



NOTICE OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

I hereby give notice that the Operations & Monitoring Committee meeting of the Papakura District Council is to be held on:

DATE: Tuesday 25th August 2009

TIME: 12.30 P.M.

VENUE: Council Chambers
 35 Coles Crescent
 PAPA KURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson
Deputy Chairperson

Clr O'Connor
Clr Auva'a

HWM Penrose
Clr Catchpole
Clr Conroy
Clr Goldsmith
Clr Jones
Clr Piggott
Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 25TH AUGUST 2009 COMMENCING AT 12.30 P.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 21st July 2009 be confirmed.

3. DEPUTATIONS AND PETITIONS

4. PRESENTATIONS

Gary Hill will give an update to Council on policing issues.

5. FINANCE AND CORPORATE

6. BUSINESS AND PROMOTION

(a) FIREWORKS UPDATE

REPORTING OFFICER: Nichola Maher
Project Manager – Community Events

PURPOSE OF THE REPORT

The purpose of this report is to seek approval for a potential overspend for the 2009 Fireworks Display.

BACKGROUND

The annual Fireworks display is one of Papakura's largest community events. Approximately 7000 people attended last year's event. The event is held at Massey Park Stadium. The main objective of the evening is to build community spirit and encourage local community participation. The event is host to the annual Jump Jam competition and also provides an opportunity for local groups to showcase their talent to the community. The evening concludes with an impressive fireworks display.

For the past two years this event has been sponsored by Counties Manukau District Health Board (CMDHB). This year they are not able to assist with sponsorship due to funding cutbacks.

NARRATIVE

The CMDHB previously sponsored \$10,000 toward the cost of running the event. In an effort to secure some sponsorship funds, the sponsorship amount was reduced to \$5000.

A number of local and regional businesses have been approached with options including both cash and in-kind sponsorship however, to date, securing sponsorship has been unsuccessful. The common reason being that in the current environment it is just not affordable.

While every effort continues to find a sponsor for this event it is possible that securing \$5000 in cash sponsorship may not be achieved. This amount is the minimum required for the event to run successfully.

CONCLUSION

The Fireworks display is a well attended event and the only one of its kind in the District. An additional \$5000 in Council funds may be required if sponsorship is not attained for this event and Council's approval of the potential overspend is sought prior to incurring financial commitments.

RECOMMENDATIONS

1. That the information be received.
2. That, in the event that sponsorship is either insufficient or not obtained, the Council approves a budget overspend of up to \$5000 for the 2009 Fireworks Display.

7. COMMUNITY SERVICES

(a) REDCREST LINK RESERVE TREES

REPORTING OFFICER: Nicola Terry
Manager Community Assets
Rakesh Gupta
Works Operations Manager

PURPOSE OF THE REPORT

The purpose of the report is to update Council regarding the removal and re-planting of trees in Redcrest Link Reserve.

BACKGROUND

Council resolved in May 2009 to remove Taxodium trees from Redcrest Link Reserve and allocated \$10,000 for replanting with suitable native trees. This report updates the committee on progress on the tree removal and a proposed way forward for the replanting.

NARRATIVE

Removal

In accordance with the approval given by Council to remove Taxodium Trees from Redcrest Link Reserve, we invited written quotations from 3 contractors and have received the following prices:

Tenderers Name	Quoted Price (Excluding GST)
HEB Construction Ltd.	\$29,900.00
Treescape Ltd.	\$36,540.00
Asplundh New Zealand	\$64,200.00

The scope of the work includes removal of all the 84 trees, disposal of all to the approved site, stump grinding of all the tree stumps and any other associated works for removal.

Prompted by the civil construction industry becoming very competitive and the recent down trend in available work due to recession, the prices received for this work are very competitive and well within the approved budget. HEB has offered the lowest price of \$29,900.00 (excluding GST) and is an existing maintenance contractor for parks and reserves. The programme to complete the works is 3 weeks from the date of award. Once the replanting methodology as below is approved, HEB will be awarded the work of removing the trees.

Replanting

The taxodiums were planted in the 1970s following the failure of a flowering cherry tree promenade. At the time the ground was too wet for the healthy growth of many tree species and so the taxodiums were planted because they grow in swamp conditions and can assist in drying out the land. It appears that they have been successful in this and certainly the trees have thrived in that area.

In planning for replacement trees, the following must be considered:

- Ground conditions
- Wind
- Soil make-up
- Tree characteristics (do not wish to repeat current problems in 20 years time)
- Crime Prevention through Environmental Design (CPTED)

The ground conditions will not become clear until the taxodiums have been removed and some time has passed to determine whether the damp conditions return. It is therefore proposed that no replacement planting is undertaken until next planting season (May 2010). This will allow time to choose an appropriate species dependent on the conditions specific to Redcrest Link Reserve. At which time a report will be brought back to Council on proposed replacement planting.

CONCLUSION

The contract for the removal of the taxodiums is ready to be awarded, however, it is recommended that the replanting is delayed until May 2010 in order to best assess the ground conditions following the removal of the taxodiums.

RECOMMENDATIONS

1. That the information be received.
2. That a report is brought back to the Committee on the proposed replanting of Redcrest Link Reserve with suitable native tree species prior to May 2010.

7. COMMUNITY SERVICES

(b) SPORTS FIELDS RENOVATIONS

REPORTING OFFICER: **Rakesh Gupta**
Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to update the Operations and Monitoring Committee on the details of sports field renovations.

BACKGROUND

The Operations and Monitoring Committee meeting in March 2009 recommended additional budget for autumn renovations and asked for a detailed report on sports field renovations. This report covers the methodology of sports field renovations.

NARRATIVE

Renovations are generally carried out on our sports fields over the autumn and spring period on a bi-annual basis. The initial budget for the year 2008-2009 was \$60,000.00 and this was increased to \$99,000.00 in March 2009. Autumn renovations have been completed over the April/May 2009 period. The actual amount spent for spring and autumn renovation to meet the basic standard requirements in 2008-2009 was \$101,000.00. The budget for 2009-2010 is \$90,000.00 which will again just meet the minimum requirements for spring and autumn sports field renovations.

Renovations are required to address a range of issues such as those listed below:

- The turf has become dominated by weeds
- The playing surfaces have become 'compacted' from machinery and player use (including "wear" over the playing season)
- Turf has become damaged by pests/diseases
- Turf 'nutrients' require replenishing i.e. adding fertilisers
- Turf grass 'seeding' requires continual replacement
- Soil topdressing on sports surfaces to cover bare areas, dips and hollows

The methodologies used for Sports field renovations are in accordance with the minimum requirements of current industry standards, similar to other Councils for such renovations.

The renovation process includes the following activities, but is not limited to:

- Soil (mechanical) reconditioning using 'Vertidrain' method which allows for drainage, aeration and 'de-compaction' of sports surfaces
- Fertilising of sports surfaces (250kg per ha)
- "Seeding" of Sports turf ryegrass (cultivars SR 4200 and SR 4500) under-sown at a rate of 100kg per ha
- Additional soil for 'topdressing' as per field requirements (in m3)

Benefits of doing these renovations are as below:

- Remove weeds to be replaced by desirable turf grass species
- Vertidrain' allows for free drainage of water off the sport field surface and provides adequate moisture and aeration for growth of turf grass. It also enables de-compaction of the soil for better root penetration of turf grass
- Minimise the likelihood of damage to turf grass by pests/diseases
- Continual replenishment of turf nutrients i.e. essential for ongoing health and growth of turf grass
- Turf grass 'seeding' replacement i.e. essential to replace turf grass lost through wear and cover general bare areas to ensure a consistent 'turf grass cover' over the sports field. This presents a better quality playing surface.

CONCLUSION

The report outlines the general methodology of sports field's renovations. These renovations occur twice a year and meet the minimum industry standard requirements for renovations. They are prioritised on an as needs basis to ensure the fields are as fit for purpose as can be achieved within the existing budget.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(c) COASTAL PERMIT TO REMOVE MANGROVES NO. 35053

**REPORTING OFFICER: Nicola Terry
Manager Community Assets**

PURPOSE OF THE REPORT

The purpose of the report is to update the committee on the appeal of Coastal Permit to Remove Mangroves No 35053.

BACKGROUND

Papakura District Council (Council) applied to the Auckland Regional Council (ARC) for a coastal permit to remove 27.6 hectares of mangroves from Pahurehure Inlet 2. The application was publically notified in August 2008 and public support was overwhelming with 1467 out of 1480 submissions received in support (99%).

Hearings were held in late November 2008 and a decision was released on 23 December 2008.

Council lodged an appeal in early February 2009 with the Environment Court regarding Coastal Permit No 35053 to protect Council's position while the details of the Adaptive Management Approach, the Works Management Plan and Monitoring Programme were agreed and approval granted by the ARC Group Manager, Consents and Compliance Water.

NARRATIVE

Council lodged all documents required for the settling of the appeal to the ARC on 18 June 2009. The documents were 'no surprises' documents in that the ARC had seen and had opportunity to comment on previous drafts. Council has been waiting since that time for the ARC officers to make their final assessment and recommendation to the ARC commissioners on whether the appeal can be settled.

It was imperative that Council settled the appeal promptly to allow for removal of mangroves this season. The season was set from 1 January to 31 July in order to protect birds nesting in the mangroves. An application was made for an extension of the removal period to the end of August (rather than July) following a report on the bird nesting in the mangroves. The report was accepted verbally by ARC officers but no formal agreement to the extension of time has been granted.

Given the delays in the ARC assessing and recommending settlement to the commissioners, Council now does not have sufficient time to complete the baseline monitoring and remove the three trial plots of mangroves before the end of August. This means that the documents presented to the ARC are no longer valid and will require amendments to ensure that removal can proceed beyond the trial areas next year.

Work is also underway to determine whether there are any other areas that do not have nesting birds that can be removed before January 2010. Otherwise, no mangrove removal will now take place until January 2010. There is no question that this has been a frustrating experience for Council, the Pahurehure Inlet Protection Society, the contractors poised to begin removal and the public

generally. Various political approaches have also been made but have not resulted in the ARC responding to the settling of the appeal in a timely manner.

CONCLUSION

The Works Management Plan and Monitoring Programme were lodged with the ARC on June 18, 2009. At the writing of this report, the ARC had not assessed and recommended settlement to the Commissioners which now means that there is not enough time to complete the monitoring and removal of the three trial areas before the end of August 2009. The consequence of this is that the documents submitted to the ARC are now out of date and will require amendment.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

(d) CROSS RESERVE SILVER BIRCH TREES

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Assessment criteria check list
(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of the report is to seek Council direction regarding two silver birch trees on Cross Reserve.

BACKGROUND

Council was approached in early 2009 by the resident at 3 Cross Street, adjacent to Cross Reserve, to remove two silver birch trees from the reserve and to replace the trees with evergreen natives. The resident has expressed concern about:

- Significant amounts of leaf litter, twigs, catkins and seeds blowing off the trees and into the house and property; and
- Items above clogging guttering which is expensive / difficult to clean.

A report on this matter was prepared for Council in March 2009. Council resolved:

- THAT THE TREE POLICY BE BOUGHT BACK TO COUNCIL FOR CONSIDERATION.

No resolutions were passed regarding the trees.

This report responds to this Council resolution as well as seeking an answer regarding the original request to remove the silver birch trees.

NARRATIVE

Tree Policy

Council adopted the Tree Policy and Initial Implementation Plan in 2007. The plan outlines reasons for tree removal/protection and states:

“...that the tree removal shall not be approved for the purpose of establishing or preserving views, sunlight or removing leaf litter”.

The Tree Policy is consistent with previous council policy dating from 1993, the District Plan and the Reserves Act 1977 which lists in section 42 the situations where removal of trees is allowed – where it is necessary for the proper management and maintenance of the reserve, for the management or preservation of other trees or bush, in the interests of safety of persons on or near the reserve and of the safety of property adjoining the reserve. No allowance is made for removal of trees due to nuisance.

A Council workshop was held on 11 August 2009 to determine the parameters of any Tree Policy review. Among other matters, the Council was advised that any substantive review of the Tree Policy was likely to require public consultation given the high level of interest in the original policy development. It could also be confidently expected that there would be opposition to any proposals to change the policy to authorise removal of healthy trees because they cause nuisance.

The Council determined during the workshop that it was not a sensible use of resources to embark on a substantive review of this policy given the forthcoming amalgamation of this Council with other Councils in the region. However, the creation of an assessment criteria check sheet for assisting Council decision making in relation to tree complaints was requested at the workshop. An example of such a check sheet has been drafted and is attached to this report.

Cross Reserve Silver Birch Trees

The trees that have been complained about on the Cross Reserve are in good health and are good examples of their species. They were trimmed to try and alleviate the nuisance they cause, but most of the problem occurs when the wind is blowing in a particular direction.

Council policy is clear that trees are not removed for litter and nuisance and this policy was explained to the resident and Council made no decisions at the time of the previous report in March 2009 except to request a review of the Tree Policy. Although it has subsequently been determined a review of this policy is not appropriate, aspects of the Tree Policy have been taken and expanded into an Assessment Criteria Check List for the removal of unprotected trees. The intention of the check list is that it will be used to help expand on this issues the Council should take into consideration when requests for tree removal need to be referred to the Committee.

When assessing the complaint by the resident of 3 Cross Street against the check list, it appears that the only criteria that may be considered is the impact on the health and wellbeing of the resident who feels their quality of life is significantly affected by the tree litter. However, no medical or expert evidence has been supplied to date that confirms negative health or wellbeing impacts. The Council would need to determine that this impact is significant enough to meet the intent of the policy if it were to recommend removal.

Should the Council consider that this impact is so significant on this resident's health and wellbeing an additional matter that should be weighed up is how much value is placed on these silver birch trees by other immediate residents. If the Council were of a mind to remove these trees consultation should be undertaken with other residents in the immediate vicinity of the Reserve to determine their views before reaching a final decision.

Precedent

Unless it was deemed that the health and wellbeing of the resident is significantly impacted, if the Council were to agree to the removal of trees in the circumstances outlined in this report, such a decision appears to contradict Council policy and if so may set a precedent for other residents. In addition to the broader environmental concern that this would cause, there is also a financial issue. The tree budgets have been allocated to maintenance and there is no additional budget to remove trees for nuisance.

In the 2008/09 \$85,000 was available for tree removal and maintenance. This has been increased by \$150,000 per annum in order to undertake more tree maintenance including some proactive rather than just reactive maintenance. The \$235,000 has been allocated to various projects/types of maintenance activity as below:

- Street - Schedule rates (clearance on road side) \$60,000
- Street - Day work rates (clearance for pedestrians on footpath side) \$50,000
- Reserves \$50,000
- Central Park \$30,000
- Trim Notices (Power co's) \$14,000
- Storm Damage \$10,000
- Safety (restoration) \$10,000
- Children's Forest \$5,000
- Lights \$5,000
- Town Centre \$1,000

If Council directs a change in policy to remove nuisance trees, the current tree removal budgets will need to be re-prioritised or additional budget allocated.

CONCLUSION

Council has been approached to remove two silver birch trees in circumstances which appear to be at odds with adopted Council policy. Approval of this request could set a precedent for other residents who consider themselves to be adversely affected by Council owned trees. It is recommended that Council reaffirm its current policy and refuse the request to remove two silver birch trees from Cross Reserve.

RECOMMENDATIONS

1. That the information be received.
2. That, in line with the adopted Tree Policy, the Council does not remove the two silver birch trees from Cross Reserve.

7. COMMUNITY SERVICES

(e) PAKURA MATARIKI FESTIVAL 2009

REPORTING OFFICER: Jan Piahana
Community Development Officer

ATTACHMENTS: Events Attendance Breakdown
(Attachment No. 2)

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with a summary of the Papakura Matariki Festival in 2009.

BACKGROUND

Matariki or the Maori New Year is a special time for all New Zealanders to share, come together and celebrate our unique Maori heritage, nature, creativity and expression.

Matariki celebrations have been run in Papakura District over the years by the kohanga reo movement and some Maori organisations. In 2008 a collaborative community approach lead by Council officers implemented an inaugural Papakura Matariki Festival consisting of 48 events. The post event evaluation determined that 48 events was too ambitious and a recommendation was made that fewer events be run in 2009.

NARRATIVE

The 2009 Papakura Matariki Festival was held from the 6 June through to 18 July and attracted over 2780 people.

This year the Matariki committee offered thirteen events in the Papakura District as follows (six of these were new events):

- Taonga Tuku Iho - traditional Maori music
- Community Native Planting day
- Acoustic Soul Evening
- Fashion 2 Fashion competition exhibition at the Art Gallery
- A range of performances at the Hawkins Theatre, including international Maori icons such as Moana and the Moa Hunters
- An event targeting Kaumatua and Kuia aged 60+ years.

The programme included 3 new groups organising events from Raukura Hauora o Tainui, Kotahi Blue Light and Wai Care. The programme and attendance information is attached to this report.

The committee has continued to ensure new educational information and resources are being developed to promote the Maori New Year and profile the uniqueness of Papakura. A Papakura Matariki Festival brochure was developed, which profiled Mana Whenua, their Iwi, a map of their Marae and other significant historical sites such as Pukekiwiriki. It also profiled korero from respected local Kaumatua and Kuia on their memories of Matariki. The Committee acknowledge the support of the Kaitiaki Unit, local kaumatua and the former Papakura District Council Arts Adviser in the collection of information, design and publishing of the brochure.

HIGHLIGHTS

The 2009 Matariki festival was very successful, with good participation. In addition, two of the event organisers have been approached to consider taking the Fashion and Entertainment and Acoustic Soul Evening event on tour around the country. The Acoustic Soul event organiser has already had offers of full sponsorship for their 2010 Matariki event in Papakura.

NEXT STEPS

Building on the success of Matariki 2009 the Committee are committed to manage the Papakura Matariki Festival in 2010. The proposed dates are 4 June 2010 through to the 18 July 2010.

The existing Committee has now recognised the need for a legal entity to maintain and continue to build on good practices to enhance the Matariki Festival for the benefit of the community and to ensure the long term sustainability of this important event. Council will be kept informed of progress to set up a formal structure.

CONCLUSION

The Matariki Committee have run the second successful Matariki Festival, with 13 events in the Papakura District from 4 June 2009 through to 18 July 2009. The Committee have continued to introduce new educational information through the Matariki brochure that promote the Maori New Year and profile the uniqueness of Papakura significant history. The Committee have recognised the need for a more formal structure and are currently working establishing a legal entity to ensure the long term sustainability of community event.

The proposed dates for next year's Matariki Festival are from 4 June through to 18 July 2010.

RECOMMENDATIONS

1. That the information be received.

7. COMMUNITY SERVICES

**(f) PAPAKURA MARAE MAORI WARDENS
BUDGET REQUEST**

REPORTING OFFICER: Leora Hirsh
Manager Community Development

ATTACHMENT: Papakura Marae Maori Warden's Budget
(Attachment No. 3)

PURPOSE OF THE REPORT

The purpose of this report is to seek Council approval for the expenditure of the budget allocation for Papakura Marae Maori Wardens (PMMW).

BACKGROUND

The PMMW consists of 21 people. They operate night patrols on Thursday, Friday and Saturday nights with over 100 volunteer patrol hours per week. They have also patrolled at over 50 community events in the past year. In the 2009-19 Long Term Council Community Plan, Council approved a budget allocation of \$20,000 per year for the PMMW to support this work.

NARRATIVE

At the February 2009 Operations and Monitoring Committee Meeting, Council resolved the following with regards to the 2008/09 budget:

THAT THE FUNDING PROPOSAL TO SUPPORT THE PAPAKURA MARAE MAORI WARDENS BE BROUGHT BACK TO THE COUNCIL FOR APPROVAL.

In April 2009 a further report was brought to the Committee with a specific funding proposal, which Council subsequently approved. In line with the February 2009 resolution, The PMMW have again submitted a budget for Council approval for expenditure of the 2009/10 budget allocation.

The proposed budget (attached) consists of funding for vehicle running costs, production of a business plan, establishment of a cadet programme and administration costs. Officers have considered their proposal and believe it to generally be fair and reasonable. However, it is suggested that the administration budget request for \$8,200.00 requires further discussion. It is recommended that Council endorse the budget in principle, subject to further discussion between officers and PMMW regarding the practical application of a grant to employ an administrator.

It is further recommended that Council enter into a three year contract with Papakura Marae Maori Wardens, similar to the partnership contract between The Council and The Papakura Museum.

CONCLUSION

Papakura Marae Maori Wardens have submitted a budget for Council approval regarding the expenditure of The Council budget allocation to support this organisation. It is recommended that this budget be approved with regards to the vehicle running costs, planning costs and cadet programme costs. It is recommended that the request for administration support in the form of an admin assistant be approved conditional on officers and the PMMW reaching agreement on the best way to manage administration expenditure.

As provision for budget has been made in the 2009-19 LTCCP, it is recommended that Council enter into a three year contract with the PMMW. Such a contract would be renewed annually, conditional on the organisation meeting all the performance and reporting requirements.

RECOMMENDATIONS

1. That the information be received.
2. That the Council approve expenditure by the Papakura Marae Maori Wardens as per the budget submitted, conditional on officers and the organisation reaching agreement on the best way to manage the request for administration expenditure.
3. That, subject to final approval by the Auckland Transition Agency, the Council offer the Papakura Marae Maori Wardens a three year funding agreement for the years 2009/10, 2010/11 and 2011/12, provided annual performance and accountability requirements are met each year.
4. That, should approval of a three year funding agreement not be forthcoming from the Auckland Transition Agency, Council offer the Papakura Marae Maori Wardens a funding agreement for the 2009/10 year.

8. ROADING AND TRANSPORT

(a) TRANSPORTATION AND ROADING REPORT AUGUST 2009

REPORTING OFFICER: Clem Reeve
Transportation & Roading Assets Manager
Richard Firth
Capital Works Manager
Rakesh Gupta
Works Operations Manager

PURPOSE OF THE REPORT

The purpose of this report is to provide the Operations and Monitoring Committee with an update on transportation and roading services during the period of June 2009 to July 2009.

BACKGROUND

This report details work group actions in asset planning, capital projects and operations and maintenance.

NARRATIVE

Asset Planning

Mill Road

Following direction from Council through the LTCCP process a revised brief is now being finalised to include the southern area in the next stage of the project, which is the Scheme Assessment Report (SAR) phase. The SAR phase will provide economic and environmental assessments of route options to enable a preferred route to be selected and route protection to commence.

Since the study was commissioned, ARTA has been encouraging territorial authorities to prepare Corridor Management Plans (CMP) for regional arterial routes to assess the various competing requirements for function and outcomes on these routes. CMP's are an interim stage between the Scoping phase and full Scheme Assessment. There has also been greater desire from Council to understand the details of the southern section, particularly in relation to development proposals.

In accordance with CMP requirements the Mill Road Corridor CMP will consider Travel Demand Management measures (e.g. school and workplace travel plans) alongside traffic management and cycling measures and urban design requirements. The CMP will be a key document during the consultation process.

The overall requirements of the Mill Road study have therefore evolved to require an outline CMP for the whole corridor and Scheme Assessment Report for the northern and southern sections. A lesser assessment process is being undertaken for the socially sensitive central section.

Work on the CMP has been progressing well, with a first iteration of the report issued in July 2009. This has clarified the preferred route and suggested a number of alignment options where possible. Outline design drawings have been prepared showing the alignments, design elements and constraints. The next milestone for the project will be public consultation.

The Scheme Assessment Report is being prepared in parallel with the CMP. The structure of the report has been confirmed and initial drafting has commenced.

It is expected that the Consultants will complete the study by June 2010.

Manuroa Road Railway Grade Separation

A draft report on the Manuroa Road Railway Grade Separation investigation has been completed by Beca. This report is currently being reviewed by staff and the final report is expected to be delivered in August 2009.

New Guard Rail for Hingaia Road near Hingaia Bridge

Opus International Consultants have been engaged to progress the detailed design for the new guard rail on Hingaia Road near Hingaia Bridge. This involved obtaining the necessary resource and building consents for the retaining structure and preparing construction tender documents.

All required consents have now been applied for and granted. Tender documents are almost complete and it is anticipated that tenders for the construction works will be called for in September 2009 with construction commencing in January 2010.

Replacing Crash Barrier on Papakura-Clevedon Road near Bullens Road

The removal of the crash barrier and other associated minor works to improve road safety at the bend on Papakura-Clevedon Road near Bullens Road has been completed.

Since the works were undertaken, a crash has occurred at the bend involving a vehicle losing control. An initial investigation of the crash indicated that the vehicle lost control while travelling west and hit a fence on the northern side of the road. The crash barrier that was removed was on the southern side of the road and would therefore not have prevented or mitigated the crash that occurred. As a result of the crash, further signage improvements have been recommended and will be installed before the end of August 2009. Ongoing monitoring of the site will also continue to check crash records at the bend and determine if further remedial measures are necessary.

Manuroa Road Kerb Extensions

In conjunction with the gobi block replacement project on Manuroa Road, it is planned to install two sets of kerb extensions on Manuroa Road at the following locations:

- outside 76 Manuroa Road (immediately west of Takanini School Road); and
- outside 44 Manuroa Road (between Princess Street and Reding Street).

The kerb extensions are expected to be installed by the end of August 2009.

Prohibition of Right Turns from Great South Road into Broadway and Elliot Street

A request has been lodged with the Traffic Management Unit (TMU) to prohibit right turns from Great South Road into Broadway and Elliot Street. Implementing the right turn prohibitions requires the intersection controller software to be reprogrammed and the road marking, signage and signal displays to be changed. The TMU have advised that they expect the right turn prohibitions to be implemented by 21 August 2009.

After the right turn prohibitions from Great South Road into Broadway and Elliot Street are implemented, the TMU will monitor this intersection and the other adjacent intersections to optimise their operation with the new phasing.

Prohibition of Right Turns from Spartan Road onto Great South Road

The detailed design for changes to prohibit right turns from Spartan Road onto Great South Road has recently been completed. The design has been reviewed and approved by the New Zealand Transport Agency. The contract for the physical works to implement the changes is expected to be awarded in September 2009 with works to commence in October 2009.

Once the right turn prohibition is implemented, the Traffic Management Unit (TMU) will monitor the traffic signals at the intersection of Great South Road and Manuroa Road and adjust settings if necessary to accommodate the additional traffic that is diverted from Spartan Road onto Manuroa Road.

Recessed Parking on Beach Road in the Vicinity of the Dairy

A request has been received to implement parking time restrictions on the recessed parking spaces on the southern side of Beach Road, to the west of Great South Road. These parking spaces were recessed to allow vehicles travelling from Settlement Road onto Beach Road to merge more gradually and therefore more safely.

There are currently three recessed parking spaces in front of the dairy that currently have a 10 minute parking restriction (P10). It is not intended to change the restriction on these parking spaces. There are also five recessed parking spaces in front of 2 and 4 Beach Road that are currently unrestricted spaces. These are the parking spaces that a request has been received to implement a parking time restriction on.

Consultation will be undertaken with adjacent property owners and a report presented to a subsequent meeting of the Operations and Monitoring Committee with a recommendation for the most appropriate time restriction (if any) for the recessed parking spaces in front of 2 and 4 Beach Road.

Minor Safety Improvements at the Intersection of Mill Road and Airfield Road

In accordance with a resolution from the Council meeting on 26 May 2009, changes to the rumble strips on Mill Road on the approaches to the Airfield Road intersection have recently been made. These changes involved reducing the height of the rumble strips, reducing the number of bars in each set of rumble strips and altering the spacing of the bars. An additional warning sign has been installed on the Mill Road approach to the intersection.

The noise created by various vehicles travelling over the modified rumble strips will be measured and a report detailing the results of the noise measurements will be presented to the Operations and Monitoring Committee meeting in September 2009.

Capital Works Projects

Capital works projects are significant projects undertaken to enhance and improve Council's roading infrastructure.

The following provides an update on current capital works projects for the 2008/09 Programme to the end of July 2009.

Projects in construction:

- **Hingaia Road Route Improvement**
The Hingaia Road Improvement Stage 2 contract has been awarded to HEB Construction Ltd.

The scope of this project is to widen Hingaia Road to provide for two traffic lanes in each direction, on-road cycle lanes, off-road cycle facilities and footpaths.

Despite initial delays related to the relocation of services, work on site is progressing well and the Contractor is slightly ahead of the revised programme. Weather permitting; the revised date for completion of stage 2 of the Hingaia Road improvement is 5 October 2009.

- **Manuroa Road – Le Harvre Place Gobi Block Replacement**
HEB Construction Ltd has been awarded the Manuroa Road – Le Havre Place gobi block replacement contract.

The scope of this project is to replace the existing gobi block paving used for car parking along the northern side of Manuroa Road between Oakleigh Avenue, Reding Place and Le Harvre Place. The completed work will provide a formed pavement with kerb and channel, associated drainage and the re-construction of the footpaths to conform to the new pavement levels.

This project is nearing completion after a difficult start on Manuroa Road. The expected date for completion is 22 August 2009 for the works on Manuroa Road and 5 September 2009 for the works on Le Havre Place.

Projects in the Pre-construction phase:

- **Porchester Road – Airfield Road to Walters Road**
As previously reported, the design work for improvements to the 1100m section of Porchester Road between Walters Road and Airfield Road is now substantially complete.

The project includes replacing and widening the existing road pavement to form part of a new road corridor. Provisions have been made within this corridor for on-street parking, lighting, traffic lanes, a central safety lane, planting, cycle lanes and footpaths. Construction will be undertaken through two or three separate contracts as detailed below:

- Stage 1 works, (southern section), are expected to be released for competitive tender in September 2009, to enable construction to commence early in the 2009/10 construction season
- Stage 2 works, (northern section), are expected to be released for tender in November 2009 to enable construction to commence in January 2010. Stormwater disposal remains an issue in stage 2, due to the absence of an adjacent network connection
- Stage 3 of the Porchester Road project will be the construction of the new Porchester Road and the Takanini High Street intersection. It is possible that stages 2 and 3 of the project may be constructed as one contract.

- **Pavement Rehabilitation Works**

The 2008/09 pavement programme has been completed and is now in the maintenance period.

Design work is underway for the pavement rehabilitation contract for the 2009/10 construction season. The roads that have been identified for rehabilitation and improvement under the rural road programme are:

- Settlement Road (Marne Road to Hunua Road)
- Hunua Road (Boundary Road to Hunua Gorge Bridge, or part thereof)
- Kaipara/Ohiwa Road (100m east of Heard Road to 350m west of Heard Road).

The tender for the pavement rehabilitation contract is expected to be released in September 2009 to enable the works to commence early in the 2009/10 construction season.

- **Footpath Renewal Contract**

Dodd Civil Consultants have been commissioned to review and verify the footpath condition report and the Walking and Cycling Implementation Plan. Dodd Civil will also be developing a forward works programme for the 2009-2010 and 2010/11 financial years.

As part of the work Dodd Civil are investigating whether letting one large footpath renewal project in each financial year, or a series of smaller contracts, (approximately \$100,000 each), would be most beneficial to Council.

- **Princess Street & Station Road Gobi Block Replacement**

Design is currently underway for the remainder of the gobi block replacement works and the construction contracts are programmed to be undertaken in the 2009/10 and 2010/11 financial years.

It is envisaged that in the 2009/10 financial year the gobi block replacement works will continue along Princess Street and a portion of Station Road as the available budget allows. The rest of the replacement works on Station Road, Takanini School Road, Taka Street and the remainder of Manuroa Road will be undertaken in the 2010/11 financial year.

Projects in Maintenance Period:

Capital projects have a period after construction where the contractor remains responsible for defects and maintenance. These are for a varying period depending on the outcome performance requirements.

The completion of a contract in the June to July 2009 period has therefore entered the defects maintenance period. The contract was:

- Railway Street West, Wood Street and Great South Road Upgrade, PDC/08/22

Operations and Maintenance

Council has contracts for roading maintenance services with HEB Smithbridge Limited (roading works and maintenance), Abandoned Vehicle Services Ltd (abandoned vehicles), and CSL Traffic Ltd (streetlight repairs).

This summarises the maintenance work carried out and key forward planning on the District roading network.

Roading Works and Maintenance Contract PDC 06/01 (HEB Smithbridge Ltd):

- **Contract Performance Measures**
Regular auditing of the Contractor's performance has been carried out for May 2009 and June 2009. The result was an average score of 955/1000 (minimum acceptable is 700).
- **Emergency Work**
During the 2008 winter, rainfall resulted in a number of landslips that have affected the District's roading network. The following brings these on-going issues up to date regarding remediation.
 - i) **Coalmine Road Slip**
The full width of the road has been restored.
 - ii) **Ponga Rd Slip**
The area is being monitored by the roading contractors. The option of realigning the road has been investigated and costing of this option is now being carried out.

Other slips in the Hunua area and on Ardmore Quarry Road area have been repaired temporarily while further investigation and design work for permanent repairs carried out.

- **Reseals for 2008/09**
The total reseal programme for 2008/09 covered approximately 21km of chip seal and 3 km of asphaltic concrete (hotmix) at a total cost of \$1.43m. All the chip seal and hotmix works from the 2008/09 programme have been completed.
- **Footpaths**
A monthly and three monthly forward programme for footpath repairs and renewal works is developed based on condition rating results, customer requests and monthly drive-over inspections. In 2008/09, 3.2km of footpath was repaired or renewed.

As part of street tree work, trees in the vicinity of footpaths are being pruned to ensure a clear way for pedestrians. Budget is available for this work to be done for approximately two months in the 2009/10 financial year. Currently this work is being done in Pahurehure ward and will then continue to other wards. The wards not completed this year will be done in subsequent financial years.

- Street Furniture

Routine cleaning and inspections of bus shelters, bins and other street furniture is carried out on a cyclical basis. Urgent repairs to bus shelters or other street furniture is carried out as required and other work is included on the planned maintenance schedule for future renewal work.

- Chemical Weed Control

The spraying for weed control in urban areas was undertaken in June 2009 on kerb and channels, footpaths, walkways and car parks. The next round of spraying is due to be carried out in August 2009.

The round for rural spraying was completed in July 2009. Unfortunately, the ARC approved chemical controls being used continue to be somewhat ineffective in eradication of woody pest plants (e.g. gorse). However, the use of other approved chemicals is impractical on routine roading network maintenance due to the notification and signage requirements by ARC. Mechanical methods of control will continue to be used if required and feasible within the available budget.

- Road Marking

The annual road marking on all the roads in the District for the 2008/09 financial year has been completed.

- Mowing

A round of rural mowing for the district was undertaken in June 2009. The next round of rural mowing will be carried out in August 2009.

Walking & Cycling Implementation Plan

In accordance with the Walking & Cycling Strategy, 2.7km of new footpath has been constructed on Boundary Road, Hunua Road, Red Hill Road, Old Wairoa Road, Porchester Road, Miro Street and Creek Street in the 2008/09 financial year.

Abandoned Vehicles (Abandoned Vehicle Services Ltd)

Vehicles reported as abandoned were investigated and either returned to their owners or declared abandoned and towed by Council as shown in the following table:

Period	Reconciled (without tow)	Towed	Unresolved	Total
Previous for 08/09 (July/Aug/Sept/Oct/Nov/ Dec08 & Jan/Feb/Mar/Apr 2009)	111	6	0	117
May 2009	8	0	0	8
June 2009	4	0	4	8
Total May/June 09	12	0	4	16
Total for 08/09	123	6	4	133

Streetlights (CSL Traffic Ltd)

Streetlight maintenance work has been carried out in response to customer service requests and routine inspections. Routine streetlight inspections of the entire network are a contract requirement.

Streetlight upgrade work on Dominion Road and Walter Strevens Drive has been completed and connection (by Counties Power and Vector respectively) is in progress.

Lighting upgrade works on walkway between Trentham Road and Great South Road and Braeburn Place and Glenburn Place have been completed.

RECOMMENDATION

1. That the information be received.

9. WATER ISSUES

**(a) STORMWATER MANAGEMENT REPORT
AUGUST 2009**

**REPORTING OFFICER: Kieren Daji
Stormwater Assets Manager**

PURPOSE OF THE REPORT

The purpose of this report is to provide the Operations and Monitoring Committee with an update on stormwater services during the period of June 2009 to July 2009.

BACKGROUND

This report details work group actions in asset planning, capital projects and maintenance.

NARRATIVE

Asset Planning

Integrated Catchment Management Plans (ICMP)

This project is progressing as described below:

- **Slippery Creek**
The draft list of options available for improving the stormwater systems in the catchment has been assembled. The highest priority of these has been included in the long-term project planning for the final LTCCP 2009/19.
- **Papakura Stream**
The ARC project analysing the flood behaviour of Papakura Stream has produced a final report outlining flood mitigation possibilities for the stream.
- **Drury Creek**
This catchment has a number of sub-catchments. The Hingaia south sub-catchment is the area of Karaka, south of Hingaia Road and draining into Drury Creek to the south and west. It is the current focus of catchment planning effort by the ICMP team. The basic computer model of the land and the existing watercourses and drains has been set up and preliminary flow modelling done. Golder Associates have completed a draft ecological study of the streams in this sub catchment.

The other sub-catchments in the Drury Creek catchment extend beyond the Papakura District boundaries into the Franklin District. The arrangements to jointly develop an integrated catchment plan for those streams (Hingaia, Ngakoroa and Oira) with the Franklin District Council are progressing. The highest priority will be given to Hingaia Stream because of its potential impact on stormwater planning for the southern area. An agreement has been reached with Franklin District Council for the ecological study component of the works which has been completed by Golder Associates. A request for proposals for completion of the Hingaia Stream ICMP report closed at the end of July and the proposals received are currently being assessed.

- **ICMP Process Review**
A review of the manner in which ICMP's are developed has been completed. The review assessed the quality of the completed draft ICMPs and gave guidance for future ICMP work. Findings have confirmed that the draft ICMPs have been prepared to a high standard and are a good template for the ongoing work. The reviewers commented on this high standard and the achievement by Council to have an ICMP advanced to report stage. Their view was that the report could be considered as the model which other Councils should follow. Report recommendations are now being implemented.

- **Existing Network Condition Survey and Risk Analysis**
The existing asset data is currently being analysed to produce a list of critical assets. This list will be used to produce a prioritised condition survey programme for the 2009/10 financial year and beyond.

Stormwater Asset Management Plan Update

The asset management plan became operational from the conclusion of the 2009/19 LTCCP and forms the basis of stormwater management from 1 July 2009.

Waicare Education Programme

The following schools have received Wai Care in class education sessions in term 2, 2009:

- Papakura Normal School (Year 1-8) – Native plants lessons (500 students)
- Drury School (new entrant, Year 1 and 2) – Extraordinary Eels lessons and stream studies (125 students).

Wai Care Action Projects:

- The Department of Corrections Papakura Service Centre continues to be active and have helped plant 400 plants as part of restoration projects at Keri Downs Reserve and McLennan Park. This group was presented with a Wai Care Award at the recent Wai Care Expo

- Papakura Normal School planted 500 native plants along their adopted Wai Care site on the Old Wairoa Stream at McLennan Park. Five hundred students and 125 adult helpers were involved in this project. They were helped by Papakura Council staff, volunteers from the community, staff from the BNZ Bank Papakura Branch and MIT horticulture students

- A community planting event took place at the Keri Downs Reserve as part of the Matariki Festival. Community members, councillors and council staff worked together to plant 900 native plants along this stream

- Drury Christian School students undertook a restoration planting of the eroded banks along their adopted Wai Care site on Slippery Creek. The students were joined by members of the Wai Care Club from the nearby Drury School. It was the first time two Wai Care groups have worked together to help this stream. In addition to the planting, a 200 metre long permanent fence has been installed along this section of Slippery Creek to keep stock out of the stream.

Community Groups

Wai care community activity is underway with a number of groups, particularly in the education area and in physical works projects.

The Papakura Service Centre continues to be very active at waterways throughout the District. Most recently their work has centred on the native riparian plantings at the Keri Downs Reserve. Previously it was reported that some drains along the railway corridor were badly littered. A letter has been sent to houses along the railway corridor reminding them of illegal dumping fines.

ARC funded riparian plantings will continue this month. The first of these was a highly successful community planting day at McLennan Park. Over 500 Papakura Normal students attended this event, supported by Council staff, teachers and a number of horticultural students from MIT.

New Raingauge

A second raingauge for Papakura will be installed at the Watercare site in Kaipara Road. Discussions with Watercare are ongoing regarding installing this raingauge.

Capital Projects

The following capital works projects are currently in the design phase:

- **Drury Triangle Pond and associated pipe works**
All of the contributing land is now in one ownership and part of one development plan. This may influence the best way to construct the pond. The most likely scenario is that the developer will construct the pond as part of the subdivision works and vest the pond in Council.
- **Tironui Railway Stormwater**
The drainage alongside the railway at Tironui Rd is provided by an open drain from Walters Rd to Waterview East. It was initially intended for this to be piped, however, the project has been reviewed and re-scoped to retain the open drain and to do the minimum reshaping required to improve the hydraulic characteristics. The stream will then be re-planted to create a low maintenance, stream friendly arrangement that complies with the requirements of OnTrack who own the land.
- **Chichester Drive Stormwater**
An additional capacity is needed to take stormwater under the motorway from the Chichester Drive area west of Tairere Crescent to a watercourse on the western side of the motorway. A request for expressions of interest from contractors to undertake this specialist construction work closed in July and the documentation received is currently being reviewed.
- **Chichester Drive (South) Stormwater**
Additional capacity is needed to take stormwater under the motorway from the Chichester Drive area in close proximity to Joyce Place to a watercourse on the western side of the motorway. A request for expressions of interest from contractors to undertake this specialist construction work closed in July and the documentation received is currently being reviewed.
- **Pahurehure Inlet Stormwater Projects**
The tender for this work package closed in July and includes the forward design of the following projects:
 - Waterview Road
 - Arimu Road stormwater upgradesThe tenders received are currently being evaluated.

- **Slippery Creek Stormwater Projects**
The tender for this work package closed in July and includes the forward design for the following projects:
 - Slippery Creek stream channel erosion protection works
 - Greenhaven Avenue Flood Protection
 - Greenhaven Avenue Stormwater QualityThe tenders received are currently being evaluated.

- **Drury Industrial Stormwater Upgrades**
The tender for this work package closed in July. The tenders received are currently being evaluated.

- **Gills Avenue Pond Improvement**
The Gills Avenue pond receives stormwater runoff from portions of the Old Wairoa Catchment that do not drain into the McLennan Wetland. Improvements at the Gills Avenue Pond are required to assist Council in achieving its vision for the future community use of the inlet area. Investigation/design of improvements to this pond are currently in progress.

Maintenance

This contract undertakes routine network maintenance and reactive works on the stormwater network performed for Council by its contractors, Transpacific Industrial Solutions. From May 2009 to July 2009, Council received 53 public complaints. These were due to pipeline blockages, manholes requiring repair and general maintenance matters. All complaints have been dealt with.

Routine inspections of open drains and streams, manholes, inlets/outlets, treatment ponds and separation units are being progressed as part of contract works. Any reactive/minor work observed from the inspections is programmed within the available budget.

The following routine maintenance works have been undertaken:

- Longford Park, Spartan Road, Scotts Field Drive and Te Koiwi ponds cleaning work
- CCTV and flushing of pipelines at various locations in the District.

The following minor works have been completed:

- Installation of a storm water pipe line and manhole at Settlement Road
- Installation of a new manhole at 18 Vernon Street.

Manholes and Inlet/Outlet structures repair work have been completed under minor works.

RECOMMENDATIONS

1. That the information be received.

10. WASTE MANAGEMENT

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL

(a) TROLLEY DERBY

RECOMMENDATION

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
12(a) Trolley Derby	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i