



NOTICE OF MEETING OF THE DISTRICT DEVELOPMENT COMMITTEE

I hereby give notice that the District Development Committee meeting of the Papakura District Council is to be held on:

DATE: Tuesday 10th August 2010

TIME: 9.30 am

VENUE: Council Chambers
 35 Coles Crescent
 PAPA KURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson	Clr Jones
Deputy Chairperson	Clr Conroy
	HWM Penrose
	Clr Auva'a
	Clr Catchpole
	Clr Goldsmith
	Clr Piggott
	Clr O'Connor
	Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

**PAPAKURA DISTRICT COUNCIL
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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE DISTRICT DEVELOPMENT COMMITTEE TO BE
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA ON
TUESDAY 10TH AUGUST 2010 COMMENCING AT 9.30 A.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the District Development Committee Meeting held on Tuesday 13th July 2010 be confirmed.

3. DEPUTATION AND PETITIONS

4. PRESENTATION

5. STRATEGIES AND POLICIES

(a) DRAFT PAPAURA CEMETERY MANAGEMENT POLICY HEARING

REPORTING OFFICER: Allan Christensen
Community Services Planner

ATTACHMENT: Submissions on the Draft Papakura Cemetery Management Policy

(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of this report is to outline the consultative process undertaken for the Draft Papakura Cemetery Management Policy and advise members of submissions received and the hearing process.

BACKGROUND

A special consultative process was adopted to consult with the public on the Draft Papakura Cemetery Management Policy for Papakura's two lawn cemeteries. The policy was advertised on 23 June 2010 and submissions closed on 23 July 2010. Six written submissions were received during the consultation period. The submissions are attached to this report.

The next stage of the process is to allow those submitters who wish to do so to present their submissions in person.

NARRATIVE

The Draft Papakura Cemetery Management Policy was written to enhance administration and management of Papakura's two lawn cemeteries at Settlement Rd and Gatland Rd. Principal management issues in the policy are:

- Compliance with cemetery legislation and bylaws
- Consistent and sound management of cemetery land into the future
- Reservation of plots
- Record keeping and information management
- Future Urupa
- Future Eco burials
- Provision of plots for Service Personnel
- Maintenance of high cemetery standards

It is intended that the written and oral submissions will be considered and recommendations on any changes needed to the draft policy will be made to the next Council meeting. This will enable the draft policy to be adopted by Council prior to dissolution of Council.

CONCLUSION

The Draft Papakura Cemetery Management Policy has been through a special consultative process and received 6 submissions. Council now needs to hear the submissions.

RECOMMENDATIONS

1. That the information be received.
2. That the Committee hear submissions on the draft Papakura Cemetery Management Policy.

5. STRATEGIES AND POLICIES

(b) DRAFT TAKA RESERVE MANAGEMENT PLAN

REPORTING OFFICER: Allan Christensen
Community Services Planner

ATTACHMENT: Draft Taka Reserve Management Plan
(Attachment No. 2)

PURPOSE OF THE REPORT

The purpose of this report is to seek Council approval of the Draft Taka Reserve Management Plan for public consultation pursuant to s 41 and 119 of the Reserves Act 1977.

BACKGROUND

Section 41 of the Reserves Act 1977 requires the preparation Reserve Management Plans for recreation reserves. Intention to prepare the Draft Taka Reserve Management Plan was advertised to the public pursuant to the Reserves Act in March 2009. Council also held an open day in October 2009 and received a large number of submissions from the community on the type, style and format of reserve they desired.

NARRATIVE

The draft management plan for Taka Reserve has been written and is ready for public consultation. The management plan includes the following objectives and outlines the implementation actions required to meet the objectives.

- Taka Reserve will be a safe and secure recreation place for the people of the Takanini area of Papakura and will provide access and accessibility for people of all ages.
- The reserve will cater for all ages through a mix of open space, structured play areas, passive open space, quality furniture and a high level of amenity provision.
- The reserve will be a focus for families and the community.
- Planting and landscaping will create a reserve environment that is attractive to all users and contributes to the amenity of the reserve and surrounding neighbourhood.
- Pedestrian and cycle access and use will be encouraged by providing safe paths and tracks through the reserve.
- Fencing will allow access points for service vehicles and pedestrians/cyclists and will comply with crime prevention through environmental design (CPTED) principles by maintaining open sight lines into the reserve.
- Signage will be provided to inform reserve users about the appropriate use, restrictions and any safety issues Council considers the public must be informed of.
- Dog owners will be allowed to exercise their dogs within the reserve in compliance with Council's Dog Control Policy and Bylaw.
- The existing Kohanga Reo lease will be managed and maintained in good faith and Council will consider new leases where appropriate.

The plan also includes as an attachment a proposed landscape plan for the development of Taka Reserve. It includes a number of play features and amenity items that were requested by the community.

Consultation Process

The Reserves Act 1977 outlines the process for reserve management plan consultation including a public notice and call for submissions over a period of not less than 2 months. A hearing can be held to allow submitters to speak to their submissions. Changes to the draft plan based on submissions are then undertaken and the plan is brought before Council for adoption. Council can adopt recreation reserve management plans without requesting approval from the Minister of Conservation.

It is proposed that in addition to the public notice, consultation includes a media release, website information and a letter box drop to surrounding residents and Takanini School.

It is noted that, given the timeframes, any submissions received as a result of the consultation process will need to be heard by the new Papakura Local Board of Auckland Council. The Board will need to address any amendments and adopt final versions of both Plans.

CONCLUSION.

The Draft Taka Reserve Management Plan has been written and is ready for public consultation. This report recommends that the plan be approved for public consultation.

RECOMMENDATIONS

1. That the information be received.
2. That Council approves the Draft Taka Reserve Management Plan for public consultation pursuant to s41 and s119 of the Reserves Act 1977.

6. DEVELOPMENT PROJECTS

7. REGIONAL ISSUES

8. NOTICES OF MOTION

9. CONFIDENTIAL