This initiative is to educate and train 2000 households in fruit and vegetable gardening and establish more than 60 linked community gardens throughout the Counties Manukau region by 2012. It aims to bring fruit and vegetable gardening into preschools, schools, churches, marae and other community settings.

The benefits of gardening include:

- Mitigate or prevent ill health through fresh food consumption and physical activity.
- Provide greater access to fruit and vegetables.
- Learn to grow and prepare fresh food for healthy families.
- Promote healthy lifestyle through physical activity.
- Encourage self-sufficiency practices.
- Adopt sustainable principles for edible gardens.
- Opportunity to collectively support each other.
- Create a sense of well being and belonging.
- Food gardening culture the norm for people.

The Ofa Club, a local Pacific Island community group, have approached Council regarding the establishment of a community garden in Papakura.

NARRATIVE

With regards to community gardening in Papakura, Whaitiaki is already working with the DHB via its Maori Obesity Community Action Plan fund to expand the school based garden at Edmund Hillary Primary to Redhill, Takanini and Papakura South. Additionally, it is noted that in October the Minister of Māori Affairs announced the Māra Kai project whereby 250 eligible māra kai can get grants of up to \$2,000 to buy tools and composting equipment, or to build garden beds and implement sheds. Gardens must be non-commercial, to benefit a local Māori

community. Officers are not aware of any Māori organisations in Papakura that have applied for one of these grants.

Council officers have investigated possible locations for a community garden and identified a suitable site on Keri Downs Park extension. The land is not currently well utilised, it slopes towards two stormwater drains and is bounded in part by private houses. This land has very minimal street frontage and is also the wrong size and shape to be used for organised sports. The site itself comprises 1750 square metres and is located behind 51 Redcrest Avenue (see attached map). While this land is considered suitable for use as a community garden, its relative isolation does mean it could be prone to vandalism and will require good management and fencing.

The Ofa Club have requested a ground lease for this site for a period of five years with a right of renewal for a further five years. Funding for the Ofa gardening project will be provided by CMDHB and Procure Primary Health Organisation.

The Ofa Club has been operating in Papakura for the past five years. They have a membership of approximately 180, with a core group of 20 families. The chair is Esione Asi of Hunua Road, the treasurer is Vavua Otuafi of Clarice Place and Tuilipe Hunt of Olympic Place is the programme coordinator. They do not have a legal status but do have an existing contract with Pro Care.

Currently the Ofa Club runs monthly workshops and fortnightly programmes either from Smiths Community Clubrooms or Takanini Hall. Types of programmes run include aerobics, nutrition meal planning, budgeting, managing diabetes and cooking. They recently had a sports day at Bruce Pulman Park with over 200 youth participating.

This Club has little history of working with Council, other than as a hirer of venues. However, it did support the Awhi community open day on 21 November at Smiths Ave Reserve.

While officers support this concept in principle, it is noted that Council can only enter into ground lease agreements with groups that are a legal entity. Therefore any lease agreement would need to be subject to a legal entity being established or an umbrella organisation for Ofa Club being found. Both the Pukekohe Tongan Club and Pro Care have put their names forward as umbrella organisations.

While a ground lease has been requested for this initiative, it may be possible to negotiate a less formal arrangement with the Ofa Club, such as a Memorandum of Understanding, to trial the use of this land for a community garden. As the Council has no previous relationship with the Ofa Club and as this would be the first community garden on reserve land, a less formal arrangement than a lease provides a degree of flexibility which is considered to be beneficial to both the Council and the Ofa Club. At the time of writing this report, this approach has been discussed with Pro Care (as the funder) who is supportive of the suggestion. It will be discussed with the Ofa Club prior to the Committee meeting and an update on their views will be provided at the meeting.

CONCLUSION

Community gardening projects are growing in popularity throughout New Zealand and there are a number of gardening schemes being developed for the District although none of the other projects will be on Council land. Officers recommend the piece of land on Keri Downs Reserve extension as a suitable place to establish a community garden. It is considered that a Memorandum of Understanding should

be an appropriate mechanism to allow the garden to establish with a management plan for the garden.

RECOMMENDATIONS

1. That the information be received.
2. That Council approve entering into a Memorandum of Understanding with the Ofa Club for the use of 1700sqm of Keri Downs Reserve Extension for a community garden, subject to the provision of a management plan for the garden.

7. COMMUNITY SERVICES

(e) MASSEY PARK DEVELOPMENT SPORTS EQUIPMENT STORAGE PROVISION

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Equipment Storage Arrangement

(Attachment No. 3)

PURPOSE OF THE REPORT

The purpose of the report is to report back on possible arrangements for storage of equipment at Massey Park.

BACKGROUND

Massey Park is being upgraded to turn it into one of the District's premier sports parks. The upgrade includes overall landscaping, improved security, added parking and a refurbishment of the existing grandstand.

Council's Operations and Monitoring Committee considered the scope of the upgrade at a workshop on 13th October 2009. At that workshop the layout of facilities in the lower level of the grandstand was discussed. A key matter was the allowance made for storage of equipment used by the two athletics clubs that use the Park. The existing grandstand has storage under the grandstand, which is used by the athletics clubs.

Building code requirements stipulate that the grandstand should provide public toilets for the anticipated users of the stand. The concept layout for the grandstand lower level provided for toilets to suit the maximum occupancy of the stand and located these in the areas currently used for storage. This effectively removed the current storage capability.

Replacing that storage area by upgrading the Athletics building to also incorporate disabled access to its upper levels and hence to the grandstand upper levels was discussed at the workshop. However, this building is owned by the Athletics Club, not the Council. The cost to upgrade the Athletics Building was in the order of \$1 million dollars. At the workshop the Councillors determined that this option was too expensive.

At the Operations and Monitoring Committee meeting on 27th October 2009, Councillors requested that providing sports equipment storage elsewhere in the Park be investigated and reported back to the Operations and Monitoring Committee.

NARRATIVE

The athletics equipment storage requirements were researched with the athletics clubs in late October and November. Three possibilities were considered.

- Storage option 1: to create a storage facility within the base of the new scoreboard which is part of the upgrade plans,
- storage option 2: to accommodate the pole vault mats in a purpose built structure at the northern side of the athletics track with high jump mats under a removable cover adjacent to the high jump at the southern end of the track, and

- storage option 3: to reconfigure the basement of the athletics building.

Scoreboard storage (option 1) would use a building forming the base and access space of the scoreboard: approximately 4m by 5m. The scoreboard is to be located adjacent to the high jump area at the southern end of the Park and the storage area would form part of this structure and be recessed back into the embankment to reduce its visual impact. The side wall of the storage building would have two lockable roller doors painted to match the rest of the scoreboard. This location is seen as desirable by the athletics clubs for ease of storage for the bulky high jump mats as it is close to the high jump itself. A small adjustment to internal walls in the athletics basement would be needed to supplement the scoreboard storage and allow the pole vault mats currently stored under the grandstand to be re-located. The estimated additional cost of this option is \$46,500.

Northern pole vault mat storage (option 2) would use a building: approximately 6m by 8m. It would be set into the bank alongside the pole vault and javelin run up space and immediately south of the new cross-park walkway. This location provides easy access to and set-up of the pole vault mats close to the vault area. The required height of the building introduces a CPTED issue in that it would be slightly higher than the surrounding ground and walkway and would therefore create a potential concealment space. The estimated cost of the building is \$82,000.

The training set of high jump mats would be stored 'in situ' under a removable cover at the high jump area at the south end of the track. The other set would be kept in the athletics building basement. An arrangement like this is used at Mt Smart stadium and encourages use of the high jump because of the minimal set up effort for the in situ mats. The removable cover is estimated to cost about \$18,000. It is considered to be susceptible to damage by rough handling and by aggressive climbing on it.

The scoreboard would be installed as a standalone structure.

The estimated additional cost of this option is \$100,000.

Athletics' Building Basement Storage (option 3) would entail re-arranging internal walls to open up the space. Additional roller doors would be put into the front wall to give suitable direct access into the new spaces. Some upgrading of the fire protection in the Athletics Building is incorporated in this option, which in turn gives improved protection for the adjacent grandstand. The estimated additional cost of this option is \$68,000. The scoreboard arrangements would be as for option 2.

Even with those changes to the athletics building, one set of high jump mats will have to be stored in the grandstand lower area. A ruling has been obtained on the number of public toilets required in the grandstand, which allows them to be allocated to suit a nominated grandstand occupancy of 900 people. This means that the number of toilets can be reduced slightly to create the necessary additional storage space. Sufficient space can be incorporated to store a set of high jump mats and some smaller items of rugby equipment. There is negligible extra cost to achieving this as part of the grandstand work.

Option Evaluation

	For	Against
Option 1: Scoreboard storage	High jump mats close to point of use – facilitates more activity. Minor savings for scoreboard possible. Lowest estimated cost	Visually prominent and not very attractive. No integration with other buildings or structures on Park. Some athletics basement rework still needed CPTED issues behind building
Option 2: Northern pole vault mat storage	Pole vault mats close to point of use – facilitates more activity. Offers viewing platform for park activities.	Visually prominent High jump in situ storage needed – with associated vandalism and visual issues. CPTED issues behind building Most expensive estimated cost.
Option 3: Basement storage	Limits stand-alone structures in park to just the scoreboard- visually neater More security for stored equipment No additional CPTED issues in park. Improves fire protection for grandstand	Council invests in asset it doesn't own. Uses some storage in lower grandstand Reduces the number of toilets in the grandstand (but still within numbers estimated for requirements)

The athletics basement option is preferred. Whilst it involves work to be done in the athletics building, which is not owned by Council, it is significantly cheaper than the northern storage option and it eliminates the visual and security shortcomings of both the other options.

The issue of Council investments in 'privately owned' buildings on the Park is one that will have to be addressed through a formal lease arrangement which will give more certainty to both Council and the clubs with regard to their responsibilities and usage with regard to the Park.

Funding for the additional cost of the basement storage option will have to be met by adjustment to other features within the park upgrade budget.

Lower Grandstand Toilets & Storage

The currently agreed concept for the grandstand refurbishment includes for 'public' toilets to match the completely full grandstand occupancy of 1800 people. The history of use of the grandstand and the predicted future use suggest that this figure is only approached during one-off events, which would occur infrequently. Under the regulations governing the assessment of how many toilets are needed for a public facility, judgement can be used to take account of the usage of the facility. In the case of the grandstand, a realistic and conservative estimate of occupancy is 900 people.

Applying this occupancy reduces the toilet provision to seven female and three male cubicles (including accessible cubicles and with three urinals in the male area). These are additional to the existing toilets in the Rugby Club building. This arrangement is a much more efficient use of the limited space available in the grandstand and has several benefits; slightly lower capital cost, lower ongoing cleaning and operating costs and freeing up storage space both at ground level and at a mezzanine level over the toilets. The added storage space is required for the athletics storage as noted above under option 3. It also allows space to be allocated to the Rugby Club at ground level and the whole of the mezzanine level

(as their storage in the current scoreboard will no longer be available). Realising and allocating space in this way will provide a measure of equity between athletics and rugby.

Without taking advantage of the added storage made available by reducing the toilet numbers, athletics equipment would have to be stored either off site or in an additional building or under covers within the Park.

CONCLUSION

Three options have been assessed for providing storage for sports equipment at Massey Park. Two of the options required added buildings in the Park. One of those options also required movable covers to be installed over the high jump mats. Both the added building options involve CPTED issues and both add prominent structures to the park in locations away from the present buildings along Ron Keat Drive. From a visual and security perspective, these two options are considered unsatisfactory.

The third option involves re-arranging the athletics building basement and taking advantage of a reduced requirement for toilets in the lower grandstand. By obviating the need for additional buildings, this option more closely conforms to the re-development principles of opening the park landscape up with improved sight lines. It also offers a better allocation of storage space between the rugby and athletics clubs.

The preferred approach to providing storage space for sports equipment used at Massey Park is to refurbish the Athletics Building basement and incorporate storage space within the lower grandstand through a reduction in the number of public toilets to match the likely highest typical occupancy of the stand.

The estimated cost of this is \$68,000, which can be met by adjustments to other items within the Park upgrade overall budget.

RECOMMENDATIONS

1. That the information be received.
2. That Council continue preliminary and detailed design of the Massey Park Development based on refurbishing the Athletics Building basement
3. That the costs associated with sports equipment storage be met by adjustments within the approved scope and budget.

8. ROADING AND TRANSPORT

(a) TRANSPORTATION AND ROADING REPORT DECEMBER 2009

REPORTING OFFICER:

Clem Reeve
Transportation & Roading Assets Manager

Richard Firth
Capital Works Manager

Phil Le Gros
Acting Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to provide the Operations and Monitoring Committee with an update on transportation and roading activity during the period of October and November 2009.

BACKGROUND

This report details work group actions in asset planning, capital projects and operations and maintenance.

NARRATIVE

Asset Planning

Mill Road

Work on the Corridor Management Plan has been progressing well with a preferred route, functionality and a number of alignment options being identified and outline design drawings prepared. Public consultation was undertaken on 30th November, 2nd and 3rd December with a planned final session for 8th February 2010. Public submissions on the Plan close on 15th February 2010.

Recessed Parking on Beach Road in the Vicinity of the Dairy

Ten minute parking restriction (P10) signs have recently been installed adjacent to the recessed car parks in front of 2 – 4 Beach Road. Additional supplementary signs advising the hours of operation for the P10 restriction (8am – 6pm) have been ordered and will be installed by Council's road maintenance contractor in December 2009.

Gatland Road Liquor Ban

Signage advising of the liquor ban covering the length of Gatland Road has recently been installed. Council officers have advised the Police of this new liquor ban area and requested that regular Police patrols of the street are carried out to encourage compliance with the liquor ban.

Capital Works Projects

Capital works projects are significant projects undertaken to enhance and improve Council's roading infrastructure.

The following provides an update on current capital works projects for the 2009/10 Programme to the end of November 2009.

Projects in construction:

- i) Hingaia Road Slip Repair and Guardrail Installation
The contract involves the construction of a retaining wall to protect a portion of the road carriageway from the possibility of slipping down into the coastal area.

The contract for the Hingaia Road slip repair and guardrail installation has been awarded to HEB Construction Limited and works have commenced in early December.

- ii) Spartan Road – Great South Road intersection.
The tender for the safety improvements to the Spartan Road Great South Road intersection has been awarded to Infrastructure & Civil Works Limited and works are programmed to commence on 5th January. This date is later than previously advised to Council. After Council resolved to award this tender it became apparent that there was a potential risk of insufficient time to complete construction before the Christmas break should any unforeseen issues arise. Secondly, work on the Walter Strevens motorway overbridge by NZTA has taken longer than expected to complete and this would have potentially created a chaotic traffic environment due to both works being undertaken simultaneously in a conflicting location. Consequently, a decision was made to undertake Council's Spartan/Great South Road intersection works in January 2010. These will predominantly be undertaken at night due to the high volume of traffic on Great South Road during the day and will require the night time temporary closure of a section of Spartan Road to complete the works.

- iii) O'Shannessey St and Great South Rd intersection modifications.
Work is nearly complete on the modifications required to the O'Shannessey St and Great South Rd intersection to provide a right turn phase in to the new development (McDonalds) for south bound traffic.

In conjunction to the modification to the traffic signals, the adjacent footpath on Great South Road and the Council walkway on the southern side of the property to the Davis carpark will be upgraded to the Town Centre standard.

The work in this area will be completed by the opening of the new restaurant planned for December 2009.

Projects in the pre-construction phase:

- i) Porchester Road – Airfield Road to Walters Road
The project to improve Porchester Road includes replacing and widening the existing road surface to form part of a new road corridor. Provisions have been made within this corridor for on-street parking, lighting, traffic lanes, a central safety lane, planting, cycle lanes and footpaths. Construction will be undertaken through two or three separate contracts as detailed below:

- The Stage 1 tender approved by Council at its October meeting is yet to be awarded. The delay has occurred by funding from NZTA not yet being finalised. The Agency has requested more information and this is currently being provided. It is anticipated that discussions with the Agency will be favourable and completed during December. With this outcome, the tender will be awarded before the Christmas break.
- Stage 2 (northern section) design is being finalised and work is progressing on the acquisition of adjoining land required for the construction of the wider carriageway.

- Stage 3 of the Porchester Road project will be the construction of the new Porchester Road and the Takanini high street intersection. The design of this intersection based on the concept is well advanced and the intersection traffic modelling has been undertaken to ensure that it will perform efficiently (based on the forecasted traffic volumes).

ii) Pavement Rehabilitation Works

The roads that have been programmed for rehabilitation and improvement under the rural road programme for 2009/2010 are:

- Settlement Road (Marne Road to Hunua Road)
- Hunua Road (Boundary Road to Hunua Gorge Bridge, or part thereof)
- Kaipara/Ohiwa Road (100m east of Heard Road to 350m west of Heard Road).

The October 2009 Council meeting approved the tender from preferred Contractor for the construction of Pavement Rehabilitation Works 2009/10. This tender has now be awarded.

iii) Railway Street West Reconnection

Beca are progressing the contract for the removal of the old bus depot building. This will be undertaken in January/February 2010.

iv) Princess Street & Station Road Gobi Block Replacement

Design is currently being completed for the replacement of the remaining gobi blocks on Princess Street, Station Road and Takanini School Road. Resulting construction contracts are programmed to be undertaken in the 2009/10 and 2010/11 financial years.

It is planned that in the 2009/10 financial year the gobi block replacement works will continue along Princess Street and a portion of Station Road. This will consume this year's expenditure budget. The works will be tendered in December and the result intended to be reported to Council in January.

The balance of the replacement works on Princess Street, Station Road and Takanini School Road will be undertaken in the 2010/11 financial year.

v) Footpath Renewal Contract

Dodd Civil Consultants have been commissioned to review and verify the footpath condition report on which the replacement of condition 5 and condition 4 footpaths was based. This work is now nearing completion and the tendering process for the renewal of footpaths is imminent. It is planned that the tender result will be reported to Council in January.

vi) Great South Road and Porchester Road temporary footpaths

Dodd Civil Consultants are currently designing the temporary footpath on the eastern side of Great South Road from Parkhaven Drive to Slippery Creek. Tendering will be undertaken in January and the result reported to Council in February.

The contract for the above work will also include works to widen the existing temporary footpath on the western side of Porchester Road between Manuroa Road and the Papakura Stream. Joint work with Manukau City Council on the bridge across Papakura stream is progressing.

vii) Great South Road to Beach Slip Lane

Work is continuing on the design of the left turn lane proposed for northbound traffic turning from Great South Road to Beach Road.

The design consultant is currently investigating the underground services in this area and the appropriate modification for the existing veranda that now protrudes into Council land.

Officers are planning on commencing construction work in March 2010.

Projects in Maintenance Period:

Capital projects have a period after construction where the contractor remains responsible for defects and maintenance. These are for a varying period depending on the outcome performance requirements.

During October/November the following projects were completed and are now in their maintenance period.

i) Hingaia Road Route Improvement Stage 2 Contract

This project was for the improvement of Hingaia Road for a distance of approximately 600m west of the Hinau Road/Harbourside Drive intersection.

Work on site is complete apart from some minor fencing works that is currently underway and the application of the asphaltic concrete surface which will be laid in January or February 2010.

ii) The Furlong/Glenora/Great South Road Intersection Improvements

This project was for the improvement of both the traffic signal components and the intersection layout at The Furlong/Glenora/Great South Road intersection.

The older type traffic signal controller and equipment at the intersection was replaced with newer more reliable equipment.

The carriageway on Great South Road through this intersection was also widened to allow for the installation of on-road cycle lanes. The entire intersection has been resurfaced and the on-road cycle lanes marked.

Operations and Maintenance

Council has contracts for roading maintenance services with HEB Smithbridge Limited for roading works and maintenance, Abandoned Vehicle Services Ltd for abandoned vehicles, and CSL Traffic Ltd for streetlight repairs and renewals.

This summarises the maintenance work carried out and key forward planning on the District roading network.

Roading Works and Maintenance Contract PDC 06/01 (HEB Smithbridge Ltd):

- **Contract Performance Measures**
Regular auditing of the Contractor's performance has been carried out for September 2009. The result was a score of 937/1000 (minimum acceptable is 700).
- **Emergency Work**
No major emergency situations have arisen in the period. Responses to minor incidents have been dealt with as required.

- **Reseals for 2009/10**
The total reseal programme for 2009/10 covers approximately 23km of chip seal and 3 km of asphaltic concrete/hotmix (AC). Pre-seal repairs are currently being carried out as a prerequisite to reseal work. 1.49km of AC works have been completed at the end of November. Chip sealing work commenced in November and approximately 3km has been completed in the month.
- **Footpaths**
A monthly and three monthly forward programmes for footpath repairs and renewal works is developed based on customer requests and monthly inspections. This financial year, 1.8km of footpath has been repaired or renewed by the end of October 2009.
- **Street Furniture**
Routine cleaning and inspections of bus shelters, bins and other street furniture is carried out on a cyclical basis. Urgent repairs to bus shelters or other street furniture are carried out as required and other work is included on the planned maintenance schedule or as future renewal work.

Three bus shelters have been replaced in Great South Rd. They are located at 65 m south of Manuroa Rd, 40 m south of Glenora Rd and 20 m north of South Street.

- **Chemical Weed Control**
The two monthly cycle for spraying for weed control in urban areas on kerb and channels, footpaths, walkways and car parks was completed. The next round of spraying started in late November 2009.

The round for rural spraying was completed in September 2009.

- **Road Marking**
Road marking on arterial roads of the District has been re-scheduled to a November start date. Some minor markings have been completed.
- **Mowing**
A round of rural mowing for the district was undertaken in October 2009. The next round of rural mowing will be carried out in December 2009.

Abandoned Vehicles (Abandoned Vehicle Services Ltd)

Vehicles reported as abandoned were investigated and either returned to their owners or declared abandoned and towed by Council as shown in the following table:

Period	Reconciled (without tow)	Towed	Unresolved	Total
October 2009	3	0	0	3
November 2009	1		1	2
Total Oct – Nov 09	4	0	1	5
Total for 09/10	20	0	1	21

Streetlights (CSL Traffic Ltd)

Streetlight maintenance work has been carried out in response to customer service requests and routine inspections. Routine streetlight inspections of the entire network are a contract requirement.

Streetlight upgrade work on Dominion Rd (from Settlement Rd to Hunua Rd) has been completed and connected.

The streetlight replacement programme on Great South Road for the current year is being programmed and priced by the contractor to achieve complete installation in this financial year.

RECOMMENDATION

1. That the information be received.

9. WATER ISSUES

(a) **STORMWATER MANAGEMENT REPORT DECEMBER 2009**

REPORTING OFFICER: **Kieren Daji**
Stormwater Assets Manager

PURPOSE OF THE REPORT

The purpose of this report is to provide the Operations and Monitoring Committee with an update on stormwater services during the period of October 2009 to November 2009.

BACKGROUND

This report details stormwater asset planning, capital projects and maintenance.

NARRATIVE

Asset Planning

Integrated Catchment Management Plans (ICMP)

This project is progressing as described below:

- **Central Papakura**
A draft version of the Central Papakura ICMP report has been completed. The draft report includes a list of non-structural and structural management options for improving the management of stormwater in the catchment. It is programmed to present the findings of the report to Kaitiaki and Council in December 2009 and February 2010 respectively.
- **Slippery Creek**
A draft version of the Slippery Creek ICMP report has been completed. The draft report includes a list of non-structural and structural management options for improving the management of stormwater in the catchment. It is programmed to present the findings of the report to Kaitiaki and Council in January 2010 and February 2010 respectively.
- **Drury Creek – Hingaia South**
A draft version of the Hingaia South ICMP report has been completed. The draft report includes a list of non-structural and structural management options for improving the management of stormwater in the catchment. It is programmed to present the findings of the report to Kaitiaki and Council in February 2010 and March 2010 respectively.
- **Drury Creek – Hingaia Stream**
A draft version of the Hingaia Stream ICMP report is programmed for completion in March 2010. This ICMP is a joint project between PDC and FDC, with PDC as the projects lead organisation. The draft report will include a list of non-structural and structural management options for improving the management of stormwater in the catchment. It is programmed to present the findings of the report to Kaitiaki and Council in May 2010 and June 2010 respectively.

Existing Network Condition Survey and Risk Analysis

The existing asset data has been analysed to produce a draft list of critical assets. This list is currently under review and will be used to produce a prioritised condition survey programme for the 2009/10 financial year and beyond.

Stormwater Quality Devices Operations & Maintenance Manual

GHD has been engaged to produce a comprehensive operations and maintenance manual for public stormwater quality devices. This is still continuing.

Stormwater Asset Management Plan Update

The asset management plan has been updated from the conclusion of the 2009/19 LTCCP and forms the basis of stormwater management from 1 July 2009.

New Raingauge

A second raingauge for Papakura will be installed at the Watercare site in Kaipara Road. Discussions with Watercare are near completion regarding installing this raingauge.

Capital Projects

The following capital works projects are currently in the design phase:

- Chichester Drive Stormwater
Additional capacity is needed to take stormwater under the motorway from the Chichester Drive area west of Tairere Crescent to a watercourse on the western side of the motorway.

Discussions with ARC are underway with regard to the consenting requirements for this project.
- Chichester Drive (South) Stormwater
Additional capacity is needed to take stormwater under the motorway from the Chichester Drive area in close proximity to Joanne Place to a watercourse on the western side of the motorway.
- Waterview/Arimu Road
The Waterview upgrade is required to cater for the stormwater flows from the upper catchment. GHD has been engaged to undertake the forward design works.
- Slippery Creek stream channel erosion protection works
Consultants (CPG) have been engaged to undertake forward design of erosion protection works for Slippery Creek as recommended by the draft Slippery Creek ICMP.
- Greenhaven Avenue Flood Protection
Modelling results show that about 19 houses will be at risk of flooding in a 100 year storm event under the maximum permitted development scenario. Consultants (CPG) have been engaged to complete the forward design of an engineering solution to mitigate flooding of habitable floors.
- Greenhaven Avenue Stormwater Quality
The existing open drain at Greenhaven Avenue, serves a contributing catchment of about 81ha with mainly existing residential development, a portion of the railway station and the park and ride facility. Consultants (CPG) have been engaged to undertake the forward design of a stormwater quality solution

to treat run off from this subcatchment to ARC guideline requirements as recommended by the draft Slippery Creek ICMP.

- **Drury Industrial Stormwater Upgrades**
The Drury industrial area has a lack of stormwater reticulation systems, and this has resulted in frequent nuisance flooding at Creek and Firth streets and some properties along the overland flow paths. Beca Infrastructure Ltd has been engaged to undertake forward design of improvements in this location.
- **Gills Avenue Pond Improvement**
The Gills Avenue pond receives stormwater runoff from portions of the Old Wairoa Catchment that do not drain into the McLennan Wetland. Improvements at the Gills Avenue Pond are required to assist Council in achieving its vision for the future community use of the inlet area. Investigation/design of improvements to this pond are currently in progress.

Maintenance

Council's contract with Transpacific Industrial Solutions provides routine network maintenance and reactive works on the stormwater network. From the last reported period and through October 2009, Council received 25 public complaints about stormwater. These were due to pipeline blockages, manholes requiring repair and general maintenance matters. All complaints have been dealt with.

Routine inspections of open drains and streams, manholes, inlets/outlets, treatment ponds and separation units are progressed as part of the contract works. Any reactive/minor work observed from the inspections is programmed within the available budget.

The following routine maintenance works have been completed:

- CCTV, flushing and root cutting of pipelines at various locations in the District
- Miscellaneous open drains cleaning.

The following minor works have been completed:

- Manhole lid level raising, locating and replacing lid works at various locations in the District
- Repair work on a stormwater pipe at Pararekau/ Normanby Road.

In light of the recent child drowning in the Waitakere stormwater system, the Papakura District Council stormwater team have taken this unfortunate event as reinforcement of proper checks and maintenance needs. Consequent of this tragedy, a review was undertaken to ensure that PDC manhole and stormwater entry point maintenance was up to standard. This outcome has been validated. Secondly, as this has been historically undertaken, ICMP modelling reviews the capacity of the existing system. Should any manholes be identified which would come under extreme load during high intensity rain storms where manhole lids are likely to be dislodged, then preventative action would be instructed to Council's stormwater maintenance contractor.

Wai Care Education Programme

Wai Care provides water quality monitoring, education and action programmes for community groups and schools. Key activities for October and November 2009 are as follows:

- Field sessions (water quality testing and stream life sampling) were conducted for year 9 students from Papakura High School; Year 2 students from Papakura Normal School Junior Environment Club; and the Drury School Wai Care Club.
 - The Matamua Girl Guides are working with Wai Care to earn a water care badge. They have spent two evenings learning about streams, stream pollution and stream restoration.
 - The Reserves with Clean Streams initiative (Dept. of Corrections) has begun and the first sites to be cleaned are Old Wairoa Stream (McLennan Park) and the Hays Stream (Hunua Stage 2).
 - The Wai Care programme was presented to the Takanini Residents Association. Residents voiced their concerns about major illegal dumpings in the drain near the Takanini Rail Station. As a result this site has been cleaned up by the Safer Papakura Trust via their rail corridor project.
 - A display about recent riparian restoration projects in the District remains on display in the reception area at the Council building.
-

RECOMMENDATIONS

1. That the information be received.

10. WASTE MANAGEMENT

**(a) WASTE MANAGEMENT AND
MINIMISATION QUARTERLY REPORT
SEPTEMBER TO NOVEMBER 2009**

REPORTING OFFICER: Sue Martin
Project Manager Waste Minimisation
Phil Le Gros
Acting Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to inform the Committee about waste minimisation and management matters for the period September to November 2009.

BACKGROUND

The waste management and minimisation services of Council are responsible for the performance of waste services contracts, waste minimisation projects and the monitoring of closed landfills.

NARRATIVE

Waste Services

The table below outlines the key tonnages of different types of refuse for the August 2009 to October 2009 period and average comparative previous periods (figures for November are not yet available).

	Tonnage/month			
	2008/09 monthly avg	Aug 2009	Sep 2009	Oct 2009
Loose Litter	8	6	15	14
Illegally Dumped	41	36	23	32
Kerbside Recycling	327	304	321	331
Litter From Bins	23	18	17	18
Refuse Bag Collection	516	441	488	496
Total	915	805	864	861

The above table sources tonnages from the following contracts:

Refuse and Litter Services Contract (WML)/ Recycling Contract (Streetsmart Limited)

The Refuse and Litter Services Contract and the Recycling Contract both of which are held by Waste Management are both operating efficiently and have met or exceeded the contracted performance indicators for the period.

The Contractor is giving weekly reports confirming that when bins are emptied loose litter is also picked up from within a five metre area around the bins. However, this is dependent on free access and is not always possible if parked vehicles impede access. Weekly audits are being done to ensure the loose litter and overall contract outcomes are being achieved. Sample daily audits are done to verify the contractors' performance on rubbish collection routes. Audit outcomes are in line with the contract specifications.

Refuse Bag Manufacture and Distribution Contract

Bag manufacturing and distribution continue to meet quantity and quality specifications.

Waste Minimisation Projects

Recycling Participation Survey

Promotion of paper recycling has been ongoing over the last 18 months. Kerbside recycling was also promoted in the Papakura Library during conservation week in September.

The biennial recycling survey was held from 27th October to 20th November 2009. Households are classified as "recycling" if they set out materials at the kerb at least once over a four week period. The table below shows that recycling of paper and bins has increased by 9% and 10% respectively from 2007 levels:

	Recycling Bin Participation	Paper/Card Participation
2007	79%	66%
2009	89%	75%
Percent Increase	10%	9%

Refuse Bag Audit

The biennial audit of the contents of 500 official refuse bags was carried out from 14-20 October. The table below show results by material type:

Material	Mean wt/household 2009	Mean wt/household 2007	Change in weight (kg)
Paper	1.24	1.37	-0.13
Plastics	1.31	1.3	0.01
Putrescibles	5.04	4.71	0.33
Ferrous metals	0.16	0.19	-0.03
Non-ferrous metals	0.10	0.08	0.02
Glass	0.18	0.32	-0.14
Textiles	0.38	0.43	-0.05
Nappies & sanitary	1.61	1.09	0.52
Rubble, concrete, etc.	0.11	0.11	0.00
Timber	0.03	0.03	0.00
Rubber	0.02	0.02	0.00
Potentially hazardous	0.07	0.12	-0.05
TOTAL	10.25	9.77	0.48

The average amount of refuse set out by each household weighed 10.25kg, up from 9.7 kg in 2007.

Since the last audit in 2007 the most significant increase has been in the quantities of disposable nappies.

Create Your Own Eden- Worm Farming, Composting and Bokashi

Three waste minimisation demonstrations have been held in this quarter, with 49 attendees. In addition, home composting options were promoted at the Auckland Home Show from 9-13th September.

Schools

Workshops were delivered to 10 classes from the junior school at Kelvin Road School to help children identify normal household rubbish that is suitable for composting or recycling. Similar sessions also took place with all the junior syndicate at Alfriston School

Children at Mansell Senior and Park Estate schools are continuing participation in the Waste Wise Schools programme by carrying out waste audits and presenting this information to the school.

Great Spring Clean 2009 (GSC)

The Purpose of the GSC was to encourage community pride. Five staff planned the project from March to September and implemented it from 7th to 20th September 2009. Ten schools and 11 community groups carried out litter clean-ups and staff carried out a planting at Carisbrooke Creek. Over 2.9 tonnes of solid waste was collected and 2,353 people participated in the project. A further 7.4 tonnes was collected by Corrections Department community workers from the rail corridor funded by the GSC but managed by Safer Papakura. Letters were passed to all tyre service workshops raising awareness about illegal dumping of tyres and 1000 Be A Tidy Kiwi car litter bags were given out to 20 tyre and mechanic workshops to promote litter prevention with customers. These were all well received.

Be A Tidy Kiwi - Spring Carnival

At the 2009 Spring Carnival 571 people were engaged in discussion on litter prevention as part of the Be A Tidy Kiwi (BATK) campaign.

HazMobile Collection

The 2009 HazMobile collection was held at the public car park at Elliot St on Saturday 7th November. 590 cars attended the collection and the following quantities of hazardous household materials were collected:

<u>Material</u>	<u>Quantity collected 2009 (kg)</u>	<u>Quantity collected 2008 (kg)</u>
Waste oil	6,200	5,600
Dry-cell batteries	127	137
Lead-acid batteries	3,940	4,100
Household chemicals	662	85
Intractable chemicals	117	239
Fluorescent and energy-saving lights	72	31
Total hazardous waste	11,117	10,192
LPG bottles	1,840	2,300
Aerosols	123	580
Packaging waste	<u>1180</u>	<u>1020</u>
Total non-hazardous waste	3143	3,900
Total Materials Collected	14,260	14,092

A total of 14.2 tonnes of conforming waste was collected at the 2009 HazMobile. The event was held without any health and safety incidents and was particularly successful with respect to the amount of chemicals such as 2,4,5-T and other dangerous chemicals collected for safe disposal.

Closed landfills

General

All four landfills continue to be monitored and managed in compliance with resource consent conditions.

Hunua Gorge and Piggott's Landfills

The new cut-off drains on the Hunua landfill cap have had minor realignment works along with improvements to one of the outfalls leading to surface water ponds. Full monitoring has continued by Refuse Management Ltd and ARC has carried out a routine stormwater compliance inspection regarding consent compliance. Cyclic weed and scrub spraying has continued along with minor roading and tree works.

A risk analysis has been carried out on how landfill gas needs to be managed at the site.

Elliot St and Waimana Landfills

Sea margin plantings have been re-mulched and weeded a number of times by Corrections Department community workers. Sixty Muehlenbeckia native plants have been planted at Elliot St to replace stolen plants. ARC has carried out a routine stormwater compliance inspection at Waimana.

RECOMMENDATIONS

1. That the information be received.

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL

- (a) **LEASE OF 159 DOMINION ROAD**
- (b) **HINGAIA SPORTS FIELDS UPDATE
DECEMBER 2009**
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RECOMMENDATION

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
13(a) Lease of 159 Dominion Road	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i
13(b) Hingaia Sports Fields December Update	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i